

**AGENDA**  
**TOWN OF LAKE COWICHAN**  
**Parcel Tax Roll Review Panel Hearing on**  
**Tuesday, April 10<sup>th</sup>, 2018 at 5:00 p.m.**



**1. CALL TO ORDER**

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**2. AGENDA APPROVAL**

**3. ADOPTION OF MINUTES**

(a) Minutes of the Meeting held on April 25<sup>th</sup>, 2017.

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**4. PARCEL TAX APPEALS**

(a) Director of Finance re: Parcel Tax 2018.

**5. EXAMINATION OF PARCEL TAX ROLLS**

The parcel tax rolls presented to the Panel to be confirmed as the Parcel Tax Roll for the Sanitary Sewer and Water Parcel Tax and the said List be certified by the members of the Panel in accordance with Section 206 of the *Community Charter*.

**6. ADJOURNMENT**

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**TOWN OF LAKE COWICHAN**

Minutes of Parcel Tax Roll Review Panel Hearing held on  
Tuesday, April 25<sup>th</sup>, 2017



**PRESENT:** Mayor Ross Forrest  
Councillor Carlyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle (arrived at 5:49p.m.)  
Councillor Lorna Vomacka

**STAFF:** Joseph A. Fernandez, Chief Administrative Officer

**PUBLIC:** 0

**1. CALL TO ORDER**

The Mayor called the meeting to order at 5:47 p.m.

**2. AGENDA APPROVAL**

No. PTRRP.01/17

Moved: Councillor Austin  
Seconded: Councillor Day  
that the agenda be approved.

CARRIED.

**3. ADOPTION OF MINUTES**

No. PTRRP.02/17

Moved: Councillor Day  
Seconded: Councillor Austin  
that the minutes of the Parcel Tax Review Panel Hearing held  
on Tuesday, April 19<sup>th</sup>, 2016 be approved.

CARRIED.

**4. PARCEL TAX APPEALS**

None.

**5. EXAMINATION OF PARCEL TAX ROLLS**

- (a)** The Director of Finance advised that as required by the Community Charter advertisements were placed in the local newspaper. The parcel tax rolls for sewer and water has been made available for public inspection and no written submissions were received. She stated there were, therefore, no appeals to be heard by the panel.

Councillor McGonigle arrived at 5:49 p.m.

No. PTRRP.03/17  
Sewer Parcel Tax and  
Water Parcel Tax  
Rolls

Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the water and sewer parcel tax rolls as presented to the  
Panel be confirmed as the 2017 Parcel Tax Rolls for the Water  
Parcel Tax and Sanitary Sewer Parcel Tax.

CARRIED.

**6. ADJOURNMENT**

No. PTRRP.04/17

Moved: Councillor Vomacka  
Seconded: Councillor Day  
that we now adjourn (5:50 p.m.).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chair