



**TOWN OF LAKE COWICHAN**  
Minutes of a Regular meeting of Council  
*Tuesday, January 28<sup>th</sup>, 2020*

PRESENT: Mayor Rod Peters  
Councillor Carolyne Austin  
Councillor Tim McGonigle  
Councillor Kristine Sandhu  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Roni-Lee Roach, Executive Secretary

PUBLIC: 13

**1. CALL TO ORDER**

Mayor Peters called the meeting to order at 6:46 p.m.

**2. AGENDA**

No. R.001/20  
Agenda

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the agenda be approved.

CARRIED.

**3. ADOPTION OF MINUTES**

No. R.002/20  
Minutes

Moved: Councillor Vomacka  
Seconded: Councillor McGonigle  
that the minutes of the Regular Meeting of Council held on December 17<sup>th</sup>, 2019 be adopted.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

**5. DELEGATIONS AND REPRESENTATIONS**

- (a)** Ms. Sonia Furstenau who represents the electoral district of Cowichan Valley as a member of the Green Party of British Columbia spoke to Council on issues that were affecting the Cowichan Valley. She spoke on matters such as the opioid crisis, homelessness, child care spaces and the proposed construction of a new school in the Duncan.

Mayor Peters thanked Ms. Furstenau for her representation in the legislature on behalf of the Cowichan Valley.

- (b)** Ella Mister Douglas extended her thanks to Council for sponsoring her participation in the 91<sup>st</sup> session of the Youth Parliament and spoke on her participation in the programme and her future plans.

**6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA**

**7. CORRESPONDENCE**

**(a) Action Items:**

No. R.003/20  
2020 Grant-in-Aid

- (i)** Moved: Councillor Sandhu  
Seconded: Councillor Austin  
that the funding request received from Brooklyn Kruk for her participation in the BC Ambassador Program be referred to Grant-in-Aid discussions for 2020;  
and further that Ms. Kruk be requested to submit an application for funding with details of the amount of funding being requested.  
CARRIED.

**(b) Information or Consent Items**

No. R.004/20  
Received and Filed

- (i)** Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the correspondence item from Ian Bushfield, Executive Director, BC Humanist Association be received and filed.  
CARRIED.

**8. REPORTS**

**(a) Council and other Committee Reports**

No. R.005/20  
Finance and  
Administration

- (i)** Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the minutes of the Finance and Administration Committee meeting held on January 14<sup>th</sup>, 2020 be approved with the following:

**1- Referral to 2020 Grant-in-Aid Discussions**

that the funding request received from the 1<sup>st</sup> Lake Cowichan Scouts for first aid kits be referred to Grant-in-Aid discussions for 2020;

**2- Fire Department - Incident Report**

that Council approve the Lake Cowichan Fire Department's incident report for November, 2019 in the total amount of \$10,156.64;

**3- Fire Department - Incident Report**

that Council approve the Lake Cowichan Fire Department's incident report for December, 2019 in the total amount of \$8,264.83; and

**4- BC Active Transportation Infrastructure Grants Programme**

that the Town of Lake Cowichan make application under the BC Active Transportation Infrastructure Grants Programme for a total project cost of \$50,000 with 50% to be funded by the Town for possible road and trail connections in the community such as twinning with the Lake Cowichan First Nation waterfront walkway sidewalk on North Shore Road.  
CARRIED.

**(ii)**

No. R.006/20  
Public Works and  
Environmental  
Services

- Moved: Councillor Vomacka  
Seconded: Councillor McGonigle  
that the minutes of the Public Works and Environmental Services Committee meeting held on January 21<sup>st</sup>, 2020 be approved with the following:

**1- Sewage Treatment Plant Grant Application**

that Council approve the grant application under the Green Infrastructure-Environmental Quality Program for the completion of the Sewer Treatment Plant Upgrade Project at an estimated cost of totaling \$7,240,000.00 with council supporting the project and committing to its share of \$1,930,908.00.  
CARRIED.

- No. R.007/20  
Parks, Recreation and Culture      **(iii)**      Moved: Councillor Austin  
Seconded: Councillor Sandhu  
that the minutes of the Parks, Recreation and Culture Committee meeting held on January 21<sup>st</sup>, 2020 be approved with the following:
- 1- Centennial Park Parking Lot**  
that the contract for Centennial Park be awarded to McElhanney Engineering for \$26,269 (excluding GST) and which includes the price for the electrical component for the design of the parking lot lights.  
CARRIED.
- Cowichan Lake Recreation      **(iv)**      Mayor Peters advised that the Cowichan Lake Recreation Commission held its meeting on Thursday, January 23<sup>rd</sup>, 2020 with the re-election of Thor Repstock and Rocky Wise as Chair and Vice respectively. Mayor Peters reported on the presentation by the Cowichan Lake District Skating Club and the budget discussions.
- Vancouver Island Regional Library      **(v)**      Councillor Vomacka gave a verbal report on the opening of the new library in Chemainus. She was unable to attend the annual general meeting of the Library Board due to inclement weather.
- Advisory Planning Commission      **(vi)**      Councillor Austin reported on the Advisory Planning Commission meeting held on January 23<sup>rd</sup>, 2020 where Brian Locher was re-elected as Chairperson. She further reported that the contract planner had presented a residential zone district analysis table outlining the current zones and proposed changes with a recommendation from the Commission to remove the Mobile Home Park (R-4) zone from the bylaw.
- The next meeting of the Commission will be held on February 27<sup>th</sup>, 2020.
- Community Forest Co-operative      **(vii)**      Councillor McGonigle gave a verbal report on the Forest Co-operative and reported that the Halalt Board that does the logging is constructing roads to harvest its 13,000m<sup>3</sup> for 2020.
- Cowichan Valley Regional District Board      **(b)**      **Other Reports**  
**(i)**      Councillor McGonigle gave a verbal report on the Regional District Board meeting.
- He further reported that the Regional Services Committee was reviewing amendments to the solid waste management bylaw for the increase of tipping fees which he did not support on behalf of the Town.
- Community Outreach Team      **(ii)**      Councillor Austin reported that there was no meeting held in January due to the snowfall. The next meeting will be held on Thursday, February 20<sup>th</sup>, 2020.
- Our Cowichan      **(iii)**      Councillor Sandhu reported on the meeting held on January 9<sup>th</sup>, 2020.
- L.I.F.T.      **(iv)**      Mayor Peters reported that no recent meetings have been held.
- Cowichan Watershed Board      **(v)**      Councillor Sandhu reported the meeting held January 27<sup>th</sup>, 2020 and advised that the next meeting would be held on February 24<sup>th</sup>, 2020.

**(c) Staff Reports**

No. R.008/20  
2019 Community  
Resiliency Investment  
Program

**(a)** Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that Council approve the making of an amended and revised grant application under the 2019 Community Resiliency Investment Program through UBCM for an amount of \$113,565;

and that it further provide assurance that it would support all of the proposed activities under the plan and would ensure the proper fiscal management of the grant.

CARRIED.

**9. BYLAWS**

No. R.009/20  
Zoning Amendment  
1030-2019

**(a)** Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 1030-2019" be referred back to staff for possible amendments based on the public input received.

CARRIED.

No. R.0010/20  
Fees and Charges for  
Services  
1031-2020

**(c)** Moved: Councillor Sandhu  
Seconded: Councillor Vomacka  
that the "Town of Lake Cowichan Fees and Charges Service Bylaw No. 1031-2020" be read a first, second and third time.

CARRIED.

No. R.0011/20  
Waste Collection  
Regulations and Rates  
1032-2020

**(d)** Moved: Councillor Sandhu  
Seconded: Councillor Austin  
that the "Town of Lake Cowichan Waste Collection Regulations and Rates Bylaw No. 1032-2020" be read a first, second and third time.

CARRIED.

No. R.0012/20  
Zoning Amendment  
1033-2020

**(e)** Moved: Councillor McGonigle  
Seconded: Councillor Sandhu  
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 1033-2019" be read a first and second time.

CARRIED.

**10. NEW BUSINESS**

**(a)** A budget meeting has been set for Tuesday, February 4<sup>th</sup>, 2020 at 5:00 p.m.

**11. MAYOR'S REPORT**

Mayor Peters gave his monthly report and advised that budget discussions were well underway.

**12. NOTICES OF MOTION**

None

**13. QUESTION PERIOD**

**14. IN CAMERA**

No. R.0013/20  
Retire to In-Camera

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that Council close the meeting to the public to deal with issues relating to the acquisition, disposition or expropriation of land or improvements which fall under Section 90(1) (e) of the *Community Charter* (7:59 p.m.)

CARRIED.

**15. ADJOURNMENT**

No. R.0014/20  
Arise/Report from In-  
Camera

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that Council arise with no report and adjourn (8:36 p.m.)

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor