



TOWN OF LAKE COWICHAN

Regular Meeting of Council

Tuesday, March 27th, 2018 at 6:00 p.m. – Council Chambers

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1. AGENDA	
<u>CALL TO ORDER</u>	
<u>INTRODUCTION OF LATE ITEMS</u> (if applicable)	
2. APPROVAL OF AGENDA	
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None.	
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(b) Information or Consent Items - (a member may ask that an item be dealt with separately)	
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(ii) Public Works & Environmental Services • March 6 th , 2018.	Councillor Austin 18
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(vi) V.I.R.L	Councillor Vomacka
(vii) Advisory Planning Commission	Councillor McGonigle
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(b) <u>Other Reports</u>	
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(iii) Community Safety Advisory Commission – Councillor Austin	

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(c) **Staff Reports**

(i) CAO re: Repurchase of Street Sweeper.

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8. BYLAWS

9. NEW BUSINESS

(a)

10. MAYOR'S REPORT

11. NOTICES OF MOTION

**12. QUESTION PERIOD
- Limited to items on the agenda**

13. IN CAMERA

14. ADJOURNMENT



TOWN OF LAKE COWICHAN
Minutes of a Regular meeting of Council
Tuesday, February 27th, 2018

PRESENT: Mayor Ross Forrest
Councillor Lorna Vomacka
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle

STAFF: Ronnie Gill, Director of Finance
Kari McKinlay, Recording Secretary

PUBLIC: 14

1. CALL TO ORDER

Mayor Forrest called the meeting to order at 6:01 p.m.

2. AGENDA

No. R.0019/18

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the agenda be approved as presented.

CARRIED.

3. ADOPTION OF MINUTES

No. R.0020/18

(a) Moved: Councillor Day
Seconded: Councillor Vomacka
that the minutes of the Public Hearing held on January 30th, 2018 be adopted.

CARRIED.

No. R.0021/18

(b) Moved: Councillor Day
Seconded: Councillor Austin
that the minutes of the Regular Meeting of Council held on January 30th, 2018 be adopted.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS AND REPRESENTATIONS

(a) Judy Stafford, Cowichan Green Community, presented the 2017 year in review of the Cowichan Green Community through a video presentation.

6. CORRESPONDENCE

(a) **Action Items**

(i) None.

(b) **Information or Consent Items**

None.

7. REPORTS

No. R.0022/18
Finance and Administration

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that the minutes of the Finance and Administration Committee meeting held on February 13th, 2018 be approved with the following:

Grant Applications-

that Council approve the submission of three separate applications under the Strategic Wildfire Prevention Initiative for a grant of \$10,000 for FireSmart Planning and for a total grant of \$75,000 for Fuel Management Prescriptions estimated at a total of \$100,000;

Lake Cowichan Fire Department-

that Council approve the Lake Cowichan Fire Department's incident report expense for January 2018 in the total amount of \$10,097.26; and

Centennial Park-

that Council accept the revised quote of \$276,639 from Tower Fencing for the construction of new ball field backstops and fencing at Centennial Park.
CARRIED.

No. R.0023/18
Public Works and
Environmental Services

Moved: Councillor Austin
Seconded: Councillor Day
that the minutes of the Public Works and Environmental Committee meeting held on February 6th, 2018, be approved as presented.
CARRIED.

No. R.0024/18
Parks, Recreation and
Culture

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the minutes of the Parks, Recreation and Culture Committee meeting held on February 6th, 2018 be approved as presented.
CARRIED.

No. R.0025/18
Economic and Sustainable
Development

Moved: Councillor Day
Seconded: Councillor McGonigle
that the minutes of the Economic and Sustainable Development Committee meeting held on February 13th, 2018 be approved as presented.
CARRIED.

Cowichan Lake Recreation

Mayor informed Council that the Cowichan Lake Recreation Commission toured Ecole Mount Prevost to view the climbing walls they had there before returning to the meeting where a discussion was held on alternative ideas for uses on the dry floor at the Cowichan Lake Arena once the curling season is over.

Vancouver Island Regional
Library

Councillor Vomacka reported to Council that the Lake Cowichan Vancouver Island Regional Library did not have a meeting this month but mentioned that a letter has been sent to Sonia Furstenau to campaign for more library funding.

Advisory Planning
Commission

Councillor McGonigle informed Council that the Advisory Planning Commission is on hiatus while the working groups are meeting and gathering information to report back to the commission with. The next meeting will take place on March 22nd, 2018 to brief on the working groups.

Community Forest Co-
operative

Councillor McGonigle said the Community Forest Co-op is still waiting for final approval from the province for the community license with the

Pacheedaht partnership.

(b) Other Reports

- Cowichan Valley Regional District Board (i) Councillor Day gave a verbal report to Council on his attendance at the last Cowichan Valley Regional District meetings. Highlights from the meetings included: the Regional Recreation has moved to phase 3; and the contract renewal of seniors. He also mentioned that at the next Regional Services meeting, they would be deciding which topics will be going to referendum and what will be referred to the Alternate Approval Process. The 4 topics include Regional Recreation, Watershed, Regional Grant in Aid service and Affordable Housing Bylaw.
- Community Outreach Team (ii) Councillor Austin said the Community Outreach Team Committee met on February 15th, 2018 with the main discussion focusing on the opioid crisis in the Cowichan Valley. She mentioned that it is trying to arrange a opioid session which Cindy Lise will facilitate and include a panel of approximately 6 people.
- Community Safety Advisory (iii) Councillor McGonigle reported that all was good at the last Community Safety Advisory Committee meeting.
- Seniors Care Facility (iv) Councillor Day read out the minutes from the Cowichan Lake Elder Care Initiative's last meeting.

No. R.0026/18

Moved: Councillor Day
Seconded: Councillor McGonigle
that the resignation of Jack Peake from the Elder Care Committee be accepted.

CARRIED.

(c) Staff Reports

No. R.0027/18

- (i) Moved: Councillor McGonigle
Seconded: Councillor Austin
that the approval of a Development Permit to the owner of Lot 10, Section 5 Renfrew District Plan 50930 at 283 North Shore Road, with the following conditions:
 - 1) Prior to the issuance of a building permit, any retaining walls and structures higher than 1.0 metres in the rear, front, and side yards must be designed by a professional geoscientist or structural engineer to the satisfaction of the town's building inspector and must be located entirely on the parcel.
 - 2) A rainwater management plan prepared by a qualified consultant must be submitted as part of the building permit application. The plan must demonstrate that all rainwater and run-off will be managed on-site and will not impact the downstream or adjacent properties.
 - 3) Prior to the issuance of a building permit, the driveway access point on North Shore Road and its slope and configuration must be approved by the Superintendent of Public Works.

CARRIED.

No. R.0028/18
Bylaw No. 1001-2017
Zoning Amendment

8. BYLAWS

(a) Moved: Councillor Day
Seconded: Councillor Austin
that the "Town of Lake Cowichan Zoning Amendment Bylaw No. 1001-2017"
be reconsidered and adopted.

CARRIED.
Against:
Councillor Vomacka,
Councillor McGonigle.

9. NEW BUSINESS

(a) Public Hearing-5:00 p.m., March 6th, 2018

(b) Special Hearing-7:00 p.m., March 6th, 2018

10. MAYOR'S REPORT

The Mayor presented his report for February 2018 which included the following:

- The passing of former Mayor Jean Brown;
- The Island Coastal Economic Trusts support of the Cowichan Lake Region with funding. The "Quick Start" program will provide \$10,000 to jump start new economic strategies;
- Encouraged by the article in the quarterly magazine EXCHANGE regarding the new cannabis laws and how this will affect municipalities; and
- Congratulations to our Fire Department and Town from the Strategic Wildfire Prevention Working Group on their completion of the FireSmart project;

11. NOTICES OF MOTION

None.

13. OTHER BUSINESS

No. R.0029/18

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that Michelle March be appointed to the Cowichan Lake Elder Care Committee.

CARRIED.

14. ADJOURNMENT

No. R.0030/18
Adjournment

Moved: Councillor Austin
Seconded: Councillor McGonigle
that we arise and adjourn at 7:20 p.m.

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Mayor

TOWN OF LAKE COWICHAN
Minutes of a Public Hearing held on
Tuesday, March 6, 2018



PRESENT: Mayor Ross Forrest
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Ronnie Gill, Director of Finance
Nagi Rizk, Superintendent of Public Works and Engineering Services
Jill Walters, Recording Secretary

PUBLIC: 11

Mayor Forrest called the meeting to order at 5:00 p.m.

1. OPENING REMARKS

- (a) The Mayor explained the process for the public hearing. The purpose of the hearing was to give the public the opportunity to provide input on the proposed Town of Lake Cowichan Zoning Amendment Bylaw No. 1002-2018.

The Mayor established the rules of conduct for the conduct of the hearing. Mayor Forrest asked if there were questions on the process he had laid out for the public hearing. He added that the input should be strictly on the bylaws that are the subject of the public hearing.

Hearing none, Mayor Forrest then called on the Acting Chief Administrative Officer to introduce the bylaw.

2. BYLAW NO. 1002-2018

- (a) The Acting Chief Administrative Officer advised that the Zoning Amendment Bylaw that had been given 1st and 2nd readings by Council on January 30th, 2017.

The Acting Chief Administrative Officer further advised:

The required public notices as required under the Local Government Act had been issued and all statutory requirements have been met. She advised that verbal

inquiries on the bylaw had been received but that no written input was received as of the close of the business day.

The public has had had the opportunity to review documentation relating to the bylaw amendments, in the meantime.

Bylaw 1002-2018 was summarized as incorporating a map amendment and text amendments that are the result of an application from the property owners.

Council was advised it may after the adjournment of the public hearing proceed to adopt Bylaw 1002-2017 which will then amend the Zoning Bylaw.

(b) The Mayor called for public input.

Monroe Grobe-7317 Lakefront Drive
Director of Operations SD #79-

The School District supports the opportunity for the Country Grocer to have full access to the adjacent property

Pete Pimlott- 66 Gordon Rd- Owner of Country Grocer
Stated the generator will cover all needs through power outages. There is an agreement with the school that students can move to the Country Grocer if needed during power outages.

(c) ⇒ The Mayor issued a call for public input, the second time.

Pete Pimlott- 66 Gordon Rd- clarified that the generator will be owned by the Country Grocer.

Monroe Grobe-7317 Lakefont Drive- clarified there will be a legal easement drawn up for property use and maintenance of the School District property.

⇒ The Mayor issued a third call for public input.
No input was received.

Mayor Forrest stated that no more submissions would be accepted after the meeting and that the bylaw would be referred to the regular meeting following the public hearing.

4. ADJOURNMENT

Mayor Forrest declared the public hearing for the proposed Bylaw No. 1002-2018 closed and advised that the bylaws would be returned to Council for further consideration (5:07 pm.).

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Mayor



PRESENT: Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle
Councillor Lorna Vomacka

STAFF: Nagi Rizk, Superintendent, Public Works and Engineering Services
Ronnie Gill, Director of Finance
Jill Walters, Recording Secretary

1. CALL TO ORDER

The Chair called the meeting to order at 6:47 p.m.

Councillor Day stated he may have a potential conflict of interest in the matter before the special meeting.

2. APPROVAL OF AGENDA

No R.0031/18

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the agenda be approved as presented.

CARRIED.

3. ADOPTION OF MINUTES

None.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

None.

5. DELEGATIONS

None.

6. CORRESPONDENCE

None.

7. REPORTS

(a) **Council and Other Committee Reports**

None.

(b) **Other Reports**

None.

(c) **Staff Reports**

None.

8. BYLAWS

No. R.0032/18
No. 1002-2018

(a) Moved: Councillor McGonigle
Seconded: Councillor Austin
that "The Town of Lake Cowichan Zoning Amendment No. 1002-2018" be read a third time.

CARRIED.

No. R.0033/18
No. 1002-2018

(b) Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that "The Town of Lake Cowichan Zoning Amendment No. 1002-2018" be reconsidered and adopted.

CARRIED.

9. NEW BUSINESS

None.

10. MAYOR'S REPORT

11. MEDIA/PUBLIC QUESTION PERIOD

12. ADJOURNMENT

No R.0034/18
Adjournment

Moved: Councillor Austin
Seconded: Councillor Vomacka
that this meeting adjourn. (6:51 p.m.)

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Chair



RECEIVED MAR 15 2018

**PO Box 1357
Lake Cowichan, BC V0R2G0
cowichanlakedays@hotmail.ca
250-709-1168**

March 2, 2018

Dear Mr. Fernandez;

I am writing today to ask for permission for use of Saywell Park and approval of Beer Garden(s) during the annual Lake Days celebration this year, details are as follows:

- Use of Saywell Park for Lake Days celebration on June 9th & 10th 2018. We will also require set up on Friday June 8th 2018;
- Approval to run a beer garden on Saturday June 9th and Sunday June 10th 2017 at Saywell Park during the Lake Days celebration, from noon to 6pm.

If we could obtain approval as soon as possible this would allow us to ensure all planning is complete and advertised accordingly.

Sincerely,

Parm Birk
Lake Days Vice Chair

Royal Self Storage Ltd.
6538 Brownlee Place
Victoria B.C. V8Z 5Y5

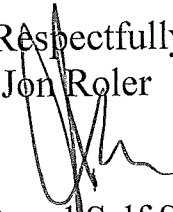
March 12, 2018

Mayor and Council
Town of Lake Cowichan B.C.

I am requesting that the Mayor and Council reconsider the Remedial Action Requirement on my property at 21 Oak Lane as outlined in a registered letter I received March 8, 2018. I did not receive the previous letter dated December 29th, 2017 and was only made aware that this motion was before Council by viewing the Towns website and by that time it was too late for me to react. On the letter I did receive on March 8, 2018 a stick on label with my current address is applied over my previous address of five years ago.

In the meantime I have secured the building and have made an agreement with local resident Charles (Bear) Hamilton to monitor the building and contact me if anything needs attention. Also I will be making arrangements to clean up junk around the building from people trespassing and dumping. The building will be monitored and remain secured and therefore not be hazardous or pose a threat to public safety. At this point in time I am in no position to bear the cost of demolishing and removing the building. Hopefully one day something can be done with this property that will benefit everyone. I am open to any suggestions or direction staff and Mayor and Council can provide.

Respectfully submitted.
Jon Roler



Royal Self Storage Ltd.
250 920 6403
jonroler@shaw.ca

RECEIVED MAR 07 2018

February 28th, 2018

Attn: Joseph Fernandez

I am writing in response to the letter dated February 16th, 2018 I received from you and the Town of Lake Cowichan regarding Remediation Action on the properties on MacDonald and Neva Roads. I did not receive a letter dated December 19th as mentioned in this letter.

I am requesting that the Council reconsider the Remedial Action Requirements they are requesting to be done. The letter is very general and gives no specifics of what the findings are or why. The town had brought these properties to my attention in 2014 and told me that they were positive that there was illegal activity and some sort of drug production in one of the buildings. I had made a visit to Lake Cowichan and inspected all the units and found no such thing.

This property has been in my family for over 50 years and in my care for the last several years. I have been monitoring the state of the local economy in Lake Cowichan and have been hoping the Town would do something to stimulate some activity or growth. I am willing and wanting to do some kind of development with the property but cannot justify it due to the current conditions and market in the area. I am open to discussing and working with the Town to come up with a feasible solution that would work for both the Town and us.

Several months ago I was contacted by a person wanting to buy the property. This person stated that they had already purchased the property next to mine from the Town. They were wanting to purchase it for a very low price and the more I dealt with them it became clear that they were dealing in a very unethical manner. When I refused to sell at the price they wanted, they made a very strange comment "we will just wait and buy it from the Town". I am hoping that this does not have anything to do with the fact that I am receiving this letter at this time but the thought did cross my mind.

Again as someone who was born in Lake Cowichan and still has several properties there, I am willing and wanting to do something with the properties that will benefit the Town and make sense for me. I would like to meet with you and your council to discuss your economic vision for Lake Cowichan and how we can move forward and contribute to making it better while still being feasible.

I await your response,

Thank you,



Satdev Gill
2030 Investments Inc.



The Corporation of the District of Peachland

5806 Beach Avenue
Peachland, BC
VOH 1X7

Phone: 250-767-2647
Fax: 250-767-3433
www.peachland.ca

March 16, 2018

The Honourable Selina Robinson
Minister of Municipal Affairs and Housing
P.O. Box 9056 STN. PROV. GOVT
Victoria, BC V8W 9E2

Dear Minister Robinson,

Re: Cannabis Sales Revenue Sharing

As expressed by other local governments, the District of Peachland has concerns related to the fair distribution of the revenue generated by the sale of cannabis, among all orders of government including local governments.

The potential costs and responsibilities related to the legalization of cannabis without a confirmed source of additional funding could place a large burden on local governments. A Federation of Canadian Municipalities (FCM) paper is stating that the impact may affect policing, fire services, building codes, city planning, municipal licensing and standards, public health, social services and communications. Current discussions regarding revenue sharing involve the federal and provincial governments with no inclusion of local governments.

The District of Peachland respectfully requests your support in providing fifty percent (50%) of the provincial share of the cannabis tax sharing formula, as an adequate and equitable share to support costs and services incurred by local governments.

Thank you for your consideration.

Sincerely,

Cindy Fortin
Mayor

c: UBCM Member Municipalities



TOWN OF LAKE COWICHAN
Minutes of Finance & Administration Committee
Tuesday, March 13th, 2018

PRESENT: Councillor Tim McGonigle, Chair
Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Lorna Vomacka
Councillor Bob Day

STAFF: Joe Fernandez, Chief Administrative Officer
Nagi Rizk, Superintendent, Public Works and Engineering Services
Dalton Smith, CLEC Manager
Jill Walters, Recording Secretary

PUBLIC: 3

- No. FA.0011/18
- 1. CALL TO ORDER**
The Chair called the meeting to order at 6:35 p.m.
 - 2. AGENDA**
Moved: Councillor Day
Seconded: Councillor Vomacka
that the agenda be approved. CARRIED.
 - 3. BUSINESS ARISING AND UNFINISHED BUSINESS**
Ongoing Items Still Being Addressed:
 - (a)** A discussion was had on the possibility of phasing in the upgrades of the hall if grants were not forth coming.
 - (b)** The Superintendent of Public works stated that a timeline may need to be worked out to avoid the Greendale Rd paving and the Columbarium work overlapping.
 - (c)** Drafts of the Employment Code of Ethics have been provided to the Department heads.
 - 4. DELEGATIONS AND REPRESENTATIONS**
Cara Smith of the Community Gardens gave an update to Council on the status of the gardens and a request for the grant in aid in the amount of \$500.
 - 5. CORRESPONDENCE**
None.
 - 6. REPORTS**
 - (a)** The financial report for the period ending February 28th, 2018 was treated as information.
 - (b)** The Building Inspector's Service Report for February 2018 was treated as information.

No. FA.0012/18 (c) Motioned: Councillor Austin
Seconded: Councillor Vomacka
that the Committee recommend approval of the Lake Cowichan Fire
Department's incident report for February, 2018 in the total amount of
\$8,565.60

CARRIED.

7. NEW BUSINESS

(a) Mayor Forrest reported that April is National Autism Awareness Month.
The Forest Workers Memorial Park will be lit up with blue lights in
recognition of National Autism month.

8. NOTICES OF MOTION

None.

9. PUBLIC RELATIONS ITEMS

(a) The Superintendent of Public Works reported that water main flushing
will begin the week of March 19th.

10. ADJOURNMENT

No. FA.0013/18 Moved: Councillor Vomacka
Adjournment Seconded: Councillor Austin
that we adjourn (7:20 p.m.).

CARRIED.

Certified correct _____ .

Confirmed on the _____ day of _____, 2018.

Chair



TOWN OF LAKE COWICHAN
Minutes of Public Works and Environmental Services Committee
Tuesday, March 6th, 2018

PRESENT: Councillor Carolyne Austin, Chair
Mayor Ross Forrest
Councillor Bob K. Day
Councillor Lorna Vomacka
Councillor Tim McGonigle

STAFF: Nagi Rizk, Superintendent, Public Works and Engineering Services
Ronnie Gill, Director of Finance
Jill Walters, Recording Secretary

PUBLIC: 18

No. PW.07/18
Agenda

1. CALL TO ORDER

The Chair called the meeting to order at 5:10 p.m.

2. AGENDA

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the agenda be approved as presented.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) (i) The Superintendent of Public Works reported that the Greendale Road water main upgrade work is close to being completed. All residents on Greendale Road are now on the new system. A completion certificate will be issued when the paving is completed.

(ii) The Superintendent of Public Works reported that ongoing design revisions are being done to the water mains over the two pedestrian bridges. The project will be retendered soon.

(b) The Superintendent of Public Works reported that the Water Treatment Plant upgrades are right on schedule and on budget. Currently work on crossing the Youbou Highway is being undertaken.

(c) Ongoing Items Still Being Addressed:

(i) The Superintendent of Public Works reported that there is still one section of the ramp at the weir to be completed. Still considering the elevation of the bottom of the ramp with regards to the weir. Weather and lake levels will affect when that work will be undertaken.

(ii) The Superintendent of Public Works reported that the review of the CLEC water system has been completed by the consultant. He presented a few different proposals for design and construction. These can be reviewed at a budget meeting.

4. DELEGATIONS

(a) Wayne Rees, Lake Cowichan Midget Baseball Coach, wanted clarification that the Centennial Ball Fields will be built to BC Minor League Baseball specifications, not to softball specifications.

- (b) Michelle March presented as a delegation and submitted a letter regarding the use of the Klaxon fire siren. She had questions as to why it was still in use and if it could only be utilized during the hours of 7am to 10pm each day.

5. CORRESPONDENCE

None.

REPORTS

- 6. None

7. NEW BUSINESS

None.

8. NOTICES OF MOTION

The use of the siren is to be discussed at the next Finance and Administration meeting.

9. PUBLIC RELATIONS ITEMS

The South Island Major Midget Royals are playing the Fraser Valley Thunderbirds at the Cowichan Lake Arena on March 10th and March 11th, 2018.

10. ADJOURNMENT

No. PW.08/18
Adjournment

Moved: Councillor McGonigle
Seconded: Councillor Vomacka
that this meeting adjourns. (5:40 p.m.)

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Chair



TOWN OF LAKE COWICHAN

Minutes of Parks, Recreation and Culture Committee

Tuesday, March 6th, 2018

PRESENT: Councillor Lorna Vomacka, Chair
Mayor Ross Forrest
Councillor Carolyne Austin
Councillor Bob K. Day
Councillor Tim McGonigle

STAFF: Ronnie Gill, Director of Finance
Nagi Rizk, Superintendent, Public Works and Engineering Services
Jill Walters, Recording Secretary

PUBLIC: 4

1. CALL TO ORDER

The Chair called the meeting to order at 6:01 p.m.

2. AGENDA

Moved: Councillor Austin

Seconded: Councillor Day

that the agenda be approved with the following additions under:

CORRESPONDENCE:

5. (a) Letter from the Regional Tourism Leadership Team regarding the maintenance of the Robert Brown Trail.

CARRIED.

No. PR.008/18

3.(a) BUSINESS ARISING AND UNFINISHED BUSINESS

- (i) The Superintendent of Public Works reported that the fencing and clean up at Centennial Field has begun. Concrete will be poured for dug outs as the weather permits.
- (ii) Councillor Austin reported that she has spoken to the Heritage/Museum groups and they would like to be involved in the 75th birthday celebration of the Town. The Cowichan Lake Art Society would like to make banners. Mayor Forrest suggested starting a committee. Councillor Day suggested publicizing the matter on Facebook, Bulletin Board and issuing a Newspaper advertisement seeking volunteers for the committee. Aug 19, 2018 is the date on which the Town was incorporated.
- (b) **Ongoing Items:**
- (i) No update on the trail connection proposal for the Riverfront properties was available.
- (ii) The Superintendent of Public Works presented the past detailed designs for the Water Park for information purposes. Possible sites considered are Centennial Park and Saywell Park.
- (iii) Councillor Austin presented a few examples of the lamppost banners that Ms. Sheer and the Grade 9 students from LCS been working on. The

Superintendent of Public Works stated that the new banners can be hung up whenever they are ready. Councillor Day suggested a thank you card be sent to Ms. Sheer and the students.

- (iv) Councillor Day read a letter from the Regional Tourism Leadership Team regarding the clearing of the Robert Brown Trail which is in between Lakeview Campsite and CLEC. There would have to be clarification from the CAO regarding liability. There will be a walk along the existing trail for people who are interested in the project on March 10, 2018.

4. DELEGATIONS AND REPRESENTATIONS

None.

5. CORRESPONDENCE

- (a) Letter from the Regional Tourism Leadership Team regarding the maintenance of the Robert Brown Trail was treated as information.

6. REPORTS

None.

7. NEW BUSINESS

None.

8. NOTICES OF MOTION

Replace the sports box at Pine and Stone.

9. PUBLIC RELATIONS ITEMS

- (a) Councillor Austin has restarted the Nicole Stock Penny Drive- It will now be called the Nicole Stock Nicole Drive. She has sent a cheque for \$700 to the Variety Club for the last two years donations.

10. MEDIA/PUBLIC QUESTION PERIOD

No. PR.009/18

- 11. Moved: Councillor McGonigle
Seconded: Councillor Day
that the meeting recess. (6:45 p.m.)

CARRIED.

No. PR.0010/18

- Moved: Councillor McGonigle
Seconded: Councillor Day
that the meeting reconvene. (6:52 p.m.)

CARRIED.

No. PR.0010/18

IN CAMERA

- Moved: Councillor McGonigle
Seconded: Councillor Day
that pursuant to Section 90 of the Community Charter, Council closes the meeting to the public to deal with issues relating to the following relevant sections of the Community Charter: 90(1) (e) the acquisition, disposition or expropriation of land or improvements.

CARRIED.

ADJOURNMENT

No. PR.0011/18
Adjournment

Moved: Councillor McGonigle
Seconded: Councillor Day
that the meeting be adjourned without report. (7:15 p.m.)

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Chair



TOWN OF LAKE COWICHAN

Minutes of Economic and Sustainable Development Committee

Tuesday, March 13, 2018

PRESENT:

Councillor Bob Day
Mayor Ross Forrest
Councillor Tim McGonigle
Councillor Lorna Vomacka
Councillor Carolyne Austin

STAFF:

Joseph Fernandez, Chief Administrative Officer
Nagi Rizk, Superintendent, Public Works and Engineering Services
Dalton Smith, CLEC Manager
Jill Walters, Recording Secretary

PUBLIC:

3

1. CALL TO ORDER

The Chair called the meeting to order at 5:07 p.m.

2. AGENDA

No. SPD.007/18

Moved: Councillor Vomacka
Seconded: Councillor Austin
that the agenda be approved.

CARRIED.

3. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) Recent Items:

(i) The vision for Downtown and Appropriate Zoning item has been referred to APC.

(b) Ongoing Items Still Being Addressed:

(i) The business walkabout will possibly be done in May or June with the help of Amy Melmock from CVRD.

Councillor McGonigle arrived at the meeting at 5:12 pm

(ii) The Superintendent of Public Works will be attending a meeting with the Solid Waste Management Advisory Committee on March 29th, 2018. He will provide an update at the next Economic and Development Meeting.

4. DELEGATIONS AND REPRESENTATIONS

Amy Melmock, Manager, Economic Development Cowichan gave a presentation to Council on the progress of Cowichan 2050.

5. CORRESPONDENCE

None.

6. STAFF REPORTS

None.

7. NEW BUSINESS

- (a) Brief discussion was had on the following items:
- Affordable/Innovative Housing.
 - Community Land Trust.
 - Community/Futures/Tourism Project.
 - Community app/event calendar.
 - Tourism Cowichan Website.
 - Economic Development Budget.

8. NOTICES OF MOTION

None.

9. PUBLIC RELATIONS ITEMS

- (a) March is Embrace Aging Month.
- (b) The Superintendent of Public Works reported that on March 15th, 2018, BC Hydro will be using low flying helicopters for surveying.

10. MEDIA/PUBLIC QUESTION PERIOD

None.

12. ADJOURNMENT

No. SPD.008/18
Adjournment

Moved: Councillor Vomacka
Seconded: Councillor McGonigle
that the meeting adjourns. (6:28 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Chair

COWICHAN LAKE ELDER CARE INITIATIVE

Meeting Minutes

February 7, 2018

Call to order: 6:02 pm

Roll call: Bob Day, Ross Forrest, Marg McGillis, Carolyne Austin, Terry Hale, Tim McGonigle, Don Beldessi, Wayne Stinchcombe

Approval of minutes from last meeting: moved unanimously

Open issues

1. First Nation update: No new developments at this time; agreement to keep lines of communication open; entertained having a future Committee meeting on 1st Nation land
2. Society update: Agreement that there will come a time to actively pursue society status; achievement may exclude members of Council from participation as a conflict of interest; this will be an ongoing agenda item
3. Better At Home update: Jennifer Lazenby (Executive Director) communicated that more work is needed to identify both users of the service and volunteers to deliver, two specific needs she shared was transportation and grocery shopping; her one page overview is attached to the minutes email
4. Each Committee members shared the experiences and assets they bring to our Committee's mission. A separate summarizing document is attached to the minutes email
5. A motion to accept Jack Peake's resignation, moved by Carolyne, seconded by Tim and carried. Don Beldessi put his name forward as replacement Co-Chair – motion made by Tim – seconded by Ross and carried (thank you and congrats Don). Further discussion regarding Michele March's interest and qualifications resulted in the Committee agreeing to invite her to join. **Tim moved to present her name at the next Council meeting – Don seconded - carried.** We look forward to her joining our efforts
6. Needs Assessment funding: Tim will approach Town Council at their next meeting for this effort. **Tim also agreed to circulate the Age Friendly research** to each Committee member and obtain three hard copies for Committee use
7. Needs Assessment: Wayne shared a flow chart and made a case that a formal needs assessment would be a key tool to help lead the Committee to decide on many of the outstanding questions we have, such as facility size, levels of care and cost. First steps to a needs assessment would be **A) Funding: Tim to approach Council; Bob will approach Our Cowichan and the Vancouver Island Real Estate Board. B) Assessment Provider: Don will communicate with Dave Sinclair of Yukon & BC**

Legions. C) Assessment Goals: Wayne will develop initial outcomes and deliverables of the assessment

New business

8. Review of the BC Non-Profit Seniors' Housing review of 2010.
9. Keep on the radar an invitation to a health professional to speak to the Committee. This should bring both clarity to our work and a check of our thinking to date. Perhaps someone from Habitat for Humanity may add value.
10. [New business/summary of discussion]

Adjournment: 7:55 pm

Next Meeting: Wednesday March 7, 2018

Meeting Minutes Sign Off:

Date:

Memo

TO: Chair, Public Works and Environmental Services

FROM: Chief Administrative Officer

DATE: March 23, 2018

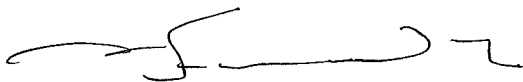
SUBJECT: Purchase of Street Sweeper

Council has acknowledged the need for the purchase of a street sweeper during the budget review process.

The Superintendent, Public Work and Engineering Services, has reviewed and has discussions with a supplier, Vimar Equipment, on the optional requirements that go along with the desired piece of equipment, which is a 2018 Elgin Crosswind Single Engine street sweeper mounted on a 2019 Freightliner M2 conventional chassis . Please note that we have made purchases from this firm over the years and it is the only known supplier for BC municipalities.

Recommendation

that Council approve the purchase of a Elgin Crosswind Sweeper with the required listed options for a total of \$309,741 plus taxes.



Joseph A. Fernandez
Chief Administrative Officer