

TOWN OF LAKE COWICHAN

Minutes of Advisory Planning Commission held
Held electronically at Lake Cowichan, BC as per Ministerial
Order M-192 on Thursday, April 22nd, 2021



PRESENT: Darlene Ector, Chair
Pat Lamont
Janice New
Robert Patterson

ALSO, PRESENT: Councillor Carolyne Austin
Joseph A. Fernandez, CAO
James van Hemert, Contract Planner

1. **CALL TO ORDER**

The Chair called the meeting to order at 4.02 p.m.

2. **APPROVAL OF AGENDA**

The agenda was accepted with no changes.

3. **ADOPTION OF MINUTES**

No. APC.04/21

Moved: Robert Patterson
Seconded: Janice New
that the minutes of the meeting held on February 25th, 2021 be
approved.

CARRIED.

4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

5. **DELEGATIONS AND REPRESENTATIONS**

None.

6. **CORRESPONDENCE**

(a) The letter of resignation from Lynn Klein was treated as information.

7. **REPORTS**

On the written report on planned revisions to the sign and subdivision bylaws, the contract planner dealt with the sign bylaw first. There was only item that was identified as requiring revision and that was about residential land uses particularly in a case dealing with Point Ideal. Aesthetics and sizes of signs could be another item to be addressed.

The question of whether this would impact private book shelters was raised. The contract planner will deal consider including this in the sign bylaw. The issue of sizing for signs and sandwich signs and the placement of the latter are to be better regulated.

About the subdivision bylaw the following were identified:

- Descriptive profiles of the streets, look and feel of the Town with diagrams to depict these;
- Examples from Langford were described;
- Local streets still require a minimum of 20 meters, which is more suitable for collector roads;
- Concern on whether comparison to Langford is reasonable;
- Need for concern for pedestrians raised;

- Active Transportation Network Plan driving the need for changes;
- New zone districts allow for smaller lots;
- Development improvements require off-site improvements;
- Standards for width of sidewalks; and
- Need for regulations in place for in-ground storm water system.

Draft bylaws on these are to be presented at the next meeting.

8. NEW BUSINESS

- (i) The issue of going live on Youtube was referred to the Commission by the Chair for its thoughts.
There was consensus that the meetings do not go live.

9. NEXT MEETING DATE

May 27th, 2021 at 4.00 p.m.

10. ADJOURNMENT

Moved: Robert Patterson
 Seconded: Janice New
 that the meeting be adjourned at 4.48 p.m.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2021.

Chair