



TOWN OF LAKE COWICHAN

Minutes of a Regular meeting of Council

Tuesday, April 23rd, 2019

PRESENT: Mayor Rod Peters
Councillor Carolyne Austin
Councillor Lorna Vomacka
Councillor Kristine Sandhu
Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Jill Walters, Recording Secretary

PUBLIC: 13

1. CALL TO ORDER

Mayor Peters called the meeting to order at 6:05 p.m.

2. AGENDA

No. R.0036/19

Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the agenda be approved with the following additions:

CORRESPONDENCE:

7(a)(ii) Cowichan Lake Trailblazers Society; and

NEW BUSINESS:

10(b) Lakeview Park Road Access.

CARRIED.

3. ADOPTION OF MINUTES

No. R.0037/19

Moved: Councillor Austin
Seconded: Councillor Sandhu
that the minutes of the Regular Meeting of Council held on
March 26th, 2019 be adopted.

CARRIED.

No. R.0038/19

Moved: Councillor Sandhu
Seconded: Councillor McGonigle
that the minutes of the Public Hearing held on March 26th, 2019
be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

(a) Judy Stafford, Cowichan Green Community made a video
presentation on the work that was accomplished by the
Cowichan Green Community in 2018.

**6. VERBAL COMMENT FROM THE PUBLIC ON A
SUBSEQUENT ITEM ON THE AGENDA**

7. CORRESPONDENCE

(a) Action Items

(i) On the item of School District #79 re: concerns about Cannabis/ Vaping stores near schools the matter is to be discussed by Council when it meets with the School Board to discuss how the Board came to the decision regarding the distances these stores should from schools.

No. R.0039/19

(ii) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the Cowichan Lake Trail Blazers' Society be given permission to host a beer garden in the covered area at Saywell Park on Sunday May 19th, 2019 providing that a special occasion license and liability coverage with the Town named as an additional insured in the amount of \$2 million for each occurrence, as well as security and fencing are provided.
CARRIED.

(b) Information or Consent Items

(i) The letter from the City of Port Moody re: UBCM resolution-greenhouse gas limits for new buildings was treated as information.

8. REPORTS

(a) Council and other Committee Reports

No. R.0040/19
Finance and
Administration

(i) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the minutes of the Finance and Administration Committee meeting held on April 9th, 2019 be approved with the following:

1-Purchase of Mower

that the purchase of a mower from Island Tractor and Supply Ltd. for a total price of \$26,919.24 inclusive of taxes be approved.

CARRIED.

No. R.0041/19

(ii) Moved: Councillor Vomacka
Seconded: Councillor Sandhu
that the minutes of the Public Works and Environmental Services Committee meeting held on April 16th, 2019 be approved as presented.

CARRIED.

No. R.0042/19

(iii) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the minutes of the Parks, Recreation and Culture Committee held on April 16th, 2019 be approved as presented.

CARRIED.

Cowichan Lake
Recreation

(iv) The Cowichan Lake Recreation Commission held a special meeting to approve in principal to have a Junior B hockey team in Lake Cowichan. This would be in association with the Junior A team in Nanaimo. Negotiations are ongoing.

Vancouver Island
Regional Library

(v) Councillor Vomacka reported on the meeting held by the Library Board in April 2019. She presented the following items of note:

- Saturday April 27, 2019 3:00 p.m.-5:00 p.m.
Authors Teresa Schapansky and Allan Waddy will be at the Lake Cowichan branch;
- Teen writing contest;

- Spine Poetry Instagram contest;
- The Duncan branch hosted a beekeeping tutorial; and
- Sayward is getting a new 2100 square foot library.

Advisory Planning Commission **(vi)** The Town Contract Planner James van Hemert gave a short presentation on the work of the Advisory Planning Commission to complete work on the draft Official Community Plan. The Wildfire section of the OCP has been deleted. Some of the concerns from the second open house were air quality, tourist appeal, lake and river access, and highway 18 safety concerns. The contract planner complimented the Advisory Planning Commission for its attention to detail and its dedication to creating a high caliber document.

Community Forest Co-op **(vii)** There was no update available from the Community Forest Co-op.

Cowichan Valley Regional District Board **(b)** **Other Reports**
(i) Councillor Sandhu attended in Councillor McGonigle’s absence and reported the following highlights:

- The Directors Service Special Committee is considering hiring a consultant to reach out to other government and municipalities;
- They are working on a Code of Conduct for elected officials; and
- The next meeting is being held on Wednesday April 24th, 2019.

Community Outreach Team **(ii)** Councillor Austin reported the following highlights from the April 2019 meeting of the Outreach Team:

- ‘Neighbours connecting with neighbours’ with Community Block Party being held October 5th, 2019;
- The reading program with seniors and students from Palsson is going well;
- There will be measles vaccine clinics ongoing at the schools and the health unit;
- Counsellors at Community Services are working on a brochure to encourage business to offer work experience opportunities; and
- The next meeting is being held on Thursday May 16th, 2019.

Our Cowichan **(iv)** There was no update available from Our Cowichan. The next meeting is being held on April 25th, 2019.

(c) **Staff Reports**

No. R.0043/19 **(i)** Moved: Councillor McGonigle
 Seconded: Councillor Sandhu
 that Council issue a Development Variance Permit under Section 455 of the Local Government Act to Arbutus Industries Ltd. so it may proceed with the development of the above property subject to the following condition;

1. that the applicant comply with the requirements of the

Zoning Bylaw, the Subdivision and Service Bylaw, the Building Bylaw, the DCC Bylaw and all other requirements of the Local Government Act.

CARRIED.

- No. R.0044/19 **(ii)** Moved: Councillor Sandhu
Seconded: Councillor Austin
that Council issue a Development Permit for the project planned at 130 Neva Road subject to the following conditions:
1. A satisfactory execution of the purchase at market value of adjacent property from the Town of land approximating 459.8 m²;
 2. Any construction of improvements can only occur after acquisition of said property;
 3. Provision of a landscape surety in the amount of \$8,634;
 4. Reinstatement of sidewalk, curb, and possibly asphalt upgrades be required (aprons at a minimum) to at least the minimum standards set forth in the Master Municipal Construction Documents (MMCD) as amended from time to time with the matter to be addressed in advance of the required Building Permit; and
 5. Egress and ingress to site for a single tank fuel delivery truck to be as provided in drawing dated April 3rd, 2019 prepared by J.E. Anderson & Associates.

CARRIED.

9. BYLAWS

- No. R.0045/19 **(a)** Moved: Councillor Austin
Seconded: Councillor Vomacka
"Town of Lake Cowichan Animal Control Bylaw 1019-2019" be given first and second readings.
- CARRIED.
- No. R.0046/19 **(b)** Moved: Councillor Vomacka
Seconded: Councillor Sandhu
"Town of Lake Cowichan Financial Plan Bylaw 1020-2019" be given first, second and third readings.
- CARRIED.
- No. R.0047/19 **(c)** Moved: Councillor Sandhu
Seconded: Councillor McGonigle
"Town of Lake Cowichan 2019 Annual Rates Bylaw No. 1021-2019" be given first, second and third readings.
- CARRIED.
- No. R.0048/19 **(d)** Moved: Councillor McGonigle
Seconded: Councillor Austin
"Town of Lake Cowichan Official Community Plan Bylaw No. 1022-2019" be given first and second readings.
- CARRIED.

10. NEW BUSINESS

No. R.0049/19

(a)

Asset Management Plan Grant

Moved: Councillor Austin
Seconded: Councillor McGonigle
that Council support an Application for grant funding under the UBCM Asset Management Planning Program for Development of an Asset Management Plan as budgeted in the Five Year Financial Plan.

CARRIED.

(b)

A discussion was had on the beach access at Lakeview Park. Councillor Sandhu did a walkthrough of Lakeview Park with the CLEC/Lakeview Manager. She also spoke with the former Superintendent of Public Works. She feels that there is no need to block access to the beach at Lakeview Park.

11. MAYOR’S REPORT

The Mayor presented his report for April, 2019 with the following highlights:

- Attendance at the Association of Vancouver Island Coastal Communities Conference April 12th-14th, 2019;
- Future Forest Presentation April 24th, 2019; and
- Chamber of Commerce Spring Fling planned for April 27th, 2019

12. NOTICES OF MOTION

Lakeview Park Road Access item is being referred to the next Parks and Recreation committee meeting.

13. QUESTION PERIOD

14. IN CAMERA

No. R.0050/19

Moved: Councillor McGonigle
Seconded: Councillor Vomacka

(a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and

(b) The basis on which the meeting is to be closed falls under the following: section 90 (1) (d) dealing with land matters; and section 90(1)(f) dealing with law enforcement. (7:20 p.m.)

15. ADJOURNMENT

No. R.0051/19

Moved: Councillor McGonigle
Seconded: Councillor Austin
that we adjourn with no report(8:05 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2019.

Mayor