



TOWN OF LAKE COWICHAN

Minutes of Public Works and Environmental Services Committee held on electronically at Lake Cowichan, BC as per Ministerial Order M-192 on Tuesday, *April 20th, 2021*

PRESENT: Councillor Lorna Vomacka, Chair
Mayor Bob K. Day
Councillor Carolyne Austin
Councillor Kristine Sandhu
Councillor Tim McGonigle

STAFF: Joseph Fernandez, Chief Administrative Officer
Jas Sandhu, Superintendent, Public Works, and Engineering Services
Ronnie Gill, Director of Finance

1. CALL TO ORDER

The Chair called the meeting to order at 5:00 p.m.

2. AGENDA

No. PW.09/21
Agenda

Moved: Mayor Day
Seconded: Councillor Sandhu
that the agenda be approved as presented.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) None.

(b) Ongoing Items Still Being Addressed:

(i) The Superintendent, Public Works and Engineering Services reported on his meeting with representatives of the Tube Shack and Jakes on the Lake on the matter of parking at Saywell Park and the proposed two-hour limits and additional parking area at Centennial Park for a nominal fee. The email outlining their concerns were previously forwarded to Council members.

Mayor Day requested further details on how enforcement would be undertaken. The Superintendent stated that Robbins would assist with enforcement and supply of required equipment with the necessary staffing to be achieved when the Town begins operating the Information Centre.

Councillor Sandhu asked for further details on the construction of the proposed parking area at the Centennial Park. The Superintendent, Public Works and Engineering Services advised that budget for this project is estimated at \$18,000 to \$21,000 with the costs to be recouped from the businesses that would be diverting traffic for use. He wanted to stress that the main business that is using Saywell Park public parking is required to provide parking to their business establishment and that currently is not occurring as they sub-lease a portion of the building to another business and utilize other parking stalls for a food truck they bring on site during the summer.

The Committee directed that the matter be referred back to staff to work with the two proponents.

4. DELEGATIONS AND REPRESENTATIONS

(a) Steve Powers, Boundary Road resident was on hand to speak to the Committee on the matter of storm drain water and some issues he has with respect water draining into private property and requested that the Town maintain the drainage.

The matter was referred to the Town's Superintendent of Public Works and Engineering Services to look into the matter.

Mayor Day reiterated to the public that they forward matters of concern to the respective department so they may be addressed as they arise.

5. CORRESPONDENCE

None.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

None.

7. REPORTS

- (a)** The Committee treated the written departmental report on Public Works operations for February 2021 as information.

He further reported that the banners that were undertaken by the Lake Cowichan School students will be installed shortly.

Councillor Austin requested that a letter of thanks be sent to Rebecca Shears for her ongoing efforts to beautify the community. Mayor Day will undertake that on behalf of Council.

The Chief Administrative Officer reported further on the sidewalk by the motel which was a partnership between the Town and motel whereby it is paying their portion of the installation costs.

- (b)** The Superintendent of Public Works and Engineering Services provided a summarized report on the Water Treatment Plant.

Councillor Vomacka asked for clarification on if the higher aluminum numbers was now resolved. The matter is still being monitored as it is the raw water that is the cause of the higher numbers.

- (c)** The Water Operators' Operations Performance report for March 2021 was treated as information.

- (d)** The Superintendent of Public Works and Engineering Services provided a summarized report on bus pullout which will be installed on Cowichan Lake Road across from Friendship Park and Country Grocer.

8. NEW BUSINESS

None.

9. NOTICES OF MOTION

None.

10. PUBLIC RELATIONS ITEMS

Councillor Austin reported that National Volunteer week was April 18th to 24th, 2021 and that the National Volunteer Week theme for 2021, The Value of One, The Power of Many, reflects on the awe-inspiring acts of kindness by millions of individuals and the magic that happens when we work together towards a common purpose.

Mayor Day took the time to say that now that the Public Works gardeners have returned to work and the entire Public Works crew is doing a fabulous job in making the Town look wonderful and inviting.

Councillor Vomacka reported that Earth Day is to be held on Thursday, April 22nd, 2021 and people are encouraged to turn off their power.

The National Day of Mourning will be held on April 28th, 2021. Further details are forthcoming.

11. QUESTION PERIOD

12. ADJOURNMENT

No. PW.010/21
Adjournment

Moved: Councillor Austin
Seconded: Councillor McGonigle
that the meeting adjourn at 6:07 pm.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2021.

Chair