

# AGENDA

## TOWN OF LAKE COWICHAN

Regular meeting of Council to be held on  
Tuesday, November 26<sup>th</sup>, 2013 at 6:00 p.m.



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### 1. CALL TO ORDER

#### INTRODUCTION OF LATE ITEMS (if applicable)

### 2. APPROVAL OF AGENDA

### 3. ADOPTION OF MINUTES

(a) Minutes of the Regular Meeting of Council held on October 22<sup>nd</sup>, 2013.

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### 4. BUSINESS ARISING AND UNFINISHED BUSINESS

### 5. DELEGATIONS AND REPRESENTATIONS

### 6. CORRESPONDENCE

#### (a) **Action Items**

(1) Vancouver Island Regional Library re: Appointment to the 2014 Vancouver Island Regional Library Board – Trustee and Alternate Trustee.

9

(2) Social Planning Cowichan re: Appoint for Board Liaison for 2014.

10

(3) Federation of Canadian Municipalities re: Renewal of Annual Membership for 2014.

11

#### (b) **Information or Consent Items** (a member may ask that an item be dealt with separately)

(1) Honours and Awards Secretariat re: Order of British Columbia – 2014 Call for Nominations.

12

(2) Teamsters Canada re: Safety Rules for Transporting Hazardous Materials.

13

### 7. REPORTS

#### (a) Council and Other Committee Reports

1. Finance & Administration Councillor McGonigle

- November 12<sup>th</sup>, 2013.

14

2. Public Works Councillor Hornbrook

- November 5<sup>th</sup>, 2013.

17

3. Parks, Recreation & Culture Councillor Day

- November 5<sup>th</sup>, 2013.

20

4. CLEC, Lakeview and Fire Department Councillor Day

- November 12<sup>th</sup>, 2013.

22

5. Sustainable Planning and Development Councillor Ingram

- November 19<sup>th</sup>, 2013.

25

6. Cowichan Lake Recreation Commission Mayor Forrest

7. Chamber of Commerce Councillor Ingram

8. Kaatza Historical Society Councillor Hornbrook

9. V.I.R.L. Councillor Day

28

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|-----|--|---------------------------------|-----------|
| 10. | Ohtaki Twinning Committee<br>• November 19 <sup>th</sup> , 2013. | Mayor Forrest/Councillor Ingram | <b>29</b> |
| 11. | Advisory Planning Commission                                     | Councillor Hornbrook            | <b>31</b> |
| 12. | Community Forest Co-op   | Councillor McGonigle            |           |
| 13. | Cowichan Lake Seniors Association                                | Councillor Ingram               |           |

**(b) Other Reports**

- |    |   |           |
|----|---|-----------|
| 1. | Lake Cowichan Fire Department Incident Report for October, 2013.        | <b>32</b> |
| 2. | Cowichan Valley Regional District Board Meeting – Councillor McGonigle. |           |
| 3. | Choose Cowichan Lake – Councillor Day.                                  |           |

**(c) Staff Reports**

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|----|---|-----------|
| 1. | Chief Administrative Officer re: Closure of Municipal Facilities over Christmas Holidays, 2013. | <b>34</b> |
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**8. BYLAWS**

- |     |   |            |
|-----|---|------------|
| (a) | "Town of Lake Cowichan Inter-Community Business Licence Bylaw No. 934-2013" may be reconsidered and adopted.                  | <b>35</b>  |
| (b) | "Town of Lake Cowichan Zoning Bylaw No. 935-2013" may be read a first and second time.  | <b>41</b>  |
| (c) | "Town of Lake Cowichan Water Regulations and Rates Bylaw No. 936-2013" may be read a first, second and third time.            | <b>84</b>  |
| (d) | "Town of Lake Cowichan Sewer Regulations and Rates Bylaw No. 937-2013" may be read a first, second and third time.            | <b>95</b>  |
| (e) | "Town of Lake Cowichan Waste Collection Regulations and Rates Bylaw No. 938-2013" may be read a first, second and third time. | <b>104</b> |
| (f) | "Town of Lake Cowichan Fees and Charges for Services Bylaw No. 939-2013" may be read a first, second and third time.          | <b>112</b> |

**9. NEW BUSINESS****10. MAYOR'S REPORT****11. NOTICES OF MOTION****12. MEDIA / PUBLIC QUESTION PERIOD  
- Limited to items on the agenda****13. IN CAMERA****14. ADJOURNMENT**