



**TOWN OF LAKE COWICHAN**  
Minutes of Finance & Administration Committee  
Tuesday, July 14<sup>th</sup>, 2020

PRESENT: Councillor Kristine Sandhu  
Acting Mayor Tim McGonigle  
Councillor Carolyne Austin  
Councillor Lorna Vomacka

REGRETS: Mayor Rod Peters  
(with prior notice)

STAFF: Joseph Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Dalton Smith, Acting Superintendent, Public Works and Engineering Services/  
Manager, Cowichan Lake Education Centre  
Jill Walters, Recording Secretary

PUBLIC: 1

No. FA.0019/20  
Agenda

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

**2. AGENDA**

Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the agenda be approved with the following additions under:

**STAFF REPORT**

(d) Penny Lane

CARRIED.

**3. BUSINESS ARISING AND UNFINISHED BUSINESS**

**Ongoing Items Still Being Addressed:**

(a) The Committee reviewed the Chief Administrative Officer's report on the municipal hall upgrades

**4. DELEGATIONS AND REPRESENTATIONS**

None.

**5. CORRESPONDENCE**

None.

**6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA**

**7. REPORTS**

(a) The Financial Report for the period ending June 30<sup>th</sup>, 2020 was treated as information.

Councillor McGonigle clarified that the increase to Lakeview revenue is due to the fact that the campsite was not expected to open this year due to Covid-19.

(b) The Building Inspector's report for June 2020 was treated as information.

No. FA.0020/20  
Incident Report

(c) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report for June 2020 in the total amount of \$9,832.50.

CARRIED.

(d) In response to Jane Martins concerns regarding the Penny Lane Development staff under took a review and its summarized version of that review is that there may have been some concerns but these are no longer valid except for the replanting trees of trees by the developer.

**8. NEW BUSINESS**

None.

**9. NOTICES OF MOTION**

None.

**10. PUBLIC RELATIONS ITEMS**

Councillor Sandhu reported that the public has been calling the staff at Lakeview to have the gate opened for access to the lower parking lot and beach.

**11. MEDIA/PUBLIC QUESTION PERIOD**

**12. IN-CAMERA**

No. FA.0021/20  
Retire to  
In-Camera

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that the Committee recommend that the meeting be closed to the public to deal with issues relating to labour relations or other employee relations which falls under Section 90(1)(c) and s.90(1) (g) litigation or potential litigation affecting the municipality of the *Community Charter* (7:04 pm).  
CARRIED.

**13. ADJOURNMENT**

No. FA.0022/20  
Arise/Report from  
In-Camera

Moved: Councillor Sandhu  
Seconded: Councillor Vomacka  
that the Committee arise with no report and adjourn (7:45pm)  
CARRIED.

Certified correct \_\_\_\_\_ .

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_ , 2020.

\_\_\_\_\_  
Acting Chair