



TOWN OF LAKE COWICHAN

Minutes of Public Works and Environmental Services Committee held on electronically at Lake Cowichan, BC as per Ministerial Order M-192 on Tuesday, *January 19th, 2021*

PRESENT: Councillor Lorna Vomacka, Chair
Mayor Bob K. Day
Councillor Carlyne Austin
Councillor Kristine Sandhu
Councillor Tim McGonigle

STAFF: Joseph Fernandez, Chief Administrative Officer
Jas Sandhu, Superintendent, Public Works, and Engineering Services
Dalton Smith, Manager, Cowichan Lake Education Centre
Ronnie Gill, Director of Finance

No. PW.01/21
Agenda

1. CALL TO ORDER

The Chair called the meeting to order at 6:02 p.m.

2. AGENDA

Moved: Councillor Austin

Seconded: Mayor Day

that the agenda be approved with the following addition:

NEW BUSINESS

(f) Request for Funding Approval.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) The Chief Administrative Officer reported that the matter of the virtual water treatment plant tour was still on hold because of current circumstances.

(b) The Committee discussed the matter of parking limits and enforcement of same.

The Chair shared the information that the Cowichan Lake District Chamber of Commerce was doing an online survey on the matter of parking in the downtown.

The Chief Administrative Officer advised that a staff report would be forthcoming on the matter.

(b) **Ongoing Items Still Being Addressed:**

None.

4. DELEGATIONS AND REPRESENTATIONS

None.

5. CORRESPONDENCE

None.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

7. REPORTS

(a) The Committee treated the written departmental report on Public Works operations for December 2020 as information.

The Superintendent stated that with the anticipation of snow that business owners and residents should be aware of their responsibilities regarding snow clearing for sidewalks.

Mayor Day thanked the Superintendent on addressing the matter of the overgrown shrubs and ability of accessing the sidewalks in the Town and thanked the residents that are undertaking this. He further commented that the River Edge Memorial Park sign looks great and that the park has been cleaned up.

- (b)** The Superintendent of Public Works and Engineering Services summarized his written report on the Water Treatment Plant and stated that without the plant in operation with the recent heavy rainfalls, the Town could have been in a boil water advisory position due to the turbidity in the raw water.

- (c)** The Operations Performance report for December 2020 was treated as information.

The Chief Administrative Officer advised that the Town was in contact with Island Health to monitor the higher levels of aluminum which are being reported in the readings beyond those stipulated in the Operating Permit for the Town.

- (d)** The report on organics and waste tonnage was treated as information.

A historical chart of organic collection can be provided at the next meeting.

Councillor McGonigle shared his observation that the waste totals increased in the summer months due to the influx of visitors to the community. He shared his view that savings of \$36 a tonne to divert from the waste stream to the collection of organics could be achieved.

- (e)** The capital budget for 2021 was reviewed by the Committee.

The Chief Administrative Officer reported that the transit shelter on North Shore Road will be relocated to the area fronting the Country Grocers on Cowichan Lake Road and that replacement of the shelter on South Shore will also occur in 2021.

The Superintendent further reported on the shelter construction being undertaken in 2021 in partnership with the Cowichan Valley Regional District and BC Transit.

Councillor McGonigle requested clarification on the paving programme budget and whether the unexpended funds could go into a paving reserve and contingency.

- (f)** Councillor McGonigle recused himself from the meeting at 6:35 pm on a perceived conflict of interest on the next item.

The Superintendent spoke on the upgrades to Stone Park.

No. PW.02/21
Stone Park
Upgrades

Moved: Councillor Austin
Seconded: Councillor Sandhu
that the Committee recommend that the Stone Park capital project upgrades estimated at \$45,000 be allocated in the 2021 budget.

CARRIED.

Councillor McGonigle returned to the meeting at the 6:38 pm.

The Superintendent spoke on the need to undertake an engineering and design work for sanitary inflow and infiltration for that portion from

Arbutus Street to Alder Street to allow for the required replacement of that portion of line in the system.

No. PW.03/21
Sanitary In-flow
and Infiltration
Design Work

Moved: Councillor Sandhu
Seconded: Mayor Day
that the Committee recommend that the engineering and design work for inflow and infiltration at Arbutus and Alder Streets at a cost of \$15,000 be allocated in the 2021 budget.

CARRIED.

8. NEW BUSINESS

None.

9. NOTICES OF MOTION

None.

10. PUBLIC RELATIONS ITEMS

Councillor Vomacka spoke on Alister McGregor's Town hall meeting dealing with pharmacare to be held on January 21st, 2021 at 6:00 pm through zoom and Facebook and requested a link be provided for residents to attend through the Town's social media.

Mayor Day encouraged the Active Transportation plan online survey be shared with the public.

Mayor Day spoke about the video message put together by all the elected officials and messages to address a serious matter arising from social media and cases of COVID-19 being reported in the First Nations community. He congratulated Cowichan Tribes on its effective response to the recent health issues affecting them.

11. QUESTION PERIOD

The public were encouraged to forward their questions to general@lakecowichan.ca prior to and during the meeting.

The meeting was recessed for 5 minutes at 6:51 pm.

The meeting was readjourned at 6:56 pm.

12. ADJOURNMENT

No. PW.04/21
Adjournment

Moved: Mayor Day
Seconded: Councillor Sandhu
that the meeting adjourn at 6:59 pm.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2021.

Chair