

April 22, 2020

Joseph Fernandez, Chief Administrative Officer  
Town of Lake Cowichan  
Box 860  
Lake Cowichan, BC V0R 2G0

**RE: 2020 CRI FireSmart Community Funding & Supports – Approval Agreement & Terms of Conditions of Funding**

Dear Mr. Fernandez,

Thank you for submitting an application under the Community Resiliency Investment program for 2020 FireSmart Community Funding & Supports funding.

I am pleased to inform you that the Evaluation Committee and the BC FireSmart Committee recommended your project, *Town of Lake Cowichan FireSmart Community Program*, for funding. A grant in the amount of \$149,960.00 has now been approved.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development has provided funding for this program and the general Terms & Conditions are attached. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- (1) This approval agreement is required to be signed by the CAO or designate and returned to UBCM;
- (2) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in your approved application;
- (3) All expenditures must meet eligibility requirements as defined in the Program & Application Guide;
- (4) All project activities must be completed within two years and no later than April 22, 2022;

*The Community Resiliency Investment program is funded by the Province of BC*

- (5) The Final Report Form is required to be submitted to UBCM within 30 days of project end date and no later than May 23, 2022;
- (6) Any unused funds must be returned to UBCM within 30 days following the project end date.
- (7) Projects that include the development or update of a Community Wildfire Protection Plan or a burn plan must use the templates identified in the Program & Application Guide.
- (8) Projects that include the development of a fuel management prescription must be consistent with BC Wildfire Service 2019 Fuel Management Prescription Guidance document.
- (9) Where applicable, projects that include fuel management activities on Provincial Crown land must meet the Forest Enhancement Society of BC contract tendering requirements.
- (10) A post-grant approval meeting with the local BCWS Wildfire Prevention Officer or FNESS Fuel Management Liaison/Specialist is required to be completed. Please contact Tony Botica at the Coastal Fire Centre to schedule this meeting.
- (11) For projects that include a FireSmart rebate program, the requirements identified in Appendix 2 of the Program & Application Guide must be met.
- (12) For projects that include prescription/burn plan development and fuel management treatment for the same treatment unit(s), the completed prescription must be reviewed and supported by a BCWS Wildfire Prevention Officer or FNESS Fuel Management Liaison/Specialist, and the interim reporting requirements identified in Appendix 3 of the Program & Application Guide must be met, prior to initiation of the treatment.
- (13) FireSmart® and the FireSmart Logo are registered trademarks of Partners in Protection Association. To request permission to use the FireSmart BC logo, please email [info@firesmartbc.ca](mailto:info@firesmartbc.ca).

Please review the attached FireSmart BC Information Sheet. It is expected that applicants will make use of available and free FireSmart resources and, for all in-school education activities, use education kits that are available from local Fire Centres.

Please note that descriptive information regarding successful applicants will be posted on the UBCM and/or provincial government websites, and all interim, progress and/or final report materials will be made available to the provincial government.

On behalf of the Evaluation Committee and BC FireSmart Committee, I would like to congratulate you for responding to this opportunity to reduce the risk and impact of wildfires in your community.

If you have any questions, please contact Local Government Program Services at 250 356-2947 or cri-swpi@ubcm.ca.

Sincerely,



Peter Ronald  
Program Officer

Encls.

cc: Steve Vatcher, Deputy Fire Chief, Town of Lake Cowichan  
Tony Botica, Wildfire Prevention Officer, Coastal Fire Centre

**Approval Agreement** (to be signed by the CAO, band manager or designate)

I, Joseph A. Fernandez, have read and agree to the general Terms & Conditions and the requirements for funding under the 2020 FireSmart Community Funding & Supports program.



Signature

April 27, 2020

Date

*Please return a scanned copy of the signed Approval Agreement to cri-swpi@ubcm.ca*