



TOWN OF LAKE COWICHAN

Minutes of Public Works and Environmental Services Committee held on electronically at Lake Cowichan, BC as per Ministerial Order M-192 on Tuesday, *December 15th, 2020*

PRESENT: Councillor Lorna Vomacka, Chair
Mayor Bob K. Day
Councillor Carlyne Austin
Councillor Kristine Sandhu
Councillor Tim McGonigle

STAFF: Joseph Fernandez, Chief Administrative Officer
Jas Sandhu, Superintendent, Public Works, and Engineering Services
Ronnie Gill, Director of Finance

1. CALL TO ORDER

The Chair called the meeting to order at 6:15 p.m.

She started the meeting by thanking the Superintendent and all the public works employees for their work this year, amidst personnel changes and the COVID -19 pandemic.

2. AGENDA

No. PW.022/20
Agenda

Moved: Councillor Sandhu
Seconded: Councillor McGonigle
that the agenda be approved with the following addition:

NEW BUSINESS

(c) Organic pickups for the period of January 2021 to January 2022.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

- (a)** The Chief Administrative Officer reported that the parking issue is ongoing concern every summer.

Councillor Austin asked for clarification on the proposed seasonal parking hours that was being considered. The Chief Administrative Officer suggested referring it back to staff for its recommendation and enforcement relaxation may be a consideration during the winter months.

No. PW.023/20
Referral for
Staff Report

Moved: Councillor Sandhu
Seconded: Councillor Austin
that staff be directed to bring forward a parking report for Council consideration at the next Public Works that includes enforcement plans, current policies, and bylaws on the matter.

CARRIED.

Mayor Day requested consideration also be given to the residential properties that require on-street parking.

The Chief Administrative Officer stated that there was thought given to partnering with businesses on managing parking concerns.

- (b) Ongoing Items Still Being Addressed:**

None.

4. DELEGATIONS AND REPRESENTATIONS

None.

5. CORRESPONDENCE

None.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

None.

7. REPORTS

- (a)** The Committee the written departmental report for November 2020.

Mayor Day asked for clarification on whether the Trans Canada Trail network has had a danger tree assessment done this year as there were concerns brought forward on this issue for the trail from Greendale Road to Wentworth Road.

Mayor Day spoke on the need to remind residents that it is their responsibility to keep sidewalks and boulevards adjacent to their property clear of debris and overhanging trees and hedges. He spoke to two specific areas at this time; area along South Shore Road and on Wellington Road that impede pedestrian traffic and requested that these be rectified through bylaw enforcement.

Councillor Vomacka requested that resident responsibility on keeping sidewalks clear of brush and snow be posted to the Town's website.

- (b)** The Superintendent of Public Works and Engineering Services summarized his written report on the Water Treatment Plant and stated that no water advisories have been issued for the Town.

Councillor McGonigle spoke on how turbidity is measured at different points both at the raw water intake and at the treated portion. He noted that the public are now able to view the sample lab reports that are now available online.

- (c)** The Operations Performance report for November 2020 was treated as information.

8. NEW BUSINESS

- (a)** Mayor Day spoke on the matter of parking control signage, parking lines and orientation of same. He requested consideration be given to updating the handicap delineation far more clearly.

The Committee members asked that these matters be included within the requested report.

Councillor Austin spoke on the handicap parking spots in the parking lot adjacent to the drug store on South Shore Road and that they are not sized adequately.

- (b)** The Chief Administrative Officer spoke on the virtual water treatment plant tour which may be delayed for a time.

The matter of organic pickup in 2021 was discussed. The recommendation is that organics be picked up every two weeks from November 2021 to January 2022 together with the regular waste collection as a pilot project.

The public will be notified of the change through the updated curbside collection calendar.

No. PW.024/20
Organic Waste
Collection
programme

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the Committee recommend that the organic collection programme be instituted on a bi-weekly basis for the period from November 2021 to January 2022 on a pilot project basis.

CARRIED.

Councillor McGonigle requested that a report be provided on statistics for the organic and refuse collection since the inception of the organic programme.

9. NOTICES OF MOTION

None.

10. PUBLIC RELATIONS ITEMS

Councillor McGonigle wished to thank Public Works for taking on the Christmas decoration programme and for doing a great job.

The "Stuff the Truck" event held recently was quite successful and the Food Bank greatly benefitted from the record number of donations received.

11. QUESTION PERIOD

The public were encouraged to forward their questions to general@lakecowichan.ca prior to and during the meeting.

12. ADJOURNMENT

No. PW.025/20
Adjournment

Moved: Councillor McGonigle
Seconded: Mayor Day
that the meeting adjourn at 7:00 pm.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2020.

Chair