



**AGENDA**  
**TOWN OF LAKE COWICHAN**  
**Regular meeting of Council**  
**Tuesday, July 26<sup>th</sup>, 2016 at 6:00 p.m.**

**1. CALL TO ORDER**

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**INTRODUCTION OF LATE ITEMS** (if applicable)

**2. APPROVAL OF AGENDA**

**3. ADOPTION OF MINUTES**

- (a) Minutes of the Special Meeting of Council held on May 30<sup>th</sup>, 2016.  
(b) Minutes of the Regular Meeting of Council held on June 26<sup>th</sup>, 2016.

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**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

**5. DELEGATIONS AND REPRESENTATIONS**

- (a) Dale Combs, Re: Relocation of the Lake Cowichan Community Garden.  
(b) Cara Smith and David Kidd, Re: Future of the Community Garden.

**6. CORRESPONDENCE**

(a) **Action Items**

- (i) Glenda Burg, Chair- LEAD, Re: Request for Beer Gardens.

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(b) **Information or Consent Items-** (a member may ask that an item be dealt with separately)

- (i) Greg Moore, Chair- Metro Vancouver Board, Re: Mattress and Bulky Furniture Extended Producer Responsibility.

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**7. REPORTS**

(a) **Council and Other Committee Reports**

- |  |                      |   |           |
|--|----------------------|---|-----------|
| 1. Finance & Administration              | Councillor McGonigle |   |           |
| • July 12 <sup>th</sup> , 2016.          |                      | <table border="1"><tr><td><b>22</b></td></tr></table> | <b>22</b> |
| <b>22</b>                                |                      |   |           |
| 2. Public Works & Environmental Services | Councillor Austin    |   |           |
| • July 5 <sup>th</sup> , 2016.           |                      | <table border="1"><tr><td><b>25</b></td></tr></table> | <b>25</b> |
| <b>25</b>                                |                      |   |           |
| 3. Parks, Recreation & Culture           | Councillor Vomacka   |   |           |
| • July 5 <sup>th</sup> , 2016.           |                      | <table border="1"><tr><td><b>28</b></td></tr></table> | <b>28</b> |
| <b>28</b>                                |                      |   |           |
| 4. Economic & Sustainable Development    | Councillor Day       |   |           |
| • July 12 <sup>th</sup> , 2016.          |                      | <table border="1"><tr><td><b>30</b></td></tr></table> | <b>30</b> |
| <b>30</b>                                |                      |   |           |
| 5. Cowichan Lake Recreation Commission   | Mayor Forrest        |   |           |
| 6. V.I.R.L                               | Councillor Vomacka   |   |           |
| 7. Ohtaki Twinning Committee             | Mayor Forrest        |   |           |
| • July 5 <sup>th</sup> , 2016.           |                      | <table border="1"><tr><td><b>32</b></td></tr></table> | <b>32</b> |
| <b>32</b>                                |                      |   |           |
| 8. Advisory Planning Commission          | Councillor McGonigle |   |           |
| 9. Community Forest Co-op                | Councillor McGonigle |   |           |

(b) **Other Reports**

1. Cowichan Valley Regional District Board Meeting – Councillor Day.
2. Community Safety Advisory Committee - Councillor Austin.
3. Seniors’ Care Facility Steering Committee – Councillor McGonigle.

**Staff Reports**

- (a) Chief Administrative Officer, Re: Appointment to the Advisory Planning Commission.
- (b) Chief Administrative Officer, Re: Appointments to the Ohtaki Twinning Committee.

F/C
F/C

**8. BYLAWS**

- (a) “Town of Lake Cowichan Zoning Amendment Bylaw No. 979-2016” may be read a first and second time.

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**9. NEW BUSINESS**

None.

**10. MAYOR’S REPORT**

**11. NOTICES OF MOTION**

**12. MEDIA / PUBLIC QUESTION PERIOD**

**- Limited to items on the agenda**

**13. IN CAMERA**

(a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and

(b) The basis on which the meeting is to be closed falls under the following:

s.90 (1) (c) – labour relations or other employee relations;

s.90 (1) (e) – acquisition, disposition or expropriation of land or improvements.

s.90(1) (g) of the litigation or potential litigation affecting the municipality

**14. ADJOURNMENT**



PRESENT: Mayor Ross Forrest  
Councillor Carolyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

**2. APPROVAL OF AGENDA**

No R.0075/16

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the agenda be approved as presented.

CARRIED.

**3. ADOPTION OF MINUTES**

None.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

**5. DELEGATIONS**

None.

**6. CORRESPONDENCE**

None.

**7. REPORTS**

(a) **Council and Other Committee Reports**

None.

(b) **Other Reports**

**None.**

(c) **Staff Reports**

No R.0076/16

(i) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the construction and installation of a gateway sign at the north entrance or wye be awarded to Corey Fabrications and Mobile Welding Service for the contract price of \$44,979 excluding taxes, with the successful proponent to be required to commence work immediately.

CARRIED.

No R.0077/16

(ii) Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the Town of Lake Cowichan authorize the submission of an application to the BC Rural Dividend Program for the Town of Lake Cowichan Economic Readiness for \$10,000.

CARRIED.

No R.0078/16  
Canada 150  
Community  
Infrastructure  
Program

(iii) Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that Council approve another grant application under the Canada 150 Community Infrastructure Program Funding to undertake additional upgrades to Centennial Park totaling \$618,230 with

Council confirming to Economic Diversification Canada of its 50 per cent share of the costs of the total project over the 2016-2017 and 2017-2018 fiscal years.

CARRIED.

No R.0079/16  
New Building  
Canada Fund

(iv) Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that the Town of Lake Cowichan re-submit a grant application under the New Building Canada Small Communities Fund Program for a project described as the Lake Cowichan Water Main Upgrades for the total eligible costs of \$1,360,364.

CARRIED.

**8. BYLAWS**

**9. NEW BUSINESS**

No R.0080/16  
Carbon Neutral  
Report

(a) Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the Carbon Neutral Public Report be approved.

CARRIED.

**10. MAYOR'S REPORT**

**11. MEDIA/PUBLIC QUESTION PERIOD**

**12. IN CAMERA**

**13. ADJOURNMENT**

No R.0081/16  
Adjournment

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that this meeting adjourn. (6:20 p.m.)

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Chair



**TOWN OF LAKE COWICHAN**  
Minutes of a Regular meeting of Council  
Tuesday, June 28<sup>th</sup>, 2016

**PRESENT:** Mayor Ross Forrest  
Councillor Carolyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

**STAFF:** Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Kari Lingren, Recording Secretary

**PUBLIC:** 3

**1. CALL TO ORDER**

Mayor Forrest called the meeting to order at 6:00 p.m.

**2. AGENDA**

No. R.0082/16

Moved: Councillor Day  
Seconded: Councillor Austin  
that the agenda be approved with the following additions  
under:

**Other Reports**

- Councillor Austin- Homeless Youths.

**New Business**

- Resolution of Fire and Rescue Service Levels and Limitations.

CARRIED.

**3. ADOPTION OF MINUTES**

No. R.0083/16

**(a)** Moved: Councillor Day  
Seconded: Councillor Austin  
that the minutes of the Regular Meeting of Council held on May  
24th, 2016 be adopted.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

**5. DELEGATIONS AND REPRESENTATIONS**

None.

**6. CORRESPONDENCE**

**(a) Action Items**

None.

**(b) Information or Consent Items**

**(i)** The correspondence from Stephen Hunt to move to end old  
growth logging was received as information only.

**(ii)** The correspondence from Al Richmond, President of Union of  
BC Municipalities on provincial response to the 2015 resolution  
was received as information.

- (iii) The correspondence from Mike Palecek of the Canadian Union of Postal Workers on the Federal government reviewing the public postal services was received as information.

**7. REPORTS**

No. R.0084/16  
Finance and Administration

Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the minutes of the Finance and Administration Committee meeting held on June 14<sup>th</sup>, 2016 be approved with the following:

1-BC Hydro

that Council give authorization to BC Hydro to allow it to access the greenspace at the roundabout by King George Rd for work on the relocation of transmission lines required for the BC Hydro power upgrades.

CARRIED.

No. R.0085/16  
Public Works and  
Environmental Services

Moved: Councillor Austin  
Seconded: Councillor McGonigle  
that the minutes of the Public Works and Environmental Services Committee meeting held on June 7<sup>th</sup>, 2016 be approved with the following:

1- King George Park

that a part of the Park by the King George roundabout be recommended for closure for a right-of-way for BC Hydro's new power lines.

CARRIED.

No. R.0086/16  
Parks, Recreation and Culture

Moved: Councillor Vomacka  
Seconded: Councillor Day  
that the minutes of the Parks, Recreation and Culture Committee meeting held on June 7<sup>th</sup>, 2016 be approved as presented.

CARRIED.

No. R.0087/16  
Economic and Sustainable  
Development

Moved: Councillor Day  
Seconded: Councillor McGonigle  
that the minutes of the Economic and Sustainable Development Committee meeting held on June 14<sup>th</sup>, 2016 be approved as presented.

CARRIED.

Cowichan Lake Recreation

The minutes of the Cowichan Lake Recreation Commission meeting held in May, 2016 were not available.

Vancouver Island Regional  
Library

Councillor Vomacka stated that there was no report at this time. She did report that the summer reading program would be starting soon.

Ohtaki Twinning Committee

A verbal update of the Ohtaki Twinning Committee meeting from June 7<sup>th</sup>, 2016 was given.

Advisory Planning Commission

Councillor McGonigle reported the next meeting of the Advisory Planning Commission will be on June 29<sup>th</sup>, 2016.

Community Forest Co-  
operative

Councillor McGonigle updated Council on the plans for the Forest Co-op term for forest licensing that is still to be finalized.

Cowichan Valley Regional District Board

**(b) Other Reports**

- 1. Councillor McGonigle gave a verbal report to Council on his attendance at the June, 2016 Cowichan Valley Regional District's Board meeting.
- 2. Councillor Austin informed Council that the Social Planning Cowichan Committee had no report but she would monitor their activities and update the committee then.
- 3. Councillor Austin informed the committee that the next meeting will be held on August 20<sup>th</sup>, 2016.
- 4. Councillor McGonigle updated the committee on the Seniors' Care Group that he attended the Community Outreach Team meeting at Community Services that dealt with some issues from the Elderly Program In Cowichan (EPIC). He also said that they would possibly meet with primary health care providers for their input on concerns they would have.

**Staff Reports**

- (a)** The Director of Finance reviewed the Statement of Financial Information for 2015.

No. R.0088/16

Moved: Councillor McGonigle  
 Seconded: Councillor Day  
 that the Statement of Financial Information for 2015 be approved.

CARRIED.

- (b)** Councillor Austin reported on the Homeless Youth in the Cowichan Valley. She said that Warmland is not able to take anyone unless they are over 19 years old and workers are concerned with this problem. There is a need for more funding and more housing on this matter.

**8. BYLAWS**

No. R.0089/16  
 Bylaw No. 977-2016  
 Road Closure and Removal of Dedication

- (b)** Moved: Councillor McGonigle  
 Seconded: Councillor Day  
 that the "Town of Lake Cowichan Road Closure and Removal of Dedication Bylaw No. 977-2016" be reconsidered and adopted.

CARRIED.

No. R.0090/16  
 Bylaw No. 978-2016  
 Fees and Charges for Services

- (c)** Moved: Councillor Day  
 Seconded: Councillor Austin  
 that the "Town of Lake Cowichan Fees and Charges for Services Bylaw No. 978-2016" be reconsidered and adopted.

CARRIED.

**9. NEW BUSINESS**

No. R.0091/16

- (a)** Moved: Councillor McGonigle  
 Seconded: Councillor Day  
 that a development permit and a development variance permit for the construction of an addition and renovations to Town Hall be approved.

CARRIED.

No. R.0092/16

**(b)** Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the Lake Cowichan fire department be authorized to provide fire suppression activities to the limitations set out for the Interior Operation Level 1 be approved.  
CARRIED.

Council also referred the matter of the policy on Fire and Service Level Establishments and Limitations to the next finance meeting.

**10. MAYOR'S REPORT**

The Mayor presented his report for June, 2016 with the following highlights:

- The BC Community Forest Association annual general meeting was a resounding success with the Cowichan Lake Community Forest Cooperative doing a fantastic job of organizing the large event;
- Thanks to those who attended the public meeting on May 30<sup>th</sup>, 2016;
- Congratulations to Margaret Davis on receiving a national volunteer award for her dedication to the Canadian Cancer Society;
- Thanks to the Kinsman and Kinettes for a superb job on planning a wonderful Lake Days event;
- Congratulations to Leanne Wilkinson and the Lakers 1971-76 Intermediate Hockey Team for their induction into the Lake Cowichan Heritage Sports Wall of Fame;
- Congratulations to the graduating class of 2016 and for moving into the next chapter of their lives;
- The BC Hydro power upgrades on June 26<sup>th</sup>, 2016 went very well; and
- Sunfest and other events will bring huge economic benefits to our community.

**11. NOTICES OF MOTION**

None.

**12. IN CAMERA**

No. R.0093/16  
In Camera

Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that Council close the meeting to the public to deal with issues relating to labour relations or other employee relations and land matters under Section 90(1) (c) and (e) of the Community Charter respectively (6:58 p.m.).

**13. ADJOURNMENT**

No. R.0094/16  
Adjournment

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that we adjourn (7:40 p.m.).

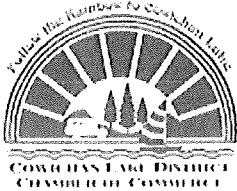
CARRIED.



Certified correct \_\_\_\_\_,

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor



**Lake Economic & Activity Development  
L.E.A.D.**

**Cowichan Lake District Chamber of Commerce  
'Working Together'**

P.O. Box 824, 125C South Shore Road, Lake Cowichan, B.C. V0R 2G0  
Tel: 250-749-3244 \* 250-932-9332

**LEADERSHIP TEAM**

**Chair**

**Glenda Osborne-Burg**  
Gerard's Specialty Foods Ltd

**Member**

**Graeme Service, Mgr.**  
Island Savings

**Jenn Pollner, Mgr.**  
Country Grocer

**Cathy Robertson, Mgr.**  
Community Futures

**Brent Clancy, Mgr.**  
V. I. Labour Services

**Dr. Les Bowd, DBA**  
Consultant

**Beverly North, Owner**  
Ice Cream Impossible

**Ross Johnston**  
Yoga

**Denise Allan**  
Youbou

**Connie King**  
Honeymoon Bay

**Partners**

Chamber of Commerce  
Community Futures

**Potential Partners**

CVRD, Area F & I  
Town of Lake Cowichan  
First Nations  
Laketown Ranch  
Downtown Renewal Soc.  
Tourism Cowichan  
Cow. Lake Accomm. Assoc.  
Van. Isl. Motorsport Circuit

July 20, 2016

His Worship Mayor Ross Forrest & Council  
Town of Lake Cowichan

Attention: Joseph Fernandez

We request that permission is granted at the July 26th, 2016, Council Meeting, to allow L.E.A.D., the economic development committee of the Cowichan Lake District Chamber of Commerce to operate a Beer Garden, in Central Park. The dates are July 29th, 30th, and 31st., 12:00 noon to 6:00 p.m. We have contracted Victoria Event Services to operate the Beer Garden and Footprint Security Services will take care of the security. We have received approval from the R.C.M.P.

The Beer Garden will operate in conjunction with the Welcome Sunfest Festival, scheduled throughout Lake Cowichan during the 'Sunfest weekend'.

We apologize for this late request and thank the entire Council for their assistance and guidance throughout the planning of this exciting festival.

Yours truly,

LAKE ECONOMIC & ACTIVITY DEVELOPMENT

Glenda Osborne-Burg,  
Chair

Cc Mayor Ross Forrest

Councillors: Bob Day

Tim McGonigle

Carolyne Austin

Lorna Volmaka



Office of the Chair  
Tel. 604 432-6215 Fax 604 451-6614

COPY

JUL 18 2016

File: CR-12-01  
Ref: SD 2016 Jun 24

The Honourable Mary Polak  
Minister of Environment  
PO Box 9047, Stn Prov Govt  
Victoria, BC V8W 9E2  
VIA EMAIL: env.minister@gov.bc.ca

Dear Minister Polak:

**Re: Mattress and Bulky Furniture Extended Producer Responsibility**

At its June 24, 2016 regular meeting, the Board of Directors of the Greater Vancouver Sewerage and Drainage District ('Metro Vancouver') considered a report on issues related to mattress recycling and disposal in the Metro Vancouver region and adopted the following resolution:

*That the GVS&DD Board:*

- a) *write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and*
- b) *copy all municipalities and regional districts in the Province on the letter.*

The Province of B.C. has been a leader in implementing extended producer responsibility (EPR) programs for a broad range of products, including most recently packaging and printed paper, has improved the management of many products in British Columbia. Responsibility for recycling these products has been shifted from municipalities to producers, convenient systems have been put in place for recycling of materials that may create negative environmental impact, and producers are now considering the full-life cycle impacts of their products by implementing design changes.

Building upon the success of current EPR programs, Metro Vancouver believes that it is important to move forward with the implementation of EPR programs for mattresses and bulky furniture. Mattresses and other furniture are specifically identified in the Canadian Council for Ministers of the Environment Canada-Wide Action Plan for EPR as targets for new EPR programs by 2017. The Ministry of Environment has previously communicated its intent to implement EPR programs for mattresses and bulky furniture by 2017.

An estimated 165,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations. An additional 32,000 mattresses and 59,000 bulky furniture items are picked up by municipalities, either through illegal dumping clean-up programs or large item pick-up programs. Recycling generates significant energy

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savings and greenhouse gas benefits, but at significant cost to taxpayers. Metro Vancouver estimates the cost to regional taxpayers of illegal dumping clean-up and bulky items pick-up programs for mattresses and bulky furniture to be as high as \$5,000,000 per year.

Establishing an EPR program for mattresses and bulky furniture would result in a number of benefits:

1. The cost for collection and recycling of mattresses and bulky furniture would be incorporated into the price of the items rather than being funded by municipal taxpayers.
2. Variability in commodity markets would not impact the potential for recycling mattresses.
3. Mattress production could be changed or alternatively innovative recycling systems could be implemented to manage hard-to-recycle products such as pocket-coil mattresses
4. Mattresses could be recycled by businesses and residents free of charge, reducing the potential for illegal dumping

Within the last year or so, new mattress EPR programs have launched in California, Connecticut and Rhode Island. Given a common pool of mattress and bulky furniture brand owners operating in the United States and Canada, this is a key time to begin moving forward to include these product categories in the *B.C. Recycling Regulation*.

We thank you in advance for your consideration of this request. We would be pleased to discuss how we can work together as partners to facilitate the implementation of this and other EPR programs. Please feel free to contact me to discuss further, or have your staff contact Andrew Doi of the Solid Waste Services Department.

Yours truly,



Greg Moore  
Chair, Metro Vancouver Board

GM/PH/sw

cc: All Municipalities and Regional Districts in the Province of BC

Encl: "Mattress Recycling Update" Report to GVS&DD Board dated June 24, 2016 (Doc# 17939528)



To: Zero Waste Committee

From: Sarah Wellman, Senior Engineer, Solid Waste Services

Date: May 26, 2016 Meeting Date: June 9, 2016

Subject: **Mattress Recycling Update**

#### RECOMMENDATION

That the GVS&DD Board:

- a) write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and
- b) copy all municipalities and regional districts in the Province on the letter.

#### PURPOSE

The purpose of this report is to update the Greater Vancouver Sewerage and Drainage District ('Metro Vancouver') Board on issues related to mattress recycling in the region and seek direction to write the Minister of the Environment to request that the Province implement an EPR program for mattresses and other bulky furniture.

#### BACKGROUND

At its April 27, 2012 meeting, the GVS&DD Board adopted the following resolution:

*That the Board request the Chair to send a letter to the Provincial Government highlighting the importance of implementing an Extended Producer Responsibility program for mattresses and other large furniture items.*

The Board Chair's letter is attached (Attachment 1) along with the response from the Ministry of Environment (Attachment 2).

In 2014, Maple Ridge submitted the following UBCM resolution requesting an EPR program for mattresses:

#### **2014 B97: Maple Ridge**

WHEREAS the Province is transitioning responsibility for end-of-life management of goods to industry through the use of product stewardship program as governed by the BC Ministry of Environment Recycling Regulation;

AND WHEREAS there is currently no product stewardship program for used mattresses and improperly discarded mattresses have to be disposed of by local government at taxpayers expense:

THEREFORE BE IT RESOLVED that UBCM request the provincial government to require industry to develop a product stewardship program to adequately address end-of-life management of waste mattresses.

This resolution was endorsed by UBCM, and received the following response from the Ministry of Environment:

The Ministry of Environment supports UBCM's request to include waste mattresses under future product stewardship programs to ensure the costs associated with managing these commonly discarded products are transferred to the producers responsible. In fact, the Ministry has committed to meeting the targets set out in the Canadian Council of Ministers of the Environment's (CCME) Canada-wide Action Plan for Extended Producer Responsibility (EPR) programs – including those for construction and demolition materials, furniture (including mattresses, hide-a-beds, etc.), textiles, carpets and appliances by 2017. BC continues to lead all jurisdictions in this regard. Continued efforts in the Lower Mainland to collect and recycle these items are encouraged as they will not only support waste diversion, but will help establish this industry as a proven entity and inform future consultations regarding the upcoming EPR program for mattresses.

An estimated 160,000 to 170,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations with the remainder delivered directly to the mattress recyclers either by private industry, private pick up services, or by municipalities that offer collection services and/or pick up illegally dumped mattresses.

In 2011, the *Tipping Fee and Solid Waste Disposal Regulation Bylaw* (Tipping Fee Bylaw) was changed to ban mattresses from disposal due to operational impacts and to encourage mattress recycling. Mattresses are received at Metro Vancouver transfer stations for \$15 per unit to pay for the cost of recycling the mattresses.

Due to challenges recycling pocket coil mattress springs, in 2015, the Tipping Fee Bylaw was amended to provide a \$25 discount per tonne at the Waste-to-Energy Facility for loads containing more than 85% metal in recognition of the value of the metal in loads, and also to help reduce costs for mattress recyclers with no recycling alternative for these pocket coil springs.

At the September 10, 2015 Zero Waste Committee directed staff to report back to the Committee on:

*the effectiveness of the mattress surcharge*

#### **MATTRESS AND OTHER BULKY FURNITURE DISPOSAL AND RECYCLING**

The past practice of disposing of mattresses commingled in the waste stream was operationally challenging due to the bulkiness of mattresses, which makes them difficult to handle during waste pickup and transport. Their low density makes them undesirable landfill material, and the springs have a tendency to impact landfill and transfer station equipment (e.g. puncture hydraulic systems). Removal of mattresses from the waste stream has helped reduce maintenance on transfer station and landfill equipment.

The majority of the mattresses collected at transfer stations are recycled. In mattress recycling there are secondary markets for the steel of the innerspring unit, the polyurethane foam, the cover (toppers), the cotton, and the wood. According to the May 2012 CalRecycle Study "Mattress and Box Spring Case Study: The Potential Impacts of Extended Producer Responsibility in California on Global Greenhouse Gas (GHG) Emissions", mattress and box spring recycling and component reuse generates significant energy and greenhouse gas benefits.

Pocket coils are difficult to recycle, as it is challenging to separate the metal from the fabric. Metro Vancouver is currently accepting pocket coil mattresses at the Waste-to-Energy Facility, and recovers the metal for recycling.

Up until recently, there were three private companies in the region recycling over 160,000 mattresses. Metro Vancouver's disposal ban on mattresses has been key in the development of this industry. With declining metal prices mattress recycling companies have faced economic challenges because historically metal was the primary revenue source from recycling mattresses.

As of May 2016, one of the recycling companies, Recyc-Mattress, stopped accepting mattresses. Without an EPR program in place for mattresses, the net costs for mattress recycling must be charged to residents, businesses and the public sector dropping off mattresses for recycling. Over the last two years, Metro Vancouver's drop-off costs at the private recycling facilities have increased from \$9 to \$13 per unit. Metro Vancouver has maintained drop-off fees at \$15 at transfer stations despite the increased recycling costs to reduce the potential for illegal dumping.

With the temporary closure of Recyc-Mattress, there have been more discarded mattresses than the local capacity for recycling. As a result, Metro Vancouver is temporarily stock-piling some mattresses, and may need to send some mattresses to landfill. This issue highlights the need for an EPR program for mattresses to stabilize the recycling capacity in the region regardless of commodity prices.

Other bulky furniture such as couches are recyclable in the same manner as mattresses, and these products are also a challenge from a disposal perspective due to their bulk and the presence of springs. The cost of recycling couches is approximately \$30 – \$45 per unit. If an EPR program for mattresses and bulky furniture was put in place, couches and other bulky furniture could be banned from disposal, dramatically increasing recycling of these products and reducing impacts on the disposal system.

### **Illegal Dumping**

Illegal dumping is an ongoing concern in the region. It causes environmental, health and social impacts, and is a considerable resource and financial burden on governments, businesses and residents. In particular, municipalities often bear the majority of costs associated with reactively cleaning up and disposing of abandoned waste.

Despite the availability of recycling programs provided by Metro Vancouver and the private sector, illegal dumping of mattresses is common in the region.

The resident's principal barriers to mattress recycling in the region include:

- difficulty and cost of transporting mattresses to transfer stations or appropriate recyclers,
- recycling fee charged when a customer drops off a mattress, and

These barriers contribute to continued incidents of illegal dumping in many member municipalities.

An estimated 10,000 mattresses and 16,000 other pieces of large furniture are abandoned each year in the region with an average municipal unit cost for collection of \$50 per unit (includes labour, and transportation), which leads to a cost of approximately \$1,300,000 per year for member municipalities.

Anecdotally, the highest portion of abandoned mattresses occur in urbanized areas with a transient population near apartment complexes or multi-family dwellings. In these areas, many residents do not own vehicles, rely solely on public transportation, or own small vehicles not suitable for transporting large and bulky mattresses.

It is uncertain as to the relative impact of recycling fees compared to transportation barriers in determining the number of illegally dumped mattresses. Drop-off revenues for mattresses at Metro Vancouver and City of Vancouver transfer stations equal approximately \$900,000 per year, and cover most of the cost of recycling these mattresses. Reduction or elimination of these fees is unlikely to eliminate illegal dumping and as such reduction or elimination of fees would result in a net cost. Drop-off fees could be eliminated if an EPR program for mattresses is put in place.

#### **Large Item Pick-Up Programs in the Region**

Many municipalities have implemented large item pick-up programs as a way to reduce incidents of illegal dumping. These programs are generally available only to residences served by municipal garbage collection. There are a combination of various features in member municipalities' programs, including the types of materials collected, pick-up limits, housing types serviced, collection frequency, collection fee, etc. Approximately 22,000 mattresses and 43,000 pieces of furniture are picked up through large item pick-up programs each year.

#### **EPR Program for Mattresses**

There is urgent need for an EPR program for mattresses and other bulky furniture in the region. Lack of an EPR program increases the potential for illegal dumping of these items and transfers costs to municipalities that must pick-up illegally dumped items. In many cases municipalities incur additional costs by offering large item pick-up programs at no cost to residents to reduce the potential for illegal dumping. Recent changes to commodity markets have reduced the economic viability of local mattress recycling businesses and may result in the requirement to landfill recyclable mattresses. The Ministry of Environment has previously communicated that they targeted implementing an EPR program for mattresses and bulky furniture by 2017. The typical timeframe for EPR programs to be implemented following a change to the Recycling Regulation is approximately 18 months, and as such, even if a change to the Recycling Regulation is made in 2016, it could be 2018 before a program is in place. It is important to highlight to the Ministry of Environment the urgent need to proceed with an EPR program for mattresses and other bulky furniture.

#### **ALTERNATIVES**

1. That the GVS&DD Board:

- a) write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and
- b) copy all municipalities and regional districts in the Province on the letter.



2. That the Zero Waste Committee receive the report titled "Mattress Recycling Update", dated May 26, 2016 for information and provide alternate direction to staff.

#### **FINANCIAL IMPLICATIONS**

If the Board approves Alternative 1, correspondence will be sent to the Minister of Environment to advocate for an EPR program for mattresses and other bulky furniture.

#### **SUMMARY/CONCLUSION**

An estimated 160,000 to 170,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations. Mattress recycling generates significant energy and greenhouse gas benefits, and reduces Metro Vancouver's operational and maintenance costs when compared to disposal. A mattress recycling fee is collected by Metro Vancouver at the transfer stations, and paid to mattress recyclers to help cover the cost of dismantling and recycling mattress components.

Many municipalities have developed large item pick-up programs to reduce the incidences and costs associated with illegal dumping.

An EPR program for mattresses and bulky furniture is urgently needed, as changes to commodity markets have reduced the economic viability of local recycling businesses and may result in the requirement to landfill potentially recyclable mattresses. Lack of an EPR program increases the potential for illegal dumping of these products and transfers costs to municipalities. There is a need to continue to urge the Minister of Environment to address this ongoing issue and to introduce an EPR program for mattresses and other bulky furniture and therefore staff recommend Alternative 1.

#### **Attachments and References:**

Attachment 1: Letter from Chair Moore to Minister Terry Lake, dated June 19, 2012

Attachment 2: Letter from Minister Terry Lake to Chair Moore, dated December 11, 2012

17939528



metrovancover

4330 Kingsway, Burnaby, BC, Canada V5H 4G8 604-432-6200 www.metrovancover.org

Office of the Chair  
Tel. 604-432-6215 Fax 604-451-6614

File: CR-24-03-EPR  
RT: 3960

JUN 19 2012

The Honourable Terry Lake  
Minister of Environment  
PO Box 9047, Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Minister Lake: *TERRY*

**Re: Acceleration of an Extended Producer Responsibility (EPR) Program for Mattresses and Large Upholstered Furniture**

As part of the Canadian Council of Ministers of the Environment (CCME) Canada-wide Action Plan for EPR, all provinces committed to implementing a program for furniture, including mattresses, by the Phase II target of 2017.

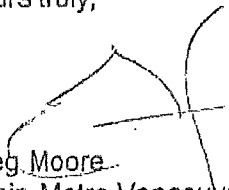
The leadership demonstrated by the Province, Metro Vancouver and others, has created a robust recycling industry for mattresses and large upholstered furniture, with three processors located in the Lower Mainland. With the recent emergence of this local recycling industry, Metro Vancouver implemented a ban on the disposal of mattresses at regional disposal facilities in January 2011. A \$20 per mattress fee was charged to cover the costs of collection, transportation and processing. In 2011, over 125,000 mattresses were recycled into their wood, metal, foam, and fibre components, leading to over 70 green jobs added in this recycling sector. These valuable natural resources were reused and/or recycled thereby avoiding the disposal of these materials in landfills and the extraction of new natural resources.

While this initiative has been an overwhelming success from an environmental perspective, the combination of the ban and the \$20 per unit fee has resulted in the unintended consequence of illegal dumping by a minority of individuals unwilling to pay a fee for responsible management of products at the end of their useful life. As a result, municipalities incur significant costs to responsibly manage these products, as opposed to the manufacturers, producers, distributors and retailers who do not currently bear the full environmental cost to manage their products.

We ask that the Ministry of Environment amend the Recycling Regulation to include mattresses and large upholstered furniture and accelerate the implementation of this EPR program to 2015. This request to accelerate EPR implementation is explicitly stated in action 1.1.10 of our Integrated Solid Waste and Resource Management Plan which was approved last year. The infrastructure and regulatory structure already exists in Metro Vancouver and could be easily extended throughout the Province.

We thank you in advance for your kind consideration of this request. We would be pleased to discuss how we can work together as partners to facilitate the acceleration of this and other EPR programs. Please feel free to contact me to discuss this matter further, or have your staff contact Andrew Doi, Environmental Planner, at 604-436-6825.

Yours truly,



Greg Moore  
Chair, Metro Vancouver Board

GMPH/ad



Reference: 171883

DEC 11 2012

Greg Moore, Chair  
and Directors  
Metro Vancouver Board  
4330 Kingsway  
Burnaby BC V5H 4G8

Dear Chair Moore and Directors:

Thank you for your letter of June 19, 2012, regarding the acceleration of an extended producer responsibility (EPR) program for mattresses and large upholstered furniture in British Columbia (BC). I apologize for the delay in responding.

As you may know, BC has recently been recognized for its leadership position on EPR. BC has more EPR programs than any jurisdiction in Canada and is further advanced towards fulfilling its Canadian Council of Ministers of Environment Canada-wide Action Plan (CAP) for EPR.

A date for the addition of mattresses and large upholstered furniture to the Recycling Regulation has not been set at this point in time. Ministry of Environment staff are currently actively engaged on the implementation of the packaging and printed paper product category under the Recycling Regulation. Further product additions to the Regulation will be addressed in priority sequence.

The Ministry's 2011/12 – 2013/14 Service Plan highlights our commitment to the CAP for EPR. The CAP recommends that EPR programs be implemented by 2017 for construction and demolition materials, furniture, textiles, carpets and appliances, including ozone-depleting substances. We are making every effort to meet these 2017 targets, and I would like to assure you that mattresses and large upholstered furniture will be included in future discussions.

I would like to acknowledge and commend Metro Vancouver for extending, as documented in action 1.1.3 under Goal 1 of the Metro Vancouver Integrated Solid Waste and Resource Management Plan, the offer to provide staffing support and partner with the Ministry to help advance EPR in the province. This offer of support has the potential to assist in steering waste diversion activities in a manner that will ultimately eliminate waste or effectively manage it as a resource.

...2

Ministry of  
Environment

Office of the  
Minister

Mailing Address:  
Parliament Buildings  
Victoria BC V8V 1X4

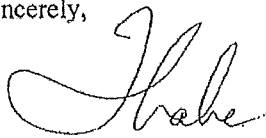
Telephone: 250 387-1187  
Facsimile: 250 387-1356

I see the recent Memorandum of Understanding (MOU) on EPR between Metro Vancouver and the Ministry as a promising start to Metro Vancouver's commitment to advance EPR in collaboration with the Province and I encourage the use of the MOU as the mechanism to capture opportunities where Metro Vancouver and the Province can work together to develop new EPR programs.

If you have any further suggestions for the development of EPR programs, or any questions about the content of this letter, please do not hesitate to contact Ms. Meegan Armstrong, Head of Industry Product Stewardship in the Ministry of Environment, at 250 387-9944 or by email at [Meegan.Armstrong@gov.bc.ca](mailto:Meegan.Armstrong@gov.bc.ca).

Thank you again for writing.

Sincerely,

A handwritten signature in cursive script, appearing to read "Terry Lake".

Terry Lake  
Minister of Environment



**TOWN OF LAKE COWICHAN**  
Minutes of Finance & Administration Committee  
Tuesday, July 12<sup>th</sup>, 2016

**PRESENT:** Councillor Tim McGonigle, Chair  
Mayor Ross Forrest  
Councillor Carolyne Austin  
Councillor Bob K. Day  
Councillor Lorna Vomacka

**STAFF:** Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Nagi Rizk, Superintendent, Public Works and Engineering Services  
Kari Lingren, Recording Secretary

**PUBLIC:** 2

**1. CALL TO ORDER**

The Chair called the meeting to order at 5:00 p.m.

**2. AGENDA**

No. FA.0034/16

Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that the agenda with the additions of the following:

**Business Arising**

- Town Hall Update.

**Correspondence**

- Salmon Mushroom Festival;

**Reports**

- Legality of Marijuana Dispensary; and

**New Business**

- Future of Community Garden;  
be approved.

CARRIED.

**3. BUSINESS ARISING AND UNFINISHED BUSINESS**

**Ongoing Items Still Being Addressed:**

- (a) The Chief Administrative Officer reported that options for the Revitalization Tax Exemption Programme are still being worked on.
- (b) The Chief Administrative Officer gave a verbal update on the Town hall upgrade. He said the development permit/variance permits were approved on June 28<sup>th</sup>, 2016 and the architects are in the process of preparing the tender documents.

**4. DELEGATIONS AND REPRESENTATIONS**

- (a) Doug Knott, Fire Chief-Lake Cowichan Fire Department, was on hand to discuss the possibility of acquiring a new ladder truck to replace one of the older fire trucks in 2019. He asked Council to consider this request and he hoped for a decision by June 2017 so he may make plans for the replacement truck.

The matter is to be referred to the next Finance meeting for further discussion.

**5. CORRESPONDENCE**

- (a) The correspondence item from Sam Beldessl where he stated that the Lions Hall is to be sub-leased to the Kinsmen Club at no charge, was treated as information.
- (b) The correspondence item from the Salmon and Mushroom Festival inviting Mayor and Council to attend its annual event was treated as information.

**6. REPORTS**

- (a) The financial report for the period ending June 30<sup>th</sup>, 2016 was treated as information.
- (b) The Building Inspector's Service Report for June, 2016 was treated as information.

No. FA.0035/16 (c) Moved: Mayor Forrest  
Seconded: Councillor Day  
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report for April 2016 for an amount totaling \$9,838.54.  
CARRIED.

No. FA.0036/16 (d) Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report for May 2016 for an amount totaling \$10565.92.  
CARRIED.

- (e) The Chief Administrative Officer stated that the retail side of medical marijuana has yet to be legalized by Health Canada. Councillor McGonigle added that federal laws supersede local bylaws.

No. FA.0037/16 Moved: Mayor Forrest  
Seconded: Councillor Vomacka  
that no business permit be issued for a medical marijuana dispensary unless the business is legally permitted by Health Canada and appropriate land use and business bylaw amendments are enacted.  
CARRIED.

**7. NEW BUSINESS**

No. FA.0038/16 (a) Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that Council pass and adopt the Fire and Rescue- Service level establishment and limitations policy, with the ability to amend it as needed.  
CARRIED.

- (b) The Chief Administrative Officer explained the British Columbia Utilities Commission- re: request for comments on residential inclining block electricity rates was to be treated as information.

- (c) The article by Doug Craig on the need to make cities a national priority was treated as information.

- (d) Councillor McGonigle requested if funding would be available for the Cowichan Lake Care Facility Steering Committee for it to host a website.

The Chief Administrative Officer suggested that the committee's website be linked to the Town of Lake Cowichan's website as there would be no cost affiliated with that.

- No. FA.0039/16 (e) Moved: Mayor Forrest  
 Seconded: Councillor Day  
 that the Council recommend the relocation of the community garden through discussions with staff.  
 CARRIED.

**8. NOTICES OF MOTION**

None.

**9. PUBLIC RELATIONS ITEMS**

None.

**10. MEDIA/PUBLIC QUESTION PERIOD**

**11. ADJOURNMENT**

- No. FA.0040/16 Adjournment Moved: Councillor Austin  
 Seconded: Councillor Vomacka  
 that we adjourn ( 6:24 p.m.).  
 CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
 Chair





TOWN OF LAKE COWICHAN  
Minutes of Public Works and Environmental Services Committee  
Tuesday, July 5<sup>th</sup>, 2016

PRESENT: Councillor Carolyne Austin, Chair  
Mayor Ross Forrest  
Councillor Bob K. Day  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Nagi Rizk, Superintendent, Public Works and Engineering Services  
Ronnie Gill, Director of Finance  
Kari Lingren, Recording Secretary

1. **CALL TO ORDER**

The Chair called the meeting to order at 5:05 p.m.

2. **AGENDA**

No. PW.0019/16 Moved: Councillor Vomacka  
Seconded: Mayor Forrest  
that the agenda with the following addition:

**New Business**

- Councillor Austin- Dog Bag/Dispensers in Town;  
be approved.

CARRIED.

3. **BUSINESS ARISING AND UNFINISHED BUSINESS**

(a) None.

(b) **Ongoing Items Still Being Addressed:**

(i) The Superintendent, Public Works and Engineering Services updated the committee that the power outage upgrades on June 28<sup>th</sup>, 2016 went well. BC Hydro had the power off in Lake Cowichan for just over 11 hours.

Mayor Forrest added what a great job the many businesses did remaining open during the power outage.

(ii) There was no update on the sidewalks and walking trail for North Shore Road at this time.

(iii) The Chief Administrative Officer advised that no response has been received on the BC Rural Dividend Fund grant application.

4. **DELEGATIONS**

None.

5. **CORRESPONDENCE**

None.

6. **REPORTS**

None.

7. **NEW BUSINESS**

- (a) The Chief Administrative Officer advised the committee that the Town has re-applied for a grant for the water main upgrades in the amount of \$1.3 million dollars.
- (b) Councillor McGonigle updated the committee that the Town must collect further data on in-vessel composting in the Town of Lake Cowichan before making a decision on the matter. He suggested that this matter be kept on the agenda.

The Chief Administrative Officer asked if a partnership with the Cowichan Valley Regional District would be a possibility to consider. Councillor McGonigle suggested a possible partnership with Meades Creek’s new garbage facility.

- (c) The Superintendent, Public Works and Engineering Services stated that the Town of Lake Cowichan is currently in Stage 2 water restrictions. He felt that stage 3 is to be expected soon but has not had official notice of that.
- (d) A discussion was held on the water conservation plan. Mayor Forrest said that it is up to each individual to try to be aware of the amount of water they use, even if they are still within the allowed cubic metre thresholds. The Superintendent, Public Works and Engineering Services also commented that it is difficult to get a precise and accurate reading on the Town’s usage without having everyone metered. Mayor Forrest suggested that the Town’s threshold may have to be lowered slowly in order to maintain a closer amount compared to other municipalities.

No. PW.0020/16

Moved: Councillor McGonigle

Seconded: Mayor Forrest

that the Town recommend approval of the current Water Conservation Plan as a living document.

CARRIED.

- (e) Mayor Forrest said that the exact timeline has not been finalized for the Town’s water treatment system upgrades but the announcement that the Town of Lake Cowichan is receiving \$5 million dollars will have a significant positive impact for the town.

The Chief Administrative Officer explained the Town will have to meet the July 31<sup>st</sup>, 2016 deadline for the engineer proposals.

- (f) Councillor Austin asked about the possibility of having dog bag dispensers and more garbage cans installed around Lake Cowichan.

The Superintendent, Public Works and Engineering Services added that most things that are added to the trail are vandalized if they are not very visible. He thought that if dispensers were added, his crew would spend a lot of time maintaining them from damage.

**8. NOTICES OF MOTION**

None.

**9. PUBLIC RELATIONS ITEMS**

- (a) The \$5 million dollar water treatment system grant was

announced on Tuesday July 6<sup>th</sup>, 2016 in the town square. The grant money will help to alleviate the costs for the upgrades to the system that were mandated by Island Health.

**10. MEDIA/PUBLIC QUESTION PERIOD**

**11. ADJOURNMENT**

No. PW.0021/16  
Adjournment

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that this meeting adjourn. (5:49 p.m.)

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Chair



## TOWN OF LAKE COWICHAN

Minutes of Parks, Recreation and Culture Committee

Tuesday, July 5<sup>th</sup>, 2016

PRESENT: Councillor Lorna Vomacka, Chair  
Mayor Ross Forrest  
Councillor Carolyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Nagi Rizk, Superintendent, Public Works and Engineering Services  
Ronnie Gill, Director of Finance  
Kari Lingren, Recording Secretary

PUBLIC: 1

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:02 p.m.

**2. AGENDA**

No. PR.0021/16

Moved: Councillor Austin  
Seconded: Mayor Forrest  
that the agenda be approved.

CARRIED.

**3. BUSINESS ARISING AND UNFINISHED BUSINESS**

**(a)** The Superintendent, Public Works and Engineering Services reported that there are four options available for the Centennial Park upgrades but no option has been as yet picked. He stated that the revised plans would not allow the community garden to remain in the current location.

**(b)** The Chief Administrative Officer said that correspondence was sent to the Lady of the Lake Society in response to it's letter updating it on the status of the float storage at the Town's premises. The letter explained that once the town hall renovations begin there will not be a municipal storage facility available for the float.

**(c)** The Chief Administrative Officer updated the committee of a plan to incorporate tennis courts and pickle ball courts into the Centennial field project for Phase 2 of the Centennial Park upgrade project.

**(d) Ongoing Items:**

**(i) Riverfront Parkway and Trail Connections:**

The Chief Administrative Officer advised that there is no update on the trail connection plans as the matter is still ongoing.

**(ii)** Councillor McGonigle stated that the matter of the water park should be kept on the agenda for later discussion and that Tara Bushby be invited to meet with council to stay updated once she returns from maternity leave.

Councillor Day suggested inviting the Kin Clubs for its input as well on a possible partnership with them.

**4. DELEGATIONS**

None.

**5. CORRESPONDENCE**

None.

**6. REPORTS**

None.

**7. NEW BUSINESS**

(a) The Chief Administrative Officer updated the committee on the application for funding that has been submitted under the Canada 150 Community Infrastructure Program which includes the Pickle ball/ tennis courts in Phase Two of the Centennial Park project. He provided a copy of the proposed budget for the project that was submitted that included field lighting, tennis/pickle ball courts and paved parking.

(b) The Chief Administrative Officer recommended that the Town truck #5 be offered to the Lady of the Lake Society for its use.

No. PR.0022/16

Moved: Councillor Austin  
Seconded: Councillor Day  
that Town truck #5 be offered to the ownership of the Lady of the Lake Society use at parades for \$1.00.

CARRIED.

**8. NOTICES OF MOTION**

None.

**9. PUBLIC RELATIONS ITEMS**

Councillor McGonigle reminded the committee of Music in the Park starting Saturday, July 9<sup>th</sup>, 2016.

**10. MEDIA/PUBLIC QUESTION PERIOD**

**12. ADJOURNMENT**

No. PR.0023/16  
Adjournment

Moved: Councillor McGonigle  
Seconded: Councillor Austin  
that the meeting be adjourned. (6:45 p.m.)

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Chair



**TOWN OF LAKE COWICHAN**

Minutes of Economic and Sustainable Development Committee

Tuesday, July 12<sup>th</sup>, 2016

PRESENT: Councillor Bob K. Day, Chair  
Mayor Ross Forrest  
Councillor Carolyne Austin  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer  
Nagi Rizk, Superintendent, Public Works and Engineering Services  
Ronnie Gill, Director of Finance  
Karl Lingren, Recording Secretary

OTHER: 5

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:30 p.m.

**2. AGENDA**

No. SPD.0017/16

Moved: Councillor Austin  
Seconded: Mayor Forrest  
that the agenda be approved.

CARRIED.

**3. BUSINESS ARISING AND UNFINISHED BUSINESS**

(a) There was no update on James van Hemert's seasonal pay parking at this time. The matter will remain on the agenda for the next meeting.

**(b) Ongoing Items Still Being Addressed:**

None.

**4. DELEGATIONS**

(a) The LEAD group was on hand at the meeting to update the committee on its plans for the Sunfest weekend. It updated its signage, parking requirements and the potential for a beer garden at Central Park.

**5. CORRESPONDENCE**

None.

**6. REPORTS**

(a) None.

**7. NEW BUSINESS**

(a) Councillor Day read aloud Doug Griffiths article titled Build a Community, Not Just an Economy.

**8. NOTICES OF MOTION**

None.

**9. PUBLIC RELATIONS ITEMS**

None.

**10. MEDIA/PUBLIC QUESTION PERIOD**

**11. IN CAMERA**

No. SPD.0018/16  
In Camera

Moved: Councillor McGonigle  
Seconded: Councillor Vomacka  
that the Committee close the meeting after the next committee meeting to the public to deal with issues relating to labour relations under Section 90(1) (c) labour relations or other employee relations; and to deal with issues relating to litigation under Section 90(1) (g) of the litigation or potential litigation affecting the municipality (7:21 p.m.).

CARRIED.

**12. ADJOURNMENT**

No. SPD.0019/16  
Adjournment

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the meeting adjourn without report (7:50 p.m.).

CARRIED.

Certified correct \_\_\_\_\_

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Chair



PRESENT: Mayor Ross Forrest, Chair  
Councillor Carlyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle  
Councillor Lorna Vomacka

ALSO

PRESENT: Joseph A. Fernandez, Chief Administrative Officer  
Ronnie Gill, Director of Finance  
Kari Lingren, Recording Secretary

**1. CALL TO ORDER**

The Chair called the meeting to order at 7:00 p.m.

**2. AGENDA**

No. OC.7/16 Moved: Councillor Vomacka  
Seconded: Councillor Austin  
that the agenda be approved.

CARRIED.

**3. ADOPTION OF MINUTES**

No. OC.8/16 Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the minutes of the Ohtaki Twinning Committee meeting held  
on June 7<sup>th</sup>, 2016 be approved.

CARRIED.

**4. BUSINESS ARISING AND UNFINISHED BUSINESS**

None.

**5. CORRESPONDENCE**

None.

**6. OTHER REPORTS**

None.

**7. NEW BUSINESS**

**(a) Planning of October Visit:**

**(i) Homestays-**

Council requested that staff elicit local interest in hosting members of the Ohtaki delegation through the Town's website and social media site. Past members have already shown interest in sitting on the committee to help with the plans being made for the upcoming visit from their delegation.

**(ii) Itinerary and Bussing Requirements-**

Council stated that once the itinerary was set and if trips were necessary that included bussing, the matter would be addressed then.



**(iii) Banquet-**

The Ohtaki delegation banquet is to be held on Saturday, October 8<sup>th</sup>, 2016.

The multi-purpose room at the arena has been booked for the event. The committee stated that a tender call for catering be issued.

- (b)** No student applications for the Ohtaki Exchange have been received yet. Councillor McGonigle said that he would have to contact the school in the new school year to determine which students would be interested in joining the next delegation to Japan. Staff was also directed to put this on the Town's Facebook page.

**8. NEXT MEETING**

The next meeting is to be held on Aug 2<sup>nd</sup>, 2016 at 7:00 p.m.

**9. ADJOURNMENT**

No. OC.9/16

Moved: Councillor Austin  
Seconded: Councillor Vomacka  
that the meeting be adjourned (7:22 p.m.).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chair

**TOWN OF LAKE COWICHAN**

**BYLAW NO. 979-2016**

**A Bylaw to Amend Zoning Bylaw No. 935-2013**

**WHEREAS** the Local Government Act authorizes a local government to enact bylaws, pursuant to Section 903 which would designate different zones pertaining to land use and development of the Town of Lake Cowichan;

**AND WHEREAS** the Council of the Town of Lake Cowichan deems it expedient to amend Bylaw 935-2013 to allow for changes with respect to land use and zoning regulations;

**AND WHEREAS** the passage of this bylaw has met all of the requirements pursuant to the Local Government Act;

**NOW THEREFORE** the Council of the Town of Lake Cowichan in open meeting assembled, enacts the following:

**1. TITLE**

This bylaw may be cited for all purposes as the "Town of Lake Cowichan Zoning Amendment Bylaw No. 979-2016".

**2. AMENDMENTS**

- 1) Schedule "A" to Zoning Bylaw No. 935-2013 is amended by rezoning a property described Lot 10, Block 14, District Lot 12, Plan 1231 as from General Commercial (C-1) to Limited Commercial (C-1-B), which is outlined in heavy black ink and identified on Schedule "A" to this Bylaw.
- 2) Schedule "A" to Zoning Bylaw No. 935-2013 is amended by rezoning a property described as Lot 4, Block 7, District Lot 12, Cowichan Lake District Plan 1231 from General Commercial (C-1) to Urban Residential (R-1), which is outlined in heavy black ink and identified on Schedule "B" to this Bylaw.

**3. FORCE AND EFFECT**

That upon adoption of this bylaw, Bylaw No. 979-2016 being the "Town of Lake Cowichan Zoning Bylaw No. 935-2013" shall hereby be amended and take effect with the amendments hereto attached.

READ A FIRST TIME on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

READ A SECOND TIME on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

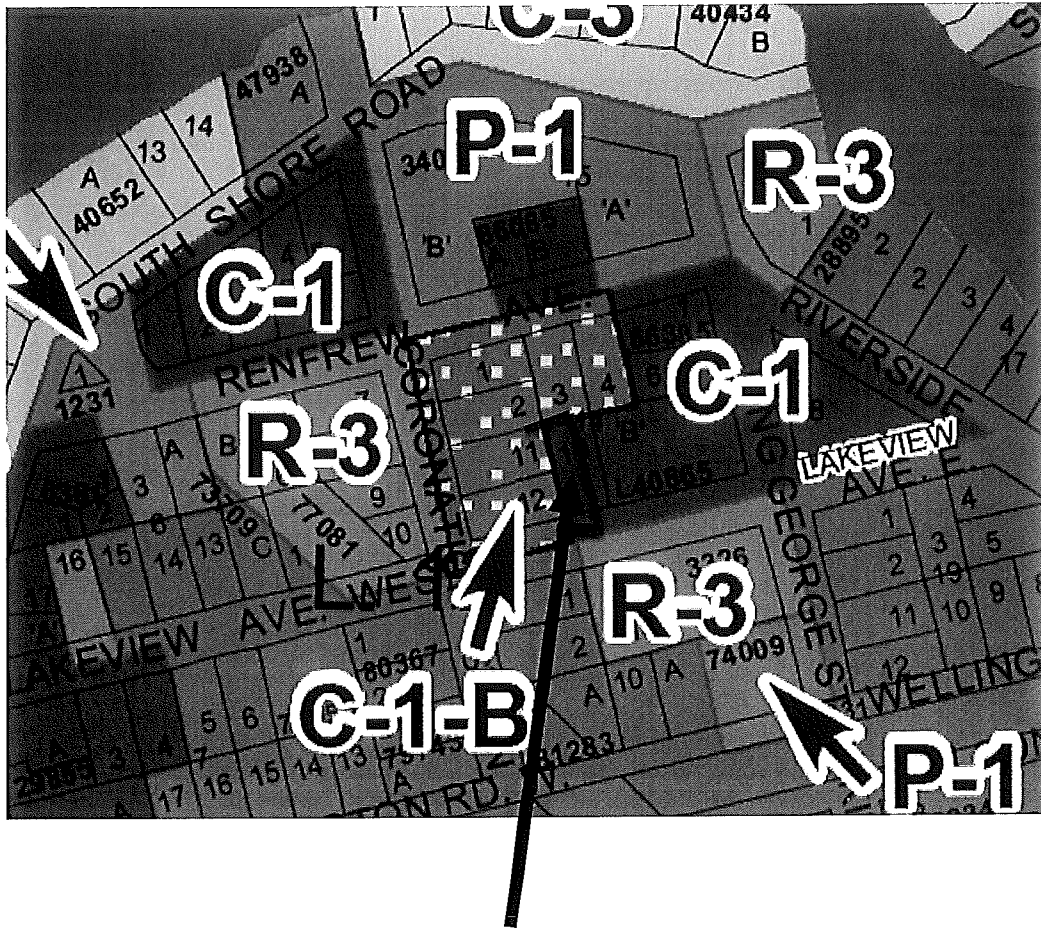
PUBLIC HEARING held on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

READ A THIRD TIME on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

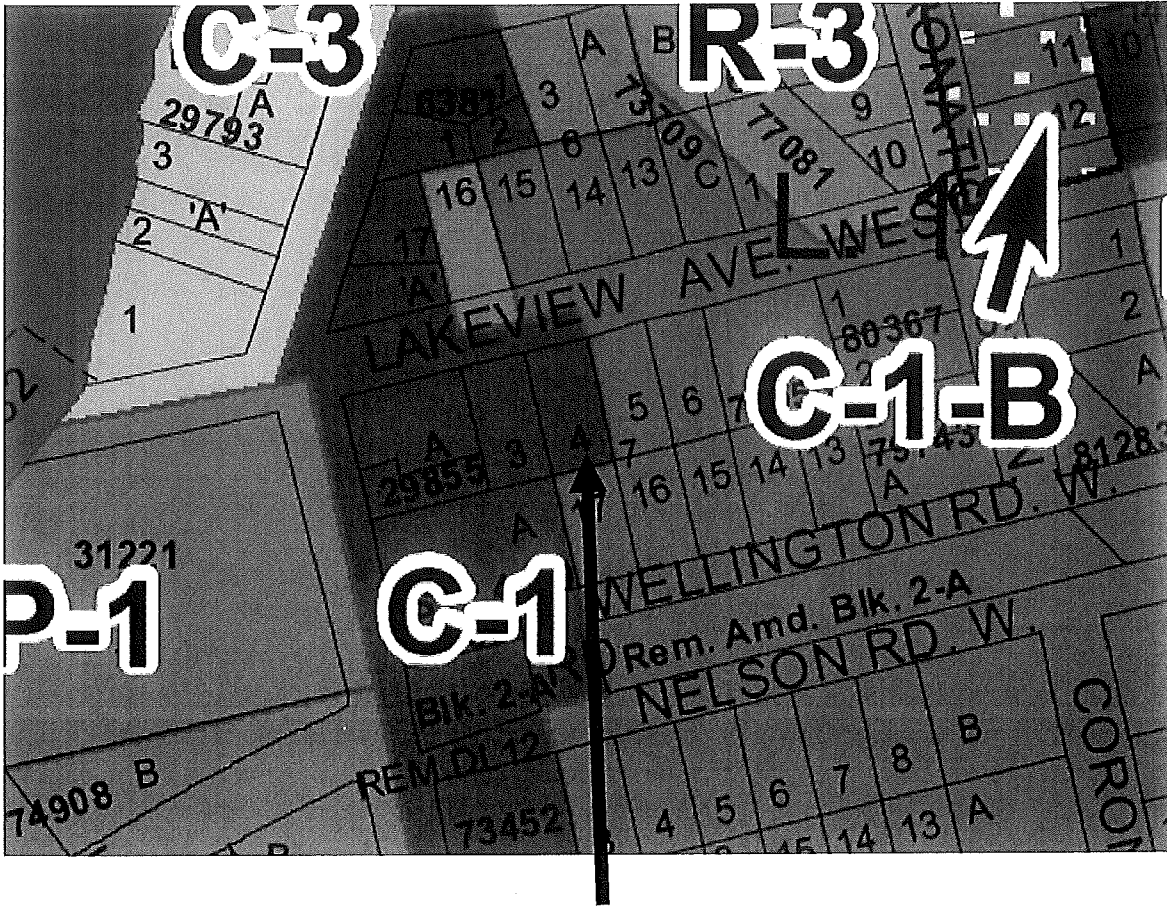
RECONSIDERED, FINALLY PASSED and ADOPTED by the Municipal Council of the Town of Lake Cowichan on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Ross Forrest  
Mayor

\_\_\_\_\_  
Joseph A. Fernandez  
Corporate Officer



Rezone from General Commercial (C-1)  
to Limited Commercial and Residential (C-1-B)



Rezone from General Commercial (C-1)  
To Urban Residential (R-1)