



TOWN OF LAKE COWICHAN

Minutes of Public Works and Environmental Services Committee held on electronically at Lake Cowichan, BC as per Ministerial Order M-192 on Tuesday, *March 16th, 2021*

PRESENT: Councillor Lorna Vomacka, Chair
Mayor Bob K. Day
Councillor Carolyne Austin
Councillor Kristine Sandhu
Councillor Tim McGonigle

STAFF: Joseph Fernandez, Chief Administrative Officer
Jas Sandhu, Superintendent, Public Works, and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Ronnie Gill, Director of Finance

No. PW.07/21
Agenda

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

2. AGENDA

Moved: Councillor Austin

Seconded: Councillor Sandhu

that the agenda be approved as amended with the addition of the Notices of Motion on the matter of Tourist Amenities.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

- (a)** The Superintendent, Public Works and Engineering Services reviewed his written report on the parking issues.

Councillor Austin asked if 1 and 2 hour parking would only be April to October, or yearly. She also stated that she has been around the community and speaking with people suggested no long term parking in front of the drug store and Saywell Park and the painting for the handicap spots at the drug store parking lot needs to be undertaken.

Councillor Sandhu spoke on the need to meet with partners and stakeholders to address the tourist influx to the community.

Mayor Day stated that this matter of hosting a tourism meeting would be discussed at the next meeting of Council and business owners should be encouraging their staff to park away from business frontage and allow the areas for customer parking needs. He also spoke on a recent attendance at a Urban Systems conference when it was suggested that all on-street parking on the main street should be removed and parking areas should be allocated off the main street.

The Superintendent spoke on the section between Point Ideal Drive and Centennial Park field with feasibility of leasing the area for parking with the business owners. Councillor Vomacka stated that directional signage would be required. Councillor McGonigle cautioned that the businesses were not the cause of the parking dilemma encountered last year, but rather, visitors to the community that brought their own tubing equipment and parked for longer terms.

Councillor Austin asked how collection of fees would be obtained. The Superintendent spoke on the matter and that the fees collected would be shared equally with meter company and cautioned that it would cost the Town money to have them come and monitor the matter.

Staff was directed to provide a report for the upcoming Tourism meeting to provide costing and options for consideration for parking in the Town, including the boat launch and marina areas.

- (b) Ongoing Items Still Being Addressed:**
None.

- 4. DELEGATIONS AND REPRESENTATIONS**
None.

- 5. CORRESPONDENCE**
None.

- 6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA**
None.

- 7. REPORTS**

- (a)** The Committee treated the written departmental report on Public Works operations for February 2021 as information.

- (b)** The Superintendent of Public Works and Engineering Services provided a summarized report on the Water Treatment Plant.

The Chief Administrative Officer spoke on the higher aluminum numbers that were attributed to the raw water as shown by tests and Island Health has been contacted on the matter for resolution.

- (c)** The Water Operators' Operations Performance report for February 2021 was treated as information.

Mayor Day asked that the water treatment operator be invited to make a virtual presentation to the Committee on the water treatment plant for the next meeting.

- 8. NEW BUSINESS**
None.

- 9. NOTICES OF MOTION**

Mayor Day brought forward the request for consideration of the creation of a policy or bylaw to collect an environmental levy on each floatation device utilized and sold in the community.

The matter was referred to the Finance and Administration Committee meeting.

- 10. PUBLIC RELATIONS ITEMS**
None.

- 11. QUESTION PERIOD**

- 12. ADJOURNMENT**

No. PW.08/21
Adjournment

Moved: Mayor Day
Seconded: Councillor Sandhu
that the meeting adjourn at 6:50 pm.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2021.

Chair