



TOWN OF LAKE COWICHAN

Minutes of Finance & Administration Committee

Held electronically at Lake Cowichan, BC as per Ministerial Order M-192
on Tuesday, May 11th, 2021

PRESENT: Councillor Tim McGonigle, Chair
Mayor Bob K. Day
Councillor Carlyne Austin
Councillor Kristine Sandhu

REGRETS: Councillor Lorna Vomacka
(with prior notice)

STAFF: Joseph Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jas Sandhu, Superintendent, Public Works and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre

1. CALL TO ORDER

The Chair called the meeting to order at 5:00 pm.

2. AGENDA

No. FA.0021/21
Agenda

Moved: Councillor Austin
Seconded: Councillor Sandhu
that the agenda be approved with the addition of:
8. NEW BUSINESS
(a) Leave of Absence for Councillor Vomacka.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

Ongoing Items Still Being Addressed:

- (a) The Chief Administrative Officer reported that 2 tenders have been received for the demolition of all the firehall bays. He cautioned that until the Ministry awarded the funding, the award of the tender and start of the project could not begin.

Mayor Day reported that the grant funding announcement would be made by the Ministry by month's end.

No. FA.0022/21
Delegation
Presentation

Moved: Councillor Austin
Seconded: Councillor Sandhu
that the Committee recommend that the delegation presentation by Graham Roberts, MNP be extended beyond the permitted 10 minutes.

CARRIED.

4. DELEGATIONS AND REPRESENTATIONS

Graham Roberts, MNP presented the audited financial statements for 2020. He drew attention to Note 7 of the audit statements.

The Chair afforded an opportunity for Committee members to ask Mr. Roberts questions.

Councillor McGonigle asked for clarification on the asset management requirements.

Mayor Day asked for further clarification on how this would affect taxation.

5. CORRESPONDENCE

None.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

None.

7. REPORTS

- (a) The Financial Report for the period ending April 30th, 2021 was treated as information.

The Director of Finance reported that tax notices are being prepared now. She further advised that starting this year, the Homeowner Grant programme has been centralized and managed by the Province.

The Town has been working on a new service for residents with its software provider on a cloud-based programme to allow for online access to account information.

- (b) The Building Inspector’s report for April 2021 was treated as information.
- (c) The Bylaw Enforcement Officer’s report for March 2021 was treated as information.
- (d) The Chief Administrative Officer’s report on outstanding grant applications was treated as information.

8. NEW BUSINESS

No. FA.0023/21
Leave of Absence

- (d) Moved: Councillor Sandhu
Seconded: Mayor Day
that the Committee recommend approval of a leave of absence for Councillor Lorna Vomacka for the meetings to be held this day.
CARRIED.

9. NOTICES OF MOTION

None.

10. PUBLIC RELATIONS ITEMS

Councillor Austin reported that it was National Nurses’ Week and how they are an important part of our community.

Councillor McGonigle shared the news from Cowichan Lake Recreation that Lake Cowichan will be the home of a Junior “B” hockey team starting in the 2022 hockey season known as the Lake Cowichan Kraken team.

Mayor Day shared the news that the Trailblazer Society has been awarded a land use agreement with Mosaic for 1,000 hectares on the South side of Lake Cowichan from Skutz Falls to Mesachie Lake and a trail plan map will be presented shortly. He stated that a delegation will be coming forward to Council to make a presentation when its fundraising efforts begin.

11. QUESTION PERIOD

None.

13. ADJOURNMENT

No. FA.0024/21
Adjournment

- Moved: Mayor Day
Seconded: Councillor Austin
that the meeting be adjourned (5:41 pm).

CARRIED.

Certified correct _____ .
Confirmed on the _____ day of _____ , 2021.

Chair