



## TOWN OF LAKE COWICHAN

Minutes of Parks, Recreation and Culture Committee held on  
Tuesday, March 17<sup>th</sup>, 2020

**PRESENT:** Councillor Carlyne Austin, Chair  
Mayor Rod Peters  
Councillor Tim McGonigle

**ABSENT:** Councillor Kristine Sandhu  
(with prior approval) Councillor Lorna Vomacka

**STAFF:** Joseph Fernandez, Chief Administrative Officer  
Kam So, Superintendant, Public Works and Engineering Services  
Dalton Smith, CLEC, Manager  
Roni-Lee Roach, Executive Secretary

No. PR.006/20  
Agenda

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:43 p.m.

**2. AGENDA**

Moved: Councillor McGonigle

Seconded: Councillor Sandhu

that the agenda be approved with the following additions under:

**BUSINESS ARISING AND UNFINISHED BUSINESS**

(iv) Sahtlam Avenue Hockey Box;

**NEW BUSINESS**

(a) Mayor Peters re: Update on Alternate Route;

**IN-CAMERA**

Personnel matter(s) under Section 90(1)(c) of the *Community Charter*.  
CARRIED.

**3.(a) BUSINESS ARISING AND UNFINISHED BUSINESS**

**(i)** Councillor Austin reported that she has possession of the trails signs and that they will be placing a new sign on Hammond Road and replacing 2; one at the end of Johel Road and the other at Pine Street.

**(ii)** There was no update on the Riverfront Walkway and Trail Connections.

**(iii)** The Committee discussed the request by the Cowichan Lake Pickleball Club for maintenance of the courts.

The Chief Administrative Officer offered the suggestion that the project be a standalone project for improvements through the operational budget.

Mayor Peters felt that the tournament will be cancelled due to the coronavirus pandemic and that the matter of upgrades and maintenance of the courts be incorporated into the strategic plan and be dealt with during that process.

**(iv)** Councillor Austin conveyed a request from Councillor Vomacka for a written update on the Sahtlam Avenue hockey box with the report to include a cost comparison of the surfacing at the Pickleball courts and associated costing.

Mayor Peters expressed his view that the use by youth of the Sahtlam Park is awesome and is a great project to have been undertaken and would support other endeavors to improve public spaces for the youth in the community.

**4. DELEGATIONS AND REPRESENTATIONS**

None.

**5. CORRESPONDENCE**

None.

**6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA**

None.

**7. REPORTS**

- (a)** The Committee reviewed the staff summary report for parks and recreation for the months of February and March, 2020.

The Superintendent shared the concept plans that have been submitted for Kasapi Park and reported that the Duck Pond washroom project has been scoped and priced.

Councillor McGonigle asked for clarification of the Kasapi Park project costs and future maintenance requirements. Mayor Peters asked about the replacement of the pergola.

The Chief Administrative Officer advised that the Kasapi project may be budgeted in 2021 and the pergola would be looked at during that planning stage.

Mayor Peters enquired into whether the Kinsmen have been consulted on the Duck Pond washroom project. The Superintendent advised that the Kinsmen have engaged a grant proposal writer and any announcement for successful funds would be announced in April.

- (b)** The Committee reviewed the staff report on the River`s Edge Memorial Park.

The Superintendent again reviewed the concept plans submitted for River`s Edge Memorial Park and reported that the planning process has begun and includes plants being sourced, design of a viewing platform and entrance sign has been scoped and sourced. The Superintendent shared his recommendation for locally sourced granite for the entrance sign at an estimated cost of \$10,200, not including site prep and installation.

- (c)** The Committee reviewed the staff report on the Centennial Park and projects for 2020.

The Superintendent reported that three projects would be undertaken at the Centennial Park in 2020 which include construction of a new parking lot, construction and re-purposing of the washroom facility and clearing overgrown brush along Point Ideal Drive and leveling the berm area. He further recommended that the consultant rework the proposed parking lot site plan to reduce the 60 parking stalls to allow for a picnic area for visitors.

**8. NEW BUSINESS**

- (a)** Mayor Peters provided an update to the meeting held with representatives of the Ministry of Transportation and Infrastructure on an alternate route through Lake Cowichan and the report that outlined 3 routes that were estimated from \$98 to \$108 Million. Mayor Peters will share the report with Committee members.

Councillor McGonigle stated that the developers of Block 200 may resuscitate its plans in light of these discussions.

Mayor Peters further reported on the discussion around elk and wildlife conflict along Highway 18. Flashing signs are a consideration at 8 intersections involving wildlife corridors. Councillor Austin asked

for clarification on their usefulness during foggy conditions.

**9. NOTICES OF MOTION**

None.

**10. PUBLIC RELATIONS ITEMS**

None.

**11. QUESTION PERIOD**

None.

**12. IN-CAMERA**

No. PR.007/20  
Retire to In-  
Camera

Moved: Councillor McGonigle  
Seconded: Mayor Peters  
that the Committee recommend that the meeting be closed to the public to deal with issues relating to labour relations or other employee relations which falls under Section 90(1)(c) of the *Community Charter* (7:13 pm).

CARRIED.

**13. ADJOURNMENT**

No. PR.008/20  
Arise/Report from  
In-Camera

Moved: Councillor McGonigle  
Seconded: Mayor Peters  
that the Committee arise with no report and adjourn (7.40 p.m.).

CARRIED.

Certified correct \_\_\_\_\_

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Chair