

**AGENDA**  
**TOWN OF LAKE COWICHAN**  
**Parcel Tax Roll Review Panel Hearing on**  
**Tuesday, April 25<sup>th</sup>, 2017 at 5:30 p.m.**



1. **CALL TO ORDER**

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2. **AGENDA APPROVAL**

3. **ADOPTION OF MINUTES**

(a) Minutes of the Meeting held on April 19<sup>th</sup>, 2016.

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4. **PARCEL TAX APPEALS**

(a) Director of Finance re: Parcel Tax 2017.

5. **EXAMINATION OF PARCEL TAX ROLLS**

The parcel tax rolls presented to the Panel to be confirmed as the Parcel Tax Roll for the Sanitary Sewer and Water Parcel Tax and the said List be certified by the members of the Panel in accordance with Section 206 of the *Community Charter*.

6. **ADJOURNMENT**

**TOWN OF LAKE COWICHAN**

Minutes of Parcel Tax Roll Review Panel Hearing held on  
Tuesday, April 19<sup>th</sup>, 2016



PRESENT: Mayor Ross Forrest  
Councillor Carolyne Austin  
Councillor Bob K. Day  
Councillor Tim McGonigle

ABSENT: Councillor Lorna Vomacka

STAFF: Joseph A. Fernandez, Chief Administrative Officer

PUBLIC: 0

**1. CALL TO ORDER**

The Mayor called the meeting to order at 5:00 p.m.

**2. AGENDA APPROVAL**

No. PTRRP.01/15 Moved: Councillor Austin  
Seconded: Councillor Day  
that the agenda be approved.

CARRIED.

**3. NEW BUSINESS**

No. PTRRP.02/15 Moved: Councillor Austin  
Seconded: Councillor Day  
that the absence of Councillor Vomacka from the Parcel Tax  
Roll Review Panel hearing be approved.

CARRIED.

**4. ADOPTION OF MINUTES**

No. PTRRP.03/15 Moved: Councillor McGonigle  
Seconded: Councillor Day  
that the minutes of the Parcel Tax Review Panel Hearing held  
on Tuesday, April 28<sup>th</sup>, 2015 be approved.

CARRIED.

**5. PARCEL TAX APPEALS**

None.

**6. EXAMINATION OF PARCEL TAX ROLLS**

**(a)** The Chief Administrative Officer advised that as required by the  
Community Charter that advertisements were placed in the  
local papers. The parcel tax rolls for sewer and water had been  
available for public inspection and no written submissions were  
received. He stated there were, therefore, no appeals to be  
heard by the panel.

No. PTRRP.04/15 Moved: Councillor Day

Sewer Parcel Tax and  
Water Parcel Tax  
Rolls

Seconded: Councillor McGonigle  
that the water and sewer parcel tax rolls as presented to the  
Panel be confirmed as the 2016 Parcel Tax Rolls for the Water  
Parcel Tax and Sanitary Sewer Parcel Tax.

CARRIED.

**7. ADJOURNMENT**

No. PTRRP.05/15

Moved: Councillor Austin  
Seconded: Councillor Day  
that we now adjourn (5:05 p.m.).

CARRIED.

Certified correct \_\_\_\_\_.

Confirmed on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chair