

AGENDA

TOWN OF LAKE COWICHAN

Regular meeting of Council to be held on
Tuesday, February 26th, 2013 at 6:00 p.m.



Page #

1. CALL TO ORDER

INTRODUCTION OF LATE ITEMS (if applicable)

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES

(a) Minutes of the Regular Meeting of Council held on January 22nd, 2013.

3

4. BUSINESS ARISING AND UNFINISHED BUSINESS

5. DELEGATIONS AND REPRESENTATIONS

6. CORRESPONDENCE

(a) **Action Items**

(b) **Information or Consent Items** (a member may ask that an item be dealt with separately)

(1) Honours and Awards Secretariat re: Order of British Columbia – 2013
Call for Nominations.

9

7. REPORTS

(a) Council and Other Committee Reports

- | | | |
|---|---------------------------------|----|
| 1. Finance & Administration | Councillor McGonigle | |
| • February 12 th , 2013. | | 10 |
| 2. Public Works | Councillor Hornbrook | |
| • February 5 th , 2013. | | 13 |
| 3. Parks, Recreation & Culture | Councillor Day | |
| • February 5 th , 2013. | | 15 |
| 4. CLEC, Lakeview and Fire Department | Councillor Day | |
| • February 12 th , 2013. | | 18 |
| 5. Sustainable Planning and Development | Councillor Ingram | |
| • February 19 th , 2013. | | 21 |
| 6. Cowichan Lake Recreation Commission | Mayor Forrest | |
| • January 24 th , 2013. | | 25 |
| 7. Chamber of Commerce | Councillor Ingram | |
| 8. Kaatza Historical Society | Councillor Hornbrook | |
| 9. V.I.R.L | Councillor Day | |
| 10. Ohtaki Twinning Committee | Mayor Forrest/Councillor Ingram | |
| • February 19 th , 2013. | | 29 |
| 11. Advisory Planning Commission | Councillor Hornbrook | |
| 12. Community Forest Co-op | Councillor McGonigle | |
| 13. Cowichan Lake Seniors Association | Councillor Ingram | |

(b) **Other Reports**

1. Lake Cowichan Fire Department Incident Report – December, 2012.
2. Lake Cowichan Fire Department Incident Report – January, 2013.
3. Cowichan Valley Regional District Board Meeting – Councillor McGonigle.

31
33

(c) **Staff Reports**

1. Chief Administrative Officer re: Advisory Planning Commission Appointment.

35

8. **BYLAWS**

- (a) "Town of Lake Cowichan Water Regulations and Rates Bylaw No. 927-2013" may be read a first, second and third time.
- (b) "Town of Lake Cowichan Sewer Regulations and Rates Bylaw No. 927-2013" may be read a first, second and third time.

36
46

9. **NEW BUSINESS**

10. **MAYOR'S REPORT**

11. **MEDIA / PUBLIC QUESTION PERIOD**
- Limited to items on the agenda

12. **IN CAMERA**

- (a) Section 92 of the *Community Charter* requires that before a meeting or part of a meeting is closed to the public, the council must state, by resolution, that the meeting is to be closed, and
- (b) The basis on which the meeting is to be closed falls under the following:
 - s.90 (1) (f) – law enforcement;
 - s.90(1) (g) – litigation or potential litigation affecting the municipality.

13. **ADJOURNMENT**