

## TOWN OF LAKE COWICHAN

Minutes of Advisory Planning Commission held  
Held electronically at Lake Cowichan, BC as per Ministerial  
Order M-192 on Thursday, January 28<sup>th</sup>, 2021



PRESENT: Darlene Ector, Chair  
Lynn Klein  
Pat Lamont  
Janice New  
Robert Patterson

ALSO, PRESENT: Councillor Carolyne Austin  
Joseph A. Fernandez, CAO  
James van Hemert, Contract Planner

Darlene was elected Chair.

### 1. **CALL TO ORDER**

The Chair called the meeting to order at 4.02 p.m.

### 2. **APPROVAL OF AGENDA**

The agenda was accepted with no changes.

### 3. **ADOPTION OF MINUTES**

No. APC.01/21

Moved: Pat Lamont  
Seconded: Darlene Ector  
that the minutes of the meeting held on October 22<sup>nd</sup>, 2020 be  
approved.

CARRIED.

### 4. **BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

### 5. **DELEGATIONS AND REPRESENTATIONS**

None.

### 6. **CORRESPONDENCE**

None.

### **REPORTS**

The contract planner raised the following about the proposed zoning bylaw by highlighting:

- A one-page memo previously circulated may be useful to the new members;
- Bylaw has been cleaned up for errors, typos, and inconsistencies.
- There are a lot of tables in here, and the reason for it is for ease of understanding and use;
- Tables are used for everything from accessory uses to permitted uses and standards to reflecting all amendments to date;
- Each residential category has been rationalized and renamed;
- Same thing for the commercial zone district;
- All of the definitions have been updated;
- Changes which implement the Official Community Plan;
- Defined the difference between the Official Community Plan and the Zoning bylaw; and
- Rentals only zoning; and
- Residential use in downtown and more housing flexibility proposed.

No. APC.02/21

Moved: Pat Lamont  
Seconded: Lynn Klein  
that the draft zoning bylaw be forwarded to council.

CARRIED.

**8. NEW BUSINESS**

- (i) The Consulting Planner updated the members with the progress made on the Active Transportation Plan by Urban Systems.
- (ii) The Chair introduced the new members, and each member explained his or her reasons for wanting to serve on the Commission.

**9. NEXT MEETING DATES**

February 25<sup>th</sup>, 2021 at 4.00 p.m.

**10. ADJOURNMENT**

The Chair adjourned the meeting at 4.40 p.m.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Chair