



TOWN OF LAKE COWICHAN

Minutes of Public Works and Environmental Services Committee held on
Tuesday, March 17th, 2020

PRESENT: Councillor Carolyne Austin, Vice-Chair
Mayor Rod Peters
Councillor Tim McGonigle

ABSENT: Councillor Kristine Sandhu
(with prior approval) Councillor Lorna Vomacka

STAFF: Joseph Fernandez, Chief Administrative Officer
Kam So, Superintendent, Public Works and Engineering Services
Dalton Smith, CLEC, Manager
Roni-Lee Roach, Executive Secretary

No. PW.07/20
Agenda

1. CALL TO ORDER

The Vice-Chair called the meeting to order at 6:00 p.m.

2. AGENDA

Moved: Councillor McGonigle

Seconded: Mayor Peters

that the agenda be approved with following additions:

NEW BUSINESS

(a) Banners;

(b) Absence of Councillor Vomacka and Councillor Sandhu; and

(c) Weir Closure;

PUBLIC RELATIONS

Councillor Austin re: Broom Removal.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

(a)

(i)

The Committee reviewed the staff report on the water treatment plant update.

The Superintendent advised that capping on River Road went well, however, there were some complications with the area on North Shore Road. He further reported that Trittech has been on site and that the deficiencies have been 90% completed with Stantec to commission the plant next week and be onsite for a short time to ensure smooth operations.

(b) **Ongoing Items Still Being Addressed:**

(i)

The Education Centre Manager reported that the water testing has been excellent and the well is running well with one leak detected and corrected. He further advised that the permit has not been received yet from the Province.

(ii)

The Committee was advised that the signage directing visitors to where Cowichan Lake is along Point Ideal Drive has been installed.

Mayor Peters asked for an update on the matter of river signage. Councillor Austin reported that she has contacted Alistair Crawford, Transport Canada regarding speed limit signs being placed on the river.

Direction to staff to send a letter to Alistair Crawford, Transport Canada on the following:

- Clarification that the Cowichan River starts at the weir, not at Little Beach on Greendale Road;
- Installation of signage on the west side of the weir for speed

limit;

- Further speed limit signage along the Cowichan River route within the municipal boundaries of Lake Cowichan; and
- Request for signage, installation and educational direction.

4. DELEGATIONS

None.

5. CORRESPONDENCE

None.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

None.

7. REPORTS

- (a)** The Committee reviewed the staff report on the summary report for February and March, 2020.

The Superintendent advised that the sewer lagoon project was ongoing and that the trees along the South side have been removed with plans to hydro seed the area after completion of project.

Mayor Peters asked for clarification on the patching that is required in community, namely a large pothole along North Shore Road by the Cow Café and Riverside Hotel. The Superintendent advised that qualified flaggers would be required and could be done during the planned resurfacing of North Shore Road. The Chief Administrative Officer further advised that the project will be undertaken once the budget has been approved for the year.

- (b)** The Committee reviewed the staff report on the capital plan for roads.

The Superintendent advised that the dollars are reflected by price per metre for costing and that only road construction was reflected, not design which would add an additional 15% for costs.

Mayor Peters asked how much money was being allocated for roads. The Chief Administrative Officer reported that \$200,000 was budgeted for the \$2.5 million road network.

Councillor McGonigle asked which roadways were being allocated for 2020. The Chief Administrative Officer advised that further budget meetings would be required to finalize.

- (c)** The Committee reviewed the staff report on the capital plan for sidewalks.

The Superintendent advised that the sidewalk standards are 1.5 metres and the Town's sidewalks are currently 1.2 metres and reflected on the priority list for the community. He further advised that much of the budget amounts is for labour and that the crew would do as much each year as budget allowed for and continue the program each year thereafter.

Councillor McGonigle requested that the report be provided for prioritizing in future planning discussions.

- (d)** The Committee reviewed the staff report on South Shore Bus Shelter replacement.

The Superintendent advised that the Town would be responsible to setup the pad and that BC Transit and the Regional District Transit would pay for the construction and installation of a new shelter to Ministry standards, with maintenance to be undertaken by the Regional

District Transit.

- (e) The Committee reviewed the staff report on sewer plan for 2020 which reflected a recommended order for rehabilitation in order of significance.
- (f) The Committee reviewed the staff report on the Town’s water distribution network.

The Superintendent’s report discussed the sizing of the system, status of the watermains, other water infrastructure, water strategy and discussion on costing for upgrades to the network.

8. NEW BUSINESS

- (a) Councillor Austin spoke on the matter of banners based on the information she shared with members and advised the Superintendent that the school will have 12 banners ready once coating is applied. She asked about the status of the ordering of seasonal banners for installation.

No. PW.08/20
Committee
members
absences

- (b) Moved: Councillor McGonigle
Seconded: Mayor Peters
that Councillor Vomacka’s absence from this day’s Committee meetings be approved; and

that Councillor Sandhu’s absence from this day’s Committee meetings be approved.

CARRIED.

- (c) Mayor Peters spoke on the weir report which he distributed to members of Council prior to the meeting which advised that the weir closure will be implemented on March 18th, 2020.

9. NOTICES OF MOTION

None.

10. PUBLIC RELATIONS ITEMS

- Councillor Austin spoke on the removal of broom in the community and volunteers to deal with the blooming plant in May. The matter will be referred to the next meeting to ensure attendance of all members of the Committee for their input.

11. QUESTION PERIOD

12. ADJOURNMENT

No. PW.09/20
Adjournment

Moved: Councillor McGonigle
Seconded: Mayor Peters
that the meeting adjourn (6:39 pm)

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2020.

Vice-Chair