

**TOWN OF LAKE COWICHAN
BYLAW NO. 1098-2024**

A BYLAW TO AMEND THE COUNCIL PROCEDURE BYLAW 1093-2023

WHEREAS the *Community Charter* requires the establishment of procedures to be followed for meetings of Council and Council Committees and must among other requirements fulfill the following:

- (a) Hold regular meetings in accordance with the procedure bylaw;

AND WHEREAS Regular Council meetings may occur as given in a schedule of the dates, times, and places approved by a resolution of Council;

AND WHEREAS the Council of the Town of Lake Cowichan deems it expedient to amend Bylaw No. 1093-2023 to allow for when regular meetings and public hearings may in fact occur;

NOW THEREFORE, Council of the Town of Lake Cowichan in open meeting enacts as follows:

1. TITLE

This bylaw may be cited for all purposes as the “Town of Lake Cowichan Council Procedure Amendment Bylaw No. 1098-2024”.

2. AMENDMENT

- (a) Part 2, section 6.2 of Bylaw No.1093-2023 is replaced in its entirety by the following:

Regular Council meetings must:

- (i) be held on the fourth Tuesday of each month, and
 - (ii) begin at 5:00 pm or soon after the adjournment of a Public Hearing, where applicable;
 - (iii) be adjourned at 7:30 pm on the day scheduled for the meeting unless Council resolves to proceed beyond that time in accordance with section 31 of this bylaw;
 - (iv) when such a meeting falls on a statutory holiday, be held on the next day the Town municipal office is open following the statutory holiday.
- (b) Part 4, section 31.1 of Bylaw 1093-2023 is amended and substituted with “after 7:30 pm” in place of “after 8:30 pm”.
 - (c) Part 8, section 58.2 of Bylaw No.1093-2023 is replaced in its entirety by the following:

Public Hearings shall be held on the Fourth Tuesday of each month at 5:00 pm when required, unless otherwise resolved by Council.

3. FORCE AND EFFECT

That upon adoption of this bylaw, Bylaw No. 1093-2023, the Town of Lake Cowichan Council Procedure Bylaw No. 1093-2023 shall hereby be amended and take effect.

READ A FIRST TIME on the ___ day of January, 2024.

READ A SECOND TIME on the ___ day of January, 2024.

READ A THIRD TIME on the ___ day of January, 2024.

Advertised in the Lake Cowichan Gazette on _____, 2024 and _____, 2024 and the Public Posting Places at the Municipal Hall at 39 South Shore Road on _____, 2024.

RECONSIDERED, FINALLY PASSED and ADOPTED by the Municipal Council of the Town of Lake Cowichan on the ___ day of _____ 2024.

Tim McGonigle
Mayor

Joseph A. Fernandez
Corporate Officer