



TOWN OF LAKE COWICHAN

Regular Meeting of Council

Tuesday, March 26th, 2019 at 6:15 p.m. – Council Chambers

	Page #
1. <u>AGENDA</u>	
1. <u>CALL TO ORDER</u>	
<u>INTRODUCTION OF LATE ITEMS</u> (if applicable)	
2. <u>APPROVAL OF AGENDA</u>	
3. <u>ADOPTION OF MINUTES</u>	
(a) Minutes of the Regular Meeting of Council held on February 26 th , 2019.	3
(b) Minutes of the Special Meeting of Council held on March 20 th , 2019.	8
4. <u>BUSINESS ARISING AND UNFINISHED BUSINESS</u>	
None.	
5. <u>DELEGATIONS AND REPRESENTATIONS</u>	
(a) Terri Mattin, Cowichan Housing Association re: Draft of Cowichan Attainable Housing Strategy.	
(b) Bob Day, Cowichan Lake Trailblazers Society re: Memorandum of Understanding and Service Agreement.	
(c) Bruce Ingram and Lorne Scheffer, Community Forest Co-op re: Forest Workers Memorial Park.	
6. <u>VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA</u> – (maximum 3 minutes per speaker and maximum time allotted 15 minutes)	
7. <u>CORRESPONDENCE</u>	
(a) Action Items	
(i) Bob Day, Cowichan Lake Trail Blazers Society re: Heritage Days Beer Garden.	9
(b) Information or Consent Items- (a member may ask that an item be dealt with separately)	
(i) Gordon Anderson, FIFireE, ECFO, Fire Commissioner re: Letter of acknowledgement and thanks for the support provided during the 2018 Wildfire season.	10
(ii) Lisa Helps, Mayor of Victoria re:	
• Surtax on vacant and residential properties;	11
• Recovering Municipal costs arising from climate change;	13
• Granting permanent residents the vote in Municipal elections; and	14
• Support for the Provincial universal school food program.	15

8. REPORTS**(a) Council and Committee Reports**

- | | | | |
|-------|---|----------------------|-----------|
| (i) | Finance & Administration
• March 12 th , 2019. | Councillor McGonigle | 16 |
| (ii) | Public Works & Environmental Services
• March 19 th , 2019. | Councillor Vomacka | 19 |
| (iii) | Parks, Recreation & Culture
• March 19 th , 2019. | Councillor Austin | 21 |
| (iv) | Cowichan Lake Recreation Commission | Mayor Peters | |
| (v) | V.I.R.L. | Councillor Vomacka | |
| (vi) | Advisory Planning Commission | Councillor Austin | |
| (vii) | Community Forest Co-op | Councillor McGonigle | |

(b) Other Reports

- (i) Cowichan Valley Regional District Board Meeting – Councillor McGonigle
- (ii) Community Outreach Team Committee - Councillor Austin
- (iii) Our Cowichan - Councillor Sandhu
- (iv) Weekly Meeting with Council Member - Councillor Austin

(c) Staff Reports

- (i) CAO re: Use of Neva Road for Fuel Deliveries to Gas n Go.

F/C**9. BYLAWS**

- (a) "Town of Lake Cowichan Zoning Amendment Bylaw No. 1018-2019" be given third reading.
- (b) "Town of Lake Cowichan Zoning Amendment Bylaw No. 1018-2019" be reconsidered and adopted.

23**10. NEW BUSINESS****11. MAYOR'S REPORT****12. NOTICES OF MOTION****13. QUESTION PERIOD (maximum 3 minutes per speaker and maximum time allotted 15 minutes)
- **Limited to items on the agenda******14. IN CAMERA****15. ADJOURNMENT**



TOWN OF LAKE COWICHAN
Minutes of a Regular meeting of Council
Tuesday, February 26th, 2019

PRESENT: Mayor Rod Peters
Councillor Carolyne Austin
Councillor Lorna Vomacka
Councillor Kristine Sandhu
Councillor Tim McGonigle

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Jill Walters, Recording Secretary

PUBLIC: 12

1. CALL TO ORDER

Mayor Peters called the meeting to order at 6:01 p.m.

2. AGENDA

No. R.0011/19

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the agenda be approved with the following additions:

STAFF REPORTS:

(iii) CleanBC Fund re: Municipal Building Grant Application; and

NEW BUSINESS:

(b) Appointments to the Agenda Committee.

CARRIED.

3. ADOPTION OF MINUTES

No. R.0012/19

(a) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the minutes of the Public Hearing held on January 22nd,
2019 be adopted.

CARRIED.

No. R.0013/19

Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that the minutes of the Regular Meeting of Council held on
January 22nd, 2019 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

No. R.0014/19

Gilbert Beaudry appeared before council to report he had made
the required modifications to the residential units to remove
their use as such and would convert these to commercial use.

Moved: Councillor McGonigle
Seconded: Councillor Austin
that the matter be referred to the next Finance and
Administration meeting.

CARRIED.

**6. VERBAL COMMENT FROM THE PUBLIC ON A
SUBSEQUENT ITEM ON THE AGENDA**

7. CORRESPONDENCE

(a) Action Items

None.

(b) Information or Consent Items

- (i)** The letter from Selina Robinson, Minister of Municipal Affairs and Housing, regarding AB Greenwell, was treated as information.

8. REPORTS

(a) Council and other Committee Reports

No. R.0015/19
Finance and
Administration

- (i)** Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the minutes of the Finance and Administration Committee meeting held on February 5th, 2019 be approved with the following:

1—Fire Department’s Incident for December 2018

that the Committee recommend approval of the Lake Cowichan Fire Department’s incident report for December 2018 in the total amount of \$12,735.96.

2—Seniors’ Lease

that Council renew the lease with the Cowichan Lake District Seniors Association from February 1st, 2019 to January 31st, 2024.

3—Upgrades to Municipal Hall

that upgrades to municipal hall be commenced.

CARRIED.

No. R.0016/19

- (ii)** Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Public Works and Environmental Services Committee meeting held on February 19th, 2019 be approved as presented:

1—Approved Councillor Absence

that Councillor Austin’s absence from the Public Works and Parks meetings held Tuesday February 19th, 2019 be approved.

CARRIED.

No. R.0017/19

- (iii)** Moved: Councillor Sandhu
Seconded: Councillor Vomacka
that the minutes of the Parks, Recreation and Culture Committee held on February 19th, 2019 be approved as presented.

CARRIED.

Cowichan Lake
Recreation

- (iv)** Mayor Peters reported that the 2019 budget has been completed for the Cowichan Lake Sports Arena.

- Vancouver Island Regional Library (v) Councillor Vomacka reported that there was no meeting in February 2019. She presented the following items of note:
- Press release issued by the Library on the new Tinker Tote program that allows library card holders to sign out STEAM learning totes for 3 weeks at a time. There are 5 different kits that are available for sign out; and
 - The Lego program continues on Wednesdays and the Stitching program continues on Thursdays.
- Advisory Planning Commission (vi) Councillor Austin reported that Darlene Ector is the new Chair of the Advisory Planning Commission with Brian Locher as the Vice Chair. Pat Lamont and Janet Kirk were newly welcomed to Commission members. The Commission has reviewed the full updated OCP document. The open house which was held on January 31st, 2019 to review the OCP document, was well attended. The next meeting of the APC is to be held Thursday February 28th, 2019.
- Community Forest Co-op (vii) Councillor McGonigle reported January 19th, 2019 was the annual thank you dinner for the directors of the Community Forest Co-op. The second growth cut at Qaly?it has now now been completed. Logging will begin at Bolduc Mountain when the weather improves. The profits from these operations will be distributed to the Pacheedaht and Lake Cowichan. There will be two uptakes of grants each year in differing amounts. These grants will be available to non-government applicants. It will be posted on the Town website and Facebook page when applications will be accepted.
- Cowichan Valley Regional District Board (b) **Other Reports**
(i) Councillor Sandhu attended the Cowichan Valley Regional District meeting held January 31st, 2019 in Councillor McGonigle's absence. Budget discussions were completed, but not finalized at this meeting. Councillor Sandhu reported that Lake Cowichan will now have one full time staff member at the Meades Creek Recycling facility.
- Community Outreach Team (ii) Councillor Austin reported the following highlights from the February, 2019 meeting:
- The housing needs presentation at the Riverside was well attended;
 - Seniors Housing has contacted Vancouver Island University to see if a student would be interested in doing a business plan and conceptual drawing;
 - The Emergency Preparedness Task Force meeting will be held Wednesday February 27th, 2019;
 - A community BBQ to develop community connections is being considered;
 - Lake Cowichan Food Bank is again looking for permanent facilities;
 - The residents/seniors reading program with Palsson students will be held at the Library once a week;
 - Kaatza Health Unit reported there have been no measles outbreaks reported on Vancouver Island;

- The next meeting of the Community Outreach Team is Thursday March 21st, 2019.

Our Cowichan (iv) The next meeting of Our Cowichan will be held March 14th, 2019 at the Ramada Inn in Duncan.

(c) **Staff Reports**

No. R.0018/19 (i) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
That the approval of a Development Permit to the owner of Lot 2, Section 5 Renfrew District Plan 50930 at 301 North Shore Road, with the following conditions:

- 1) Prior to the issuance of a building permit, any retaining walls and structures higher than 1.0 metres in the rear, front, and side yards must be designed by a professional geoscientist or structural engineer to the satisfaction of the Town's building inspector and these must be located entirely on the parcel;
- 2) A rainwater management plan prepared by a qualified consultant must be submitted as part of the building permit application. The plan must demonstrate that all rainwater and run-off will be managed on-site and will not impact downstream or adjacent properties;
- 3) All issues raised in the geotechnical assessment must be clearly addressed which includes the evaluation of bearing soils and whether subgrade reinforcement and structural fill is required; and
- 4) Prior to the issuance of a building permit, the driveway access point on North Shore Road and its slope and configuration must be approved by the Superintendent of Public Works and Engineering Services and must be paved by time of the completion of the construction of the residences.

CARRIED.

No. R.0019/19 (ii) Moved: Councillor Sandhu
Seconded: Councillor Austin
that council approve the execution of the Lease Agreement for a Five-Year term with British Columbia Emergency Health Services for the premises located at 3 North Shore Road on the same basis as previously, except for some minor housekeeping modifications.

CARRIED.

No. R.0020/19 (iii) Moved: Councillor Austin
Seconded: Councillor McGonigle
that Council approve the submission of an application under the CleanBC Fund to undertake the Energy Retrofit Improvements and Modifications to the Existing Municipal Administration Building;

and that it further undertakes to cover any cost overruns that exceed the grant funding provided under this program and that it provides assurance that it would cover at a minimum its contribution of 26.67% of the cost of the project.

CARRIED.

9. BYLAWS

No. R.0021/19

Moved: Councillor McGonigle
Seconded: Councillor Sandhu
that the "Town of Lake Cowichan Zoning Amendment Bylaw
1018-2019" be given first and second readings.

CARRIED.

10. NEW BUSINESS

(a) The letter from the Cowichan Valley Regional District regarding
Bylaw No. 4202 Drinking Water and Watershed Protection was
treated as information.

No. R.0022/19

(b) Moved: Councillor McGonigle
Seconded: Councillor Austin
that Mayor Peters, Councillor Sandhu and the Chief
Administrative Officer, be appointed to the Council Agenda
Committee.

CARRIED.

11. MAYOR'S REPORT

The Mayor presented his report for February, 2019 with the
following highlights:

- Budget discussions are upcoming; and
- Thanks were expressed to the Chief
Administrative Officer, Staff and the Public
Works employees for the great job in keeping
up with the recent winter weather conditions.

12. NOTICES OF MOTION

None.

13. QUESTION PERIOD

14. IN CAMERA

None.

15. ADJOURNMENT

No. R.0023/19

Moved: Councillor McGonigle
Seconded: Councillor Austin
that we adjourn (6:58 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2019.

Mayor



PRESENT: Mayor Rod Peters
Councillor Carolyne Austin
Councillor Kristine Sandhu
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Joseph Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Dalton Smith, CLEC Manager
Trevor Auger, Superintendent, Public Works and Engineering

PUBLIC: 12

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

2. APPROVAL OF AGENDA

No R.0024/19

Moved: Councillor Austin

Seconded: Councillor McGonigle

that the agenda be approved with the following addition:

Delegations:

(a) Colin Tremblay, Gas n Go

UNANIMOUSLY
CARRIED.

3. ADOPTION OF MINUTES

None.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS

(a) Colin Tremblay representing Gas n Go gave a presentation requesting the approval for an overload permit for Neva Rd. under Bylaw 759-2003(section 3.09) for fuel delivery once per week at 9:00 p.m.

7. REPORTS

None.

8. BYLAWS

9. STAFF REPORTS

None.

10. NEW BUSINESS

(a) Moved: Councillor McGonigle

Seconded: Councillor Vomacka

that the matter of approval for Fuel Trucks to use Neva Road for Fuel Deliveries for proposed Gas n Go be moved to the March 26th, 2019 Regular meeting with staff to provide a report on the matter.

CARRIED.

11. MEDIA/PUBLIC QUESTION PERIOD

12. ADJOURNMENT

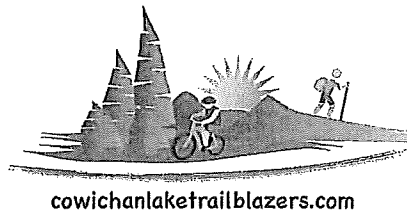
No R.0025/19
Adjournment

Moved: Councillor McGonigle

Seconded: Councillor Austin

that this meeting adjourn. (6:14p.m.)

CARRIED.



March 4, 2019

Town of Lake Cowichan
Box
Lake Cowichan, BC
V0R 2G0

Dear Mayor and Council;

As you know the Heritage Days event takes place each year during the May long weekend. The Cowichan Lake Trail Blazer Society has been asked to run a small beer garden and burger concession under half the covered area at Saywell Park on Saturday, May 18, 2019 between the hours of 11:am - 4:pm.

This will be a small beer garden area to accommodate approximately 50 people and will be fenced off appropriately. The Trail Blazers Society is a registered and insured society and will be responsible for obtaining all permits and adhering to Serving it Right and Food Safe regulations.

We look forward to hearing back from you soon as per approval of the Beer Garden.

Sincerely:

Bob K. Day

President

Cowichan Lake Trail Blazer Society

Box 433 Lake Cowichan, BC, V0R2G0 250-710-0742



Emergency Management BC

February 14, 2019

Mayor and Council
Lake Cowichan Fire Dept.
3 N Shore Dr.
Lake Cowichan, BC V0R 2G0

Attn: Mayor and Council

On behalf of the Office of the Fire Commissioner and Emergency Management BC I want to both acknowledge and thank you for the support that your department provided during the 2018 Wildfire season. On the heels of what was an unprecedented fire season in 2017, the Province experienced even more hectares burned in 2018, but with fewer evacuations than the year before. In large part, we can attribute this to the hard work and selflessness of the responders involved.

Once again in 2018, it became necessary for the OFC to deploy personnel, Engines, Tenders and Command units in addition to Structure Protection Units. These requests for additional resources were filled by fire departments that were able to offer their apparatus and personnel to meet the identified needs.

The professionalism of the members from your department made it possible for teams to integrate seamlessly with other responders in extremely challenging circumstances. I trust that your members benefited from the exposure to the varied skills of both career and volunteer fire fighters. As Fire Commissioner, I am proud to see how urban and rural departments shared their knowledge and skills to support British Columbians far from their home departments.

In closing, please accept my sincere thanks on behalf of the Province for your department's contribution during the 2018 wildfire season.

Yours truly,

Gordon A. Anderson, Fire Commissioner, ECFO
Fire Commissioner

Cc: Mr. Doug Knott, Fire Chief

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 6, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the extension of vacancy taxation authority to local governments.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia responded to a housing affordability crisis in 2016 with legislation empowering the City of Vancouver to introduce a surtax on vacant residential properties, resulting in \$38-million in revenues for that community in 2018 and creating a strong disincentive to leaving properties vacant;

AND WHEREAS communities across British Columbia face housing affordability pressures, while a portion of the housing supply in all communities remains vacant, including properties that have remained derelict for years or decades;

AND WHEREAS vacant and derelict buildings pose substantial risks in terms of public safety in communities, as well as liveability and desirability for nearby and adjoining neighbourhoods and properties;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia extend the authority to introduce a surtax on vacant residential properties to local governments across British Columbia, providing communities with the discretion to decide whether to introduce an additional tax to discourage vacant and derelict buildings, and encourage the occupancy, maintenance, and improvement of buildings to address housing affordability and public safety.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

- cc. Honourable Carole James, Minister of Finance
Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts



March 7, 2019,

To All British Columbia Municipalities and Regional Districts;

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for recovering municipal costs arising from climate change.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS local governments are incurring substantial costs in relation to the impacts of climate change, including volatile weather patterns, drought, wildfires, erosion and other impacts;

AND WHEREAS it is fiscally prudent to recover these costs from corporations that have profited from the burning of fossil fuels, with knowledge that these economic activities contribute to climate change;

THEREFORE BE IT RESOLVED THAT UBCM explore the initiation of a class action lawsuit on behalf of member local governments to recover costs arising from climate change from major fossil fuels corporations;

AND BE IT FURTHER RESOLVED THAT the Province of British Columbia consider legislation to support local governments in recovering costs arising from climate change from major fossil fuel corporations.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention



March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for permanent residents to vote in BC municipal elections.

At the February 14, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia has the governing authority to implement electoral legislative changes including allowing for Permanent Residents to vote in municipal elections;

AND WHEREAS more than 45 countries have granted Permanent Residents some form of voting rights — including seven jurisdictions in the U.S. and 25 European Union countries; and 11 municipalities in Canada are working toward extending local election voting rights to Permanent Residents;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia to make the necessary changes to allow Permanent Residents to vote in municipal elections in Victoria and other municipalities.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the provincial universal school food program.

At the February 7, 2019 Committee of the Whole Meeting, Council approved the following resolution:

WHEREAS almost 500,000 individuals in BC experience food insecurity, and Canada remains one of the only Organization for Economic Co-operation and Development (OECD) nations without a national school food program. And, Canada's current patchwork of school food programming reaches only a small percentage of students.

WHEREAS school food programs have been shown to increase children's consumption of vegetables, fruits and other healthy foods and decrease the consumption of unhealthy ones; improve students' mental health, including reductions in behavioural and emotional problems; improve cognitive skills and increase scholastic success.

THEREFORE BE IT RESOLVED that UBCM advocate to the provincial government for a Universal Healthy School Food Program that will enable all students in BC to have access to healthy meals at school, building on existing programs and including food education to serve culturally appropriate, local, sustainable food to the fullest extent possible.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Rob Fleming, Minister of Education
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts



TOWN OF LAKE COWICHAN

Minutes of Finance & Administration Committee

Tuesday, March 12th, 2019

PRESENT: Councillor Tim McGonigle
Mayor Rod Peters
Councillor Carlyne Austin
Councillor Kristine Sandhu
Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Dalton Smith, CLEC Manager
Jill Walters, Recording Secretary

PUBLIC: 8

No. FA.0010/19

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

2. AGENDA

Moved: Mayor Peters

Seconded: Councillor Vomacka

that the agenda be approved with the following additions under:

Reports:

7(c) Lake Cowichan Fire Department February Incident Report.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS
Ongoing Items Still Being Addressed:

- (a) The Chief Administrative Officer is working with the architects on the Municipal Hall. A report will be presented at the next Finance and Administration meeting.

4. DELEGATIONS AND REPRESENTATIONS

- (a) John Wright, BCEHS Community Paramedicine gave a presentation updating council on the last 4 months. Highlights included:

- Currently 26 people from Lake Cowichan enrolled are in the program;
- There is a wait list;
- Patients are seen home and events are held at the Country Grocer, Pharmacy and 50+ Activity Centre;
- Patients are referred by their family doctor, Community Health, Kaatza Health Unit, Occupational Therapist and the Pharmacy; and
- The program runs Tuesday to Friday 8:00 a.m. to 6:00 p.m.

5. CORRESPONDENCE

- (a) The letter from Lindsay McCoubrey, Policy Analyst, Agricultural Land Commission regarding the need for a public hearing as part of the removal of the AB Greenwell property from the Agricultural Land Reserve was treated as information. A public hearing will be held Tuesday April 23rd, 2019.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT

ITEM ON THE AGENDA

7. REPORTS

- (a) The Financial Report for the period ending February 28th, 2019 was treated as information.
Mayor Peters asked that the sani dump be opened up for the long weekends in the fall.

No. FA.0011/19 Motioned: Councillor Sandhu
Seconded: Mayor Peters
that it be recommended that approval be given to spend \$22,556.80 plus applicable taxes for the new fire truck #6 equipment purchases prior to adoption of the budget.
CARRIED.

- (b) The Building Inspector's Service Report for February 28th, 2019 was treated as information.

No. FA.0012/19 (c) Motioned: Councillor
Seconded: Councillor
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report for January, 2019 in the total amount of \$7,480.89.
CARRIED.

No. FA.0013/19 Motioned: Councillor Sandhu
Seconded: Mayor Peters
that the Committee recommend approval of the Lake Cowichan Fire Department's incident report for February, 2019 in the total amount of \$7,929.00
CARRIED.

No. FA.0014/19 (d) Moved: Mayor Peters
Seconded: Councillor Austin
that the Committee recommend approval for the renewal of the 5-year lease with the Kaatza Historical Society, effective January 1st, 2019.
CARRIED.

No. FA.0015/19 (e) Moved: Councillor Austin
Seconded: Councillor Vomacka
that the Note on Title on Lot A, Plan 29793 be removed and that a covenant be placed on the property that limits the lower level to commercial or storage use with the requirement that prior to occupancy for such use/ firewall and ceiling ratings have to be verified and approved by the Building Inspector and Fire Chief.
CARRIED.

No. FA.0016/19 (f) Moved: Councillor Austin
Seconded: Councillor Vomacka

Wildsafe BC - CVRD	-Wildsafe BC program-\$750
Lake Cowichan Dry Grad	-2019 Grad Class-\$500
LCS Scholarships	-three at \$500 each

that Council approve the \$2,750 in grants-in-aid as listed above.
CARRIED.

8. NEW BUSINESS

- (a) Councillor Austin asked if there could be signage placed before Point Ideal Road stating that Lakeview Park is 2 km ahead to

avoid campers turning down the dead end street. This item will be moved to the next Public Works meeting.

- (b) Councillor Austin asked that the zoning bylaw be reviewed with respect to vacation rentals.
- (c) Councillor Austin asked that a review of the Animal Control bylaw be completed as it does not mention animal cruelty. This item will be discussed at the next Finance and Administration meeting.

9. NOTICES OF MOTION

None.

10. PUBLIC RELATIONS ITEMS

- (a) The Lake Cowichan School Health Fair is being held Thursday April 11th, 2019. Councillor Austin will arrange for a box of apples to be delivered to the school.
- (b) Mayor Peters and the Superintendent of Public Works met with the Insurance Corporation of British Columbia and the Ministry of Transportation and Infrastructure to discuss problem areas in the Town. The area near the Lake Cowichan School will be addressed.
- (c) The Emergency Task Force meeting is being held Wednesday March 13th, 2019.

11. MEDIA/PUBLIC QUESTION PERIOD

No. FA.0017/19

- 13.** Moved: Mayor Peters
Seconded: Councillor Vomacka
that the meeting be adjourned. (6:53 p.m.)

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____, 2019.

Chair



TOWN OF LAKE COWICHAN
Minutes of Public Works and Environmental Services Committee held on
Tuesday, March 19th, 2019

PRESENT: Councillor Lorna Vomacka, Chair
Mayor Rod Peters
Councillor Carolyne Austin
Councillor Tim McGonigle

ABSENT: Councillor Kristine Sandhu
(with prior approval)

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Trevor Auger, Superintendent of Public Works and Engineering Service
Jill Walters, Recording Secretary

PUBLIC: 6

1. **CALL TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

2. **AGENDA**

No. PW.06/19
Agenda

Moved: Mayor Peters
Seconded: Councillor Austin
that the agenda be approved with the following additions under:

New Business:

(b) Approve Councillor Sandhu's absence from the Public Works and Parks meetings; and

Delegations:

(a) Jack Anderson re: Greenplan and access proposal was unable to attend.

CARRIED.

3. **BUSINESS ARISING AND UNFINISHED BUSINESS**

(a)

(i) This matter was discussed in conjunction with the item under 7(b).

(ii) The staff report under 7(a) was discussed here.

(b) **Ongoing Items Still Being Addressed:**

(i) Pricing options for the well at Cowichan Lake Education Centre are forthcoming.

4. **DELEGATIONS**

None.

5. **CORRESPONDENCE**

(a) The letter from Brian Houle, Manager, Environment, Catalyst Paper Crofton Division re: Lake and River update was treated as information.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

None.

7. REPORTS

No. PW.07/19

(a)

Moved: Councillor Austin

Seconded: Councillor McGonigle

that the committee recommend approval of the following additional capital purchases for the new water treatment plant prior to budget adoption:

- Supply and installation of a Velodyne, or approved equal, manual soda ash bag system-\$250,000; and
- Underground tie in work estimated at \$10,000.

CARRIED.

The Superintendent, Public Works and Engineering Services stated that the crane and seepage issues at the new water treatment plant are on the deficiency list. Indian Road will be swept to alleviate the dust concerns. An open house will be held when the plant is fully functional.

- (b) The Superintendent, Public Works and Engineering Services reported that the contractors will be back on the Greendale Trestle site next week. They are awaiting delivery of galvanized couplers.

8. NEW BUSINESS

(a)

Councillor Austin asked that the Lakeview signage at Saywell Park be addressed. Campers are confused as to the location of Lakeview Park Campground. The Superintendent, Public Works and Engineering Service suggested moving the Lakeview Signage up higher on the wayfinding sign at Saywell Park.

No. PW.08/19

(b)

Moved: Councillor Austin

Seconded: Mayor Peters

that Councillor Sandhu's absence from the Parks and Public Works meetings be approved.

CARRIED.

9. NOTICES OF MOTION

None.

10. PUBLIC RELATIONS ITEMS

(a)

The Kinsmen/Kinettes are holding a meeting Wednesday March 20th, 2019 at the Lions Den to discuss the future of Lake Days.

11. QUESTION PERIOD

12. ADJOURNMENT

No. PW.09/19
Adjournment

Moved: Councillor Austin

Seconded: Mayor Peters

that this meeting be adjourned. (6:26 p.m.)

CARRIED.



TOWN OF LAKE COWICHAN

Minutes of Parks, Recreation and Culture Committee held on
Tuesday, March 19th, 2019

PRESENT: Councillor Carolyne Austin, Chair
Mayor Rod Peters
Councillor Lorna Vomacka
Councillor Tim McGonigle

ABSENT: Councillor Kristine Sandhu
(with prior approval)

STAFF: Joseph A. Fernandez, Chief Administrative Officer
Ronnie Gill, Director of Finance
Trevor Auger, Superintendent, Public Works and Engineering Services
Jill Walters, Recording Secretary

PUBLIC: 10

1. **CALL TO ORDER**

The Chair called the meeting to order at 6:40 p.m.

2. **AGENDA**

No. PR.0011/19

Moved: Councillor McGonigle

Seconded: Councillor Vomacka

that the agenda be approved with the following additions under:

Correspondence:

(c) Letter from the 75th Anniversary Society;

(d) Letter from Trailblazers Society re: Service Agreement; and

New Business:

(c) Lake Cowichan School Art Project.

CARRIED.

3.(a) **BUSINESS ARISING AND UNFINISHED BUSINESS**

(i)

The 75th Anniversary Society will be hosting a Fishing Derby May 18th-19th, 2019. They are expecting 100-200 participants. The derby will be followed by a dinner at the Riverside Inn. Proceeds will go to the Salmon Enhancement Society. The birthday cake that was built at the Irlly Bird is now being stored in a bay at the Town office.

(ii)

Councillor Austin has been in contact with Diana Gunderson and Ken Traynor of the Cowichan Lake River Stewardship Society with some of her ideas for river access at Prospect Avenue. Bob Crandall, Qualified Environmental Professional stated that a Riparian Area Assessment is not required for right of ways. This item will be brought up at the Public Meeting May 6th, 2019.

(b) **Ongoing Items:**

(i)

There is no update on the application for the \$2 million dollar grant that has been submitted to the Investing in Canada Infrastructure Program for the Lake Cowichan Connecting Communities Project.

4. DELEGATIONS AND REPRESENTATIONS

None.

5. CORRESPONDENCE

(a) The letter from Linda Blatchford, Manager, Cowichan Lake Recreation regarding camping at the Arena during the Summer Bonspiel was reviewed by Council. Staff will contact the Cowichan Lake Recreation Manager to work out details. This will be a one-time approval and will be reassessed following the event.

(b) The letter from Bee Greenway, Cowichan Lake River Stewardship Society gave an update of the work done at the Gerald Thom Memorial Native Plant Garden at Saywell Park. Staff will contact the River Stewardship Society to let it know Council is happy with the work it has done to date.

No. PR.0012/19 (c) Moved: Councillor Vomacka
Seconded: Mayor Peters
that a weekend camping site for the 2019 Lakeview Season be donated to the 75th Anniversary Society for its raffle. CARRIED.

(d) A copy of the Service Agreement-Trails Maintenance with the Trailblazers Society was presented. Staff are to review the agreement with a report to the next Finance and Administration meeting.

6. VERBAL COMMENT FROM THE PUBLIC ON A SUBSEQUENT ITEM ON THE AGENDA

7. REPORTS

None.

8. NEW BUSINESS

(a) A letter is to be sent to the Ministry of Transportation and Infrastructure addressing maintenance concerns on the Trans Canada Trail between Glenora and Pine St.

(b) The Nanoose Bay Gnome has been purchased by Galaxy Motors.

(c) The grade 9-11 students from Lake Cowichan School along with Art Teacher Rebecca Sheer have created an art project outlining a map of the lake.

9. NOTICES OF MOTION

None.

10. PUBLIC RELATIONS ITEMS

None.

11. QUESTION PERIOD

None.

Adjournment No. PR.0013/19 **13. ADJOURNMENT**
Moved: Mayor Peters
Seconded: Councillor McGonigle
that the meeting be adjourned. (7:15 p.m.)

CARRIED.

TOWN OF LAKE COWICHAN

BYLAW NO. 1018-2019

A Bylaw to Amend Zoning Bylaw No. 935-2013

WHEREAS the *Local Government Act* authorizes a local government to enact bylaws, which would designate different zones pertaining to land use and development of the Town of Lake Cowichan;

AND WHEREAS the Council of the Town of Lake Cowichan deems it expedient to amend Bylaw 935-2013 to allow for changes with respect to land use and zoning regulations;

AND WHEREAS the passage of this bylaw has met all of the requirements pursuant to the Local Government Act;

NOW THEREFORE the Council of the Town of Lake Cowichan in open meeting assembled enacts the following:

1. TITLE

This bylaw may be cited for all purposes as the "Town of Lake Cowichan Zoning Amendment Bylaw No. 1018-2019".

2. AMENDMENTS

- 2.1. Part III, Section 3.1 LAND USE DEFINITIONS is amended by repealing and replacing the definition of Civic Use with the following:

CIVIC USE means the use of land, buildings, or structures for the following public functions which are under the auspices of a public body: schools, libraries, fire halls, parks and recreation facilities owned by a public body, storage buildings, storage container, public washrooms, garages, sewage pumping stations, water pumping stations, and reservoirs owned by the Town or by the Cowichan Valley Regional District, but does not include government office buildings;

Part IV LAND USE CATEGORIES AND REGULATIONS, Section 4.8 Accessory Buildings and Structures is amended as follows:

- 2.2. The addition of the following at the end of Subsection 4.8.2:

'... except as provided in subsection 4.8.4.'

- 2.3. The addition of a new Subsection, 4.8.4, as follows:

Subsection 4.8.2 does not apply to any publically owned and operated land use, building, or structure in any zone district; and any building, structure or use that may otherwise be considered as an accessory use, such as a garage, storage container, storage building, or washroom, is considered a principal use.

- 2.4. The addition of a new Subsection, 4.8.5, as follows:

A storage container, where expressly permitted, shall be entirely enclosed or wholly screened.

3. FORCE AND EFFECT

That upon adoption of this bylaw, Bylaw No. 1018-2019 being the "Town of Lake Cowichan Zoning Bylaw No. 935-2013" shall hereby be amended and take effect with the amendments hereto attached.

READ A FIRST TIME on the 26th day of February, 2019.

READ A SECOND TIME on the 26th day of February, 2019.

PUBLIC HEARING held on the --th day of _____, 2019.

READ A THIRD TIME on the --th day of _____, 2019.

RECONSIDERED, FINALLY PASSED and ADOPTED by the Municipal Council of the Town of Lake Cowichan on the --th day of _____, 2019.

Rod Peters
Mayor

Joseph A. Fernandez
Corporate Officer