



STAFF REPORT

TO: Chief Administrative Officer
FROM: Doug Knott, Fire Chief
SUBJECT: Fire Department Incident Report – October 2025
MEETING DATE: November 25th, 2025

PURPOSE

The purpose of this report is to provide Council with a detailed summary of fire department activities for the month of October 2025, including incident call logs requiring response and the associated costs per incident.

BACKGROUND

During the month of October, 2025, there were a total of 19 calls for service from the Fire Department which totalled approximately 28 hours in response time.

IMPLICATIONS

- a. **Financial:**
The total cost for responding is \$10,500.66.
- b. **Policy/Legislation:**
N/A
- c. **Strategic Priority:**
Fire safety and fire department operations is classified as a core service provided by the Town as outlined within the strategic plan and falls within the community safety category of the plan.
- d. **Sustainability:**
N/A

e. Communication:

N/A

f. Staffing Implication:

N/A

Options:

- 1) Receive this staff report and approve payment in the amount of \$10,500.66, **OR**
- 2) Receive this staff report and request additional information prior to reconsideration of approval of the expense.

RECOMMENDATION

Staff is recommending option1.

THAT the Committee of the Whole recommends to Council that this staff report be received and the amount of \$10,500.66 be approved as presented.

Signed:

Doug Knott

Doug Knott

Fire Chief

Concurrence:

John T

John Thomas

Chief Administrative Officer



Lake Cowichan Fire Department
P.O. Box 31
Lake Cowichan, BC
V0R 2G0
(250)749-3522

October 2025 Monthly Incident Report

1 Business Meeting
3 Practices
2 Truck Check
1 Alarms Activated
2 Lift Assist
0 Medical Aid
0 Overdose
0 Cardiac Arrest
3 First Responder
2 Fire – Burn Complaint, Chimney
1 Public Service – Assist Other Agency RCMP
3 MVI
0 Hydro Trouble
4 Officer/Member Duty Sheets
1 Structure Fire – Mutual Aid

1 Sec/Treasurer Monthly Stipend

Total

10,500.66



Lake Cowichan Fire Department
 P.O. Box 31
 Lake Cowichan, BC
 V0R 2G0
 (250)749-3522

Fire Stats October 2025

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Incident</u>	<u>Mem</u>	<u>Hrs</u>	<u>Cost</u>
Oct 1	18:00	Firehall	Truck Check (Sept Crew 3)	15	2	572.38
Oct 1	19:30	[REDACTED]	MVI	14	1	313.20
Oct 4	20:39	[REDACTED]	MVI	12	1	243.34
Oct 6	13:30	[REDACTED]	Burn Complaint	5	1	123.81
Oct 6	19:00	Firehall	Business Meeting	20	2	874.02
Oct 9	12:01	[REDACTED]	Assist RCMP	5	1	122.54
Oct 9	20:23	[REDACTED]	MVI	12	1	270.75
Oct 10	13:09	[REDACTED]	Chimney Fire	10	1	242.94
Oct 14	10:27	[REDACTED]	Lift Assist	10	1	242.94
Oct 14	19:00	Firehall	Practice	17	2	678.68
Oct 15	10:59	[REDACTED]	First Responder	10	1	246.35
Oct 15	18:00	Firehall	Truck Check	13	2	476.38
Oct 16	15:44	[REDACTED]	First Responder	11	1	271.62
Oct 19	8:17	[REDACTED]	Structure Fire (Sahtlam)	16	4	1563.00
Oct 20	19:00	Firehall	Practice	17	2	736.04
Oct 23	16:57	[REDACTED]	Lift Assist	12	1	266.94
Oct 23	19:17	[REDACTED]	First Responder	17	1	365.88
Oct 25	12:30	[REDACTED]	Alarms Activated	7	1	170.54

Oct 27	19:00	Firehall	Practice	10	2	433.60
			Officer/Member Sheets	Duty		1935.71
			Sec/Treas Stipend			350.00
			Totals			10500.66