



TOWN OF LAKE COWICHAN

Ohtaki Twinning Committee Meeting
Tuesday, May 14th, 2019 at 7:00 p.m. – Council Chambers

AGENDA

Page #

1. CALL TO ORDER

INTRODUCTION OF LATE ITEMS (if applicable)

2. AGENDA

3. APPROVAL OF MINUTES

(a) Minutes of the meeting held on October 2nd, 2018.

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4. BUSINESS ARISING AND UNFINISHED BUSINESS

(a)

5. CORRESPONDENCE

(a) None.

6. OTHER REPORTS

None.

7. NEW BUSINESS

(a) English Teaching Position – Date City, Japan

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8. NEXT MEETING

Tuesday June 11th, 2019 at 7:00 p.m.

9. ADJOURNMENT

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Minutes of a Ohtaki Twinning
Committee Meeting
Tuesday, October 2nd, 2018



PRESENT: Mayor Ross Forrest, Chair
Councillor Carlyne Austin
Councillor Bob K. Day
Councillor Lorna Vomacka
Councillor Tim McGonigle

ALSO, Joseph Fernandez, Chief Administrative Officer
PRESENT: Jill Walters, Recording Secretary

PUBLIC: 3

1. CALL TO ORDER

The Chair called the meeting to order at 6:51 p.m.

2. AGENDA

No. OC.21/18

Moved: Councillor Austin
Seconded: Councillor Vomacka
that the agenda be approved as presented.

CARRIED.

3. ADOPTION OF MINUTES

No. OC.22/18

Moved: Councillor Vomacka
Seconded: Councillor Day
that the minutes of the Ohtaki Twinning Committee meeting held
on September 25th, 2018 be approved.

CARRIED.

4. BUSINESS ARISING AND UNFINISHED BUSINESS

(a) A gift for the delegation is being explored by the staff. It was decided that liquor will be served at the banquet. Mayor Forrest will drive the bus and chaperone the delegation to the events on Thursday October 11th, 2018 and Friday October 12th, 2018.

(b) Questions from the homestays regarding the itinerary were addressed.

5. CORRESPONDENCE

None.

6. OTHER REPORTS

None.

7. NEW BUSINESS

- (a) Mayor Forrest and Councillor McGonigle with be homestays for two of the three delegates still needing homestays. A homestay is still needed for 1 adult. Staff will follow up with a potential homestay.

8. NEXT MEETING

9. ADJOURNMENT

No. OC.23/18

Moved: Councillor Vomacka
Seconded: Councillor Day
that the meeting be adjourned (7:17 p.m.).

CARRIED.

Certified correct _____.

Confirmed on the _____ day of _____, 2018.

Chair



Town of Lake Cowichan

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May 6th, 2019

To Whom it May Concern:

As Mayor of the Town of Lake Cowichan, I am writing to you in support of the offer of the IEP English teaching position for Date City, Japan to Mr. Damon Vaillancourt.

Mr. Vaillancourt meets the educational requirements and is currently employed as an EFL Teacher at the Kensington English School in Gifu, Japan. Mr. Vaillancourt has been recommended for this position by the current IEP English teacher at Date City, Ms. Beverly McCarron.

I trust that you will find this recommendation helpful.

Yours truly,

A handwritten signature in cursive script that reads "Rod Peters".

Rod Peters,

Mayor

