

**TOWN OF LAKE COWICHAN**

Minutes of Parcel Tax Roll Review Panel Hearing  
Held electronically at Lake Cowichan, BC as per Ministerial Order M-192  
on Tuesday, April 13th, 2021



PRESENT: Mayor Bob K. Day  
Councillor Carolyne Austin  
Councillor Kristine Sandhu  
Councillor Lorna Vomacka  
Councillor Tim McGonigle

STAFF: Joseph Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Jas Sandhu, Superintendent, Public Works and Engineering Services  
Dalton Smith, Manager, Cowichan Lake Education Centre

**1. CALL TO ORDER**

The Mayor called the meeting to order at 6:00 pm.

**2. AGENDA APPROVAL**

No. PTRRP.01/21

Moved: Councillor Sandhu  
Seconded: Councillor Austin  
that the agenda be approved as presented.

CARRIED.

**3. ADOPTION OF MINUTES**

No. PTRRP.02/21

Moved: Councillor Sandhu  
Seconded: Councillor McGonigle  
that the minutes of the Parcel Tax Review Panel Hearing held on  
Tuesday, April 22<sup>nd</sup>, 2020 be approved.

CARRIED.

**4. PARCEL TAX APPEALS**

None.

**5. EXAMINATION OF PARCEL TAX ROLLS**

**(a)** The Director of Finance advised that the parcel tax rolls for water and sewer were prepared and available for public inspection.

As required by the *Community Charter* two advertisements were placed in the local newspaper and all owners of new properties and lots were advised by mail. To date, no inquiries or written submissions were received.

There are no appeals that are required to be heard by the Panel.

No. PTRRP.03/21  
Sewer Parcel Tax and  
Water Parcel Tax Rolls

Moved: Councillor Vomacka  
Seconded: Councillor Sandhu  
that the water and sewer parcel tax rolls as presented to the Panel  
be confirmed as the 2021 Parcel Tax Rolls for the Water Parcel Tax  
and Sanitary Sewer Parcel Tax.

CARRIED.

**6. ADJOURNMENT**

No. PTRRP.04/21

Moved: Councillor Sandhu  
Seconded: Councillor Austin  
that the meeting be adjourned (6:04 pm).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_

Chair